

**Department of Administration  
Purchasing Division**

**Finance & Personnel Committee Approval Required  
Sole Source Contract  
Contract #E0000000016-C**

**Background:**

<b>User Department:</b>	Assessor's Office
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	VSC for Property Deed Transfer Information Services
<b>Vendor Name and Location:</b>	Property Insight, a Division of EC Purchasing.com, Inc.; (Glendale, CA)
<b>Contract Term:</b>	01/13/2017 through 02/22/2018 with annual option to extend
<b>Requisition # and Date Rec'd:</b>	Requisition #17811; Received 10/05/2020
<b>Original Contract Amount:</b>	\$52,867.12
<b>Expenditures to Date:</b>	\$77,700.00
<b>Current Contract Amount:</b>	\$181,300.00

**History of Contract Amendments:**

Date	Item	Term	Cost
01/11/2017	Original Vendor Service Contract for Property Deed Transfer Information Services. <b>Approved by F&amp;P Committee on: 01/11/2017</b>	01/13/2017 through 02/22/2018	\$52,867.12
01/31/2018	Amendment #1 to E000000016-B: Increased the estimated contract total by \$51,800.00 from \$52,867.12 to \$104,667.12 and extended the contract term for one (1) year from 02/23/2018 through 02/22/2019 with the option to extend annually upon mutual consent. Incorporated name change to Property Insight. <b>Approved by F&amp;P Committee on: 01/31/2018</b>	02/23/2018 through 02/22/2019	\$51,800.00
01/09/2019	Amendment #1 to E000000016-C: Increased the estimated contract total by \$28,532.88 from \$104,667.12 to \$133,200.00 and extended the contract term for one (1) year from 02/23/2019 through 02/22/2020. <b>Approved by F&amp;P Committee on: 01/09/2019</b>	02/23/2019 through 02/22/2020	\$28,532.88
1/15/2020	Amendment #2 to E000000016-C: Increased the estimated contract total by \$48,100.00 from \$133,200.00 to \$181,300.00 and extended the contract term for one (1) year from 02/23/2020 through 02/22/2021. <b>Approved by F&amp;P Committee on: 01/15/2020</b>	02/23/2020 through 02/22/2021	\$48,100.00
Pending	<b>Amendment #3 to E000000016-C:</b> Increase the estimated contract total by \$18,500.00 from \$181,300.00 to \$199,800.00.	N/A	\$18,500.00
<b>Total (including the pending amendment)</b>			<b>\$199,800.00</b>

**Purpose of Amendment:**

The purpose of this amendment is to provide continued Property Deed Transfer Information Services to the City of Milwaukee Assessor's Office. This amendment will increase the estimated contract total by \$18,500.00 from \$181,300.00 to \$199,800.00.

For internal accounting purposes E0000000016-C total will increase by \$18,500.00 from \$125,800.00 to \$144,300.00.

**Background:**

This service provides updated deed and sales information on a weekly basis so that the Departmental staff can accurately and timely update data service to change ownership records for properties located within the City. Disruption in the flow of data to the Assessor’s Office would result in staff being unable to change or update ownership records, therefore making their records inaccurate, delaying the assessment process, and delaying the mailing of accurate tax bills. There are over 300 ownership changes within the City of Milwaukee each week; this vendor service allows for verification and confirmation of the ownership details and legal descriptions for each of these deeds. Currently this vendor is the only one that provides the necessary information in the format the Assessor’s Office requires.

This contract, E0000000016, has provided services to the City of Milwaukee Assessor’s Office under different names: Chicago Title Company, LLC; Chicago Title Insurance Company, LLC; and Property Insight. Property Insight provides a disc of sales information to the Assessor’s Office on a bi-weekly basis. Property Insight is the only vendor able to provide the necessary information in the format the Assessor’s Office requires. If this process is interrupted, the assessment process will be slowed and mailing of tax bills will be delayed.

E0000000016-B, Amendment #1, incorporated a name change from Chicago Title Company to Property Insight, a Division of EC Purchasing.com, Inc. Amendment #1 also, increased the estimated contract total by \$51,800.00 from \$52,867.12 to \$104,667.12 and extended the contract term for one (1) year from 02/23/2018 through 02/22/2019 with the option to extend annually upon mutual consent and was approved by F&P Committee on 01/31/2018. This changed the contract number from E0000000016-B to E0000000016-C.

The first (1<sup>st</sup>) amendment to E0000000016-C increased the estimated contract total by \$28,532.88 from \$104,667.12 to \$133,200.00 with the additional funds being specifically allocated to E0000000016-C. For internal accounting purposes \$77,700.00 total was transferred, and will extend the contract term for one (1) year from 02/23/2019 through 02/22/2020 and was approved by F&P Committee on 01/09/2019.

The second (2<sup>nd</sup>) amendment to E0000000016-C increased the estimated contract total by \$48,100.00 from \$133,200.00 to \$181,300.00 and extended the contract term for one (1) year from 02/23/2020 through 02/22/2021 and was approved by F&P Committee on 01/15/2020.

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City Purchasing Director

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Date

**F&P Presentation Date:** 10/28/2020

**Department of Administration  
Purchasing Division**

**Finance & Personnel Committee Approval Required  
For Sole Source Contract  
Contract #E0000017747**

**Background:**

<b>User Department:</b>	DPW- Infrastructure
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	VSC for Lease of Directional Boring Machine
<b>Vendor Name and Location:</b>	Vermeer-Wisconsin, Inc. (Butler, WI)
<b>Contract Term:</b>	One (1) year with option to extend for two (2) additional one (1) year period
<b>Requisition # and Date Received:</b>	00000017747 & 09/04/2020
<b>Original Contract Amount:</b>	\$90,000.00
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$90,000.00

**Purpose of Contract:**

DPW Infrastructure is seeking to enter into a new Vendor Service Contract for the Lease of Directional Boring Machine with Vermeer-Wisconsin, Inc. for a one (1) year period from the date of award with the option to extend for two (2) additional one (1) year period upon mutual consent. The estimated contract total is \$90,000.00. (\$7,500.00 per 28 day cycle).

**Background:**

Vermeer-Wisconsin, Inc. was selected because they are the only source to sell and lease Vermeer brand equipment which DPW is currently renting on a DPW service order (S523). The department currently owns several pieces of Vermeer equipment and DPW employees are extensively trained to operate and maintain this equipment already. DPW has previously leased this same equipment with Contract E0000011876 which is now expired.

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City Purchasing Director

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Date

**F&P Presentation Date:** 10/28/2020

**Department of Administration  
Purchasing Division**

**Finance & Personnel Committee Approval Required  
For Single Source Contract  
Contract # E0000016022-A**

**Background:**

<b>User Department:</b>	Police
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	VSC for UPS Batteries and Maintenance Services
<b>Vendor Name and Location:</b>	Vertiv Corporation (Columbus, OH)
<b>Contract Term:</b>	12/01/2018 through 11/30/2019 with four (4) options to extend for one (1) year terms upon mutual consent
<b>Requisition # and Date Received:</b>	0000017790 Rec'd 9/29/2020
<b>Original Contract Amount:</b>	\$22,850.00
<b>Expenditures to Date:</b>	\$45,825.00
<b>Current Contract Amount:</b>	\$45,825.00

**History of Contract Amendments:**

Date	Item	Term	Cost
11/18/2018	Original Contract- Vendor Service Contract for UPS Batteries and Maintenance Services	12/01/2018 through 11/30/2019	\$22,850.00
02/11/2020	Amendment #1: Increased the estimated contract total by \$22,975.00 from \$22,850.00 to \$45,825.00. Extended the contract term from 12/01/2019 through 11/30/2020, exercising the first (1 <sup>st</sup> ) of four (4) options to extend for a period of one (1) year. Change the vendor name from Vertiv Services, Inc. to Vertiv Corporation. Implement the contract number change from E16022 to E16022-A.	12/01/2019 through 11/30/2020	\$22,975.00
Pending	Amendment #2: Increase the estimated contract total by \$23,450.00 from \$45,825.00 to \$69,275.00. Extend the contract from 12/01/2020 through 11/30/2021, exercising the second (2 <sup>nd</sup> ) of four (4) options to extend for a period of one (1) year.	12/01/2020 through 11/30/2021	\$23,450.00
<b>Total (including the pending amendment)</b>			<b>\$69,275.00</b>

**Purpose of Amendment:**

Police Department is seeking to amend existing contract Single Source Vendor Service Contract E0000016022-A for UPS Batteries and Maintenance Services with Vertiv Corporation by extending the contract term one (1) year from 12/01/2020 through 11/30/2021 exercising the second (2<sup>nd</sup>) of four (4) options to extend upon mutual consent and to increase the estimated contract total by \$23,450.00 from \$45,825.00 to \$69,275.00.

**Background:**

Vertiv Corporation has been servicing the Liebert UPS/Power/Battery services for the Police Department since the original contract E0000016022 was awarded in 2018. This will allow Vertiv Corporation to provide continuing support and professional battery services for the IT server room located at 2333 N. 49<sup>th</sup> Street of the Police Department.

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City Purchasing Director

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Date

**F&P Waiver Presentation Date: 10/28/2020**