

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 7, 2009

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: October 7, 2009

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Funding Source - 100% Operating Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>CITY ATTORNEY</u>											
9330	Legal Office Assistant II	437	9/15/09	5	4	1	0	0		Ext	x-3
<u>COMPROLLER</u>											
9331	Information Systems Auditor-Senior	9	4/5/08	2	0	1	0	1		Int/Ext	x-2b
9332	Auditor-Lead	7	5/30/09	2	1	1	0	0		Int/Ext	x-2b
9333	Auditing Specialist	6	9/5/09	6	3	1	0	2		Int/Ext	x-2b
<u>ELECTION COMMISSION</u>											
9387	Poll Worker Coordinator	460	10/20/09	1	0	1	0	0		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
9388-9437	Firefighter (50 positions)	850		484	376	50	0	58		Ext	x-1
9438	Fire Equipment Dispatcher	858	9/14/09	21	18	1	2	0		Ext	x-1
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
9439	Office Assistant II	410	9/23/09	11	8	1	0	2		Int/Ext	x-2b
9339 & 9454	Code Enforcement Inspector II (2 pos.)	541	6/2/08	40	33	2	0	7		Int/Ext	x-2a
		541	11/29/08							Int/Ext	
<u>POLICE DEPARTMENT</u>											
9441-44	Police Dispatcher (4 positions)	478	9/12/09	53	52	4	0	0		Int/Ext	x-1
9446-50	Police Telecommunicator (Reg) (5 pos.)	425	7/20/09	52	51	5	0	0		Ext	x-1
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
9453	Office Assistant III	425	2/5/09	13	11	1	0	0	Neigh. Impro. Project	Int/Ext	x-6
<u>EMPLOYES' RETIREMENT SYSTEM</u>											
9452	Management Accountant-Senior	4	10/3/09	3	2	1	0	0	Pension Trust	Int/Ext	x-3

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: October 7, 2009

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>CITY ATTORNEY</u> Collection Contract SPA Outside Counsel/Expert Witness SPA	\$100,000	\$100,000	To cover an estimated greater than anticipated cost due to several large and complicated tax assessment cases and an on-going MPSO case.
<u>DEPT. OF EMPLOYEE RELATIONS</u> Health Care Claims Health Care Administrative Expense	\$640,000	\$640,000	Provides additional funding to meet administrative costs relating to the current administrative contracts.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters