

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL
AS AMENDED**

DATE: February 23, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: February 23, 2023
CCFN 221605

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DEPT. OF ADMINISTRATION</u> <u>INFORMATION & TECHNOLOGY MANAGEMENT DIV.</u>			
10144	IT Support Specialist-Lead	2HN	11/26/22	
10156	IT Support Specialist-Senior (3 positions)	2GN	1/21/23 12/10/22 n/a	
10157	IT Support Specialist (2 positions)	2EN	7/26/21 7/26/21	
	<u>ASSESSOR'S OFFICE</u>			
10141	Property Assessment Tech. II (3 pos.)	3FN	2/19/23 2/19/23 2/19/23	
10192	Senior Property Appraiser 4	2HN	3/5/23	
	<u>CITY ATTORNEY</u>			
10140	Office Assistant II	6EN	2/18/23	
	<u>DEPT. EMERGENCY COMMUNICATIONS</u>			
10150	Emergency Comm. Supervisor (13 pos.)	1GX	n/a	
10154	Emergency Comm. Admin. Asst. IV	5IN	n/a	
10155	911 Dispatcher (48 positions)	5KN	n/a	
	<u>DEPT. OF EMPLOYEE RELATIONS</u>			
10163	Business Operations Specialist	2GX	2/4/23	
	<u>FIRE DEPARTMENT</u>			
10173	Battalion Chief, Fire	4MX	1/31/23	
10174	Fire Captain (2 positions)	4JN	3/5/23 3/5/23	
10175	Fire Lieutenant	4EN	9/9/22	
10176	Vehicle Operations Training Coord.	4JN	2/1/23	
10177	Fire Dispatcher Senior	2FN	2/2/23	
	<u>HEALTH DEPARTMENT</u>			
10132	Medical Assistant	5CN	1/24/23	
10133	Clinic Office Coordinator	5FN	2/18/23	
10145	Inventory Control Assistant II	6HN	12/30/22	
10152	Human Resources Representative	2KX	3/5/23	

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: February 23, 2023
CCFN 221605

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>HEALTH DEPARTMENT CONTINUED</u>			
10179	Health Strategy Director	1GX	3/5/23	
10183	Environmental Health Specialist	3LN	1/28/23	
10187	Clinic Office Coordinator	5FN	3/18/23	
	<u>LIBRARY</u>			
10166	Library Construction Project Manager	2IX	3/1/23	
10167	Community Relations & Engagement Dir.	1FX	2/18/23	
10169	Library Technical Serv. Specialist (2 pos.)	5DN	2/19/23	
			2/19/23	
10171	Librarian III	2GN	3/5/23	
	<u>POLICE DEPARTMENT</u>			
10130	Office Assistant III-PD (2 positions)	6FN	1/22/23	
			1/22/23	
10203	Chief of Staff-Police	1JX	11/19/22	
	<u>DPW-ADMINISTRATION</u>			
10148	Program Assistant II	5FN	2/18/23	
10191	Administrative Specialist Sr.	2EX	3/6/23	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
10127	Engineering Drafting Tech. IV	3NN	11/13/22	
10128	Engineering Technician IV	3NN	4/17/22	
10137	Building Services Supervisor II	1AX	2/19/23	
10178	Communications Assistant III	6HN	10/16/22	
10181	HVAC Maintenance Technician (3 pos.)	7NN	10/15/21	
			2/11/22	
			6/10/22	
	<u>DPW-OPERATIONS</u>			
10180	Communications Assistant IV	5FN	2/18/23	
10184	Sanitation Supervisor	1AX	2/4/23	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>HEALTH DEPARTMENT</u>			
10151	Laboratory Data Specialist	2EN	2/5/23	
	<u>PORT OF MILWAUKEE</u>			
10134	Port Finance and Administration Officer	1IX	10/30/22	

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: February 23, 2023
CCFN 221605

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
10158	<u>WATER WORKS</u> Water Information Tech. Supervisor	1FX	2/21/23	
10159	Sr. Water Treatment Plant Operator	2GN	1/3/22	
10160	Sr. Water Treatment Plant Oper. (2 pos)	2GN	12/23/21	
10161	Water Plant Machine Repair Pers.	7QN	1/20/22	
10162	Customer Service Representative III	6HN	2/11/22	2/18/23

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee

Finance and Personnel Committee Meeting: February 23, 2023
CCFN 221605

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> 2023 Damages & Claims Fund 2023 Insurance Fund	\$105,871.43	\$105,871.43	Insurance premiums increased more than anticipated. The transfer is required to make premium payments.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous