



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

610 – TOWING OF VEHICLES

GENERAL ORDER: 2023-XX
ISSUED: June 12, 2023

EFFECTIVE: June 12, 2023

REVIEWED/APPROVED BY:
Assistant Chief Paul Formolo
DATE: May 17, 2023

ACTION: Amends General Order 2022-26 (July 22, 2022)

WILEAG STANDARD(S): 6.2.14

ROLL CALL VERSION

**Contains only changes to current policy.
For complete version of SOP, see SharePoint.**

610.05 VEHICLE SEARCH/PROPERTY INVENTORY (WILEAG 6.2.14)

H. Towing contractors are forbidden from entering any locked vehicle per the city of Milwaukee contract. The city of Milwaukee towing contractors include ~~City Wide Towing and Prairie Land Towing~~ is All City Towing.
(WILEAG 6.2.14.1)

610.10 TOWING DATA REQUIREMENTS (WILEAG 6.2.14)

A. TOW REQUEST

To initiate a tow request, members shall contact the Parking Information Desk and furnish the following information in the order given below to conform with the information listed on the *Tow Authorization Report* (form PT-27).

13. If the vehicle is being towed as evidence, the member completing the *Tow Authorization Report* (form PT-27) must provide the Parking Information Desk with the case number and the name of the supervisor assigned to the respective Criminal Investigation Bureau division or district who authorized the evidence tow.
(WILEAG 6.2.14.1, 6.2.14.2)

610.20 VEHICLE TOW CATEGORIES AND TOWING PROCEDURES (WILEAG 6.2.14)

E. EVIDENCE TOW

7. If the investigating officer is seeking to permanently seize the vehicle being towed, ~~complete an *Evidence Vehicle Seizure Report* (form PV-6) in duplicate and forward to the appropriate division or district where the tow was authorized~~ the member shall follow the requirements set forth in SOP 765.15 Evidence Seizure.

J. RECKLESS DRIVING VEHICLE TOW – [MILWAUKEE CITY ORDINANCE 101-24.9](#)

1. Members shall receive a tow number and complete a *Tow Authorization Report* (form PT-27) utilizing “Other” for the reason for the tow and write “Reckless Driving Repeat Offender” in the space next to “Other” if he/she conducts a traffic stop of a vehicle or

- comes into contact with a vehicle involved in a crash investigation and all of the following requirements are met:
- a. The driver is issued a citation for Reckless Driving ([Wis. Stat. § 346.62](#))
 - b. The driver of the vehicle is the owner of the vehicle.
 - c. The driver of the vehicle has a prior conviction for Reckless Driving ([Wis. Stat. § 346.62](#)).
 - d. The driver of the vehicle has not fully paid the imposed forfeiture for a Reckless Driving ([Wis. Stat. § 346.62](#)) citation. Members may verify if a forfeiture was paid by using the Milwaukee Municipal Court Case Information [website](#) (for citations issued by the Milwaukee Police Department).
2. An inventory search shall be completed in accordance with 610.05.
 3. Members shall provide the legal name of the driver to the Parking Information Desk when requesting the tow.
 4. The member shall document in the narrative of their citation how each of the above requirements for the reckless driving vehicle tow was met.

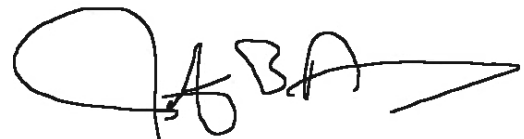
KJ. PARKED UNREGISTERED VEHICLE TOW

LK. ILLEGALLY PARKED VEHICLE

ML. STREET CONSTRUCTION - BLOCKING TRAFFIC

NM. SNOW EMERGENCY

ON. REPOSSESSED VEHICLES



JEFFREY B. NORMAN
CHIEF OF POLICE