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December 17, 2014

James Owczarski  
City Clerk  
City Hall, Room 205

Re: Use of City of Milwaukee e-mail notification system

Dear Mr. Owczarski:

This responds to your letter dated November 6, 2014 in which you have requested our legal opinion regarding two e-mails sent via the City of Milwaukee's E-Notify system from the office of the Mayor urging recipients to oppose certain actions of the Common Council by contacting their Council members. You have informed us that in both instances the sender provides contact information for Council members for this purpose. You ask whether these "political e-mails" are a proper use of City resources. You have further asked for our opinion on whether there are any laws or regulations that are violated by the attached E-Notify messages. Finally, you have asked our office to provide guidance as to proper and improper use of E-notify and similar City resources.

We have now had an opportunity to research this issue and do not find any specific laws or regulations that the attached E-Notify messages violate.

The City's E-Notify system was established in 2003. The E-Notify system uses e-mail as its medium, implemented by software managed by ITMD.

We have been informed that there are at least two categories of E-Notify users. One category is E-Notify generated from the Mayor's office, the only office that is authorized to send E-Notify to all City employees. The second general category includes members of, for example, the Common Council who have independent authority to send E-Notify messages to anyone who chooses to sign up to receive them. The Mayor's office also has separate E-Notify authorization under this



category to send messages to individuals who choose to receive them. In both cases in the second category, any City employee or any citizen may sign up to voluntarily receive the messages and may also, at any time, remove their names from the list of recipients of this category of E-Notify messages. The E-Notify messages at issue that came from the Mayor's office were within the second category.

There is no written policy or guideline relating to E-Notify use. Neither the City e-mail policy nor the City internet use guidelines reference E-Notify.

We now turn to the City's e-mail policy (attached), that was drafted by the City Information Management Committee (CIMC). The policy was subject to the approval of the Common Council and the Mayor, as required by Milwaukee Code of Ordinances § 320-31-3-a. The City of Milwaukee e-mail use policy, dated October 19, 2009, among other things, prohibits the use of the City's e-mail system for "political endeavors." Similarly, the internet-use guidelines adopted by the CIMC (attached) direct that the City internet system should be used for work-related purposes that support "the City's mission," and should not be used for political endeavors. A "political endeavor" and what supports the "the City's Mission" are not defined and are not elaborated upon in either the policy or the guideline. Further we are unable to conclude whether the City's e-mail policy applies to the E-Notify system.

For this reason, to avoid further ambiguity, the City may wish to refine its e-mail policies and adopt policies specific to E-Notify.

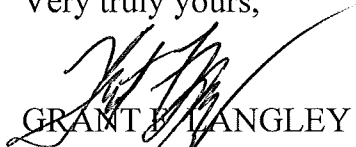
Finally, we attach a legal opinion dated November 17, 2003 in which we have advised your office that, pursuant to Wis. Stat. § 11.33, no person elected to state or local office who becomes a candidate for office may use public funds for the cost of materials or distribution of 50 or more pieces of substantially identical material distributed after the first day authorized by law for circulation of nomination papers as a candidate. We have interpreted this section of the statute to include newsletters, E-Notify, and other communications issued by City of Milwaukee elected officials during the time period that the provisions of section 11.33 apply.

In this case, the attached E-Notify messages are from the Mayor's office. If the Mayor were a candidate for an elected position after the first day authorized by law for circulation of nomination papers, we would advise that the attached E-Notify messages would be prohibited. Wis. Stat. § 11.33.

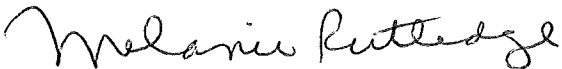
James Owczarski  
December 17, 2014  
Page 3

We hope the above addresses your questions and concerns.

Very truly yours,



GRANT E. LANGLEY  
City Attorney



MELANIE J. RUTLEDGE  
Assistant City Attorney

MJR:wt:210172/1055-2014-2964

Attachments

c: Alderman Joe Davis, Sr.,  
Second Aldermanic District

**From:** [Milwaukee.E-Notify@enotify.milwaukee.gov](mailto:Milwaukee.E-Notify@enotify.milwaukee.gov) [<mailto:Milwaukee.E-Notify@enotify.milwaukee.gov>]  
**Sent:** Tuesday, November 04, 2014 1:58 PM  
**Subject:** Neighborhood Safety

*You have a Milwaukee.Gov E-Notification for:  
(Mayor).*

Dear Resident:

My budgets have focused on initiatives including transitional jobs, attacking the foreclosure crisis through neighborhood investments and funding summer jobs for our young people. My budgets have also consistently been built to protect public safety services, including the hiring of police officers in anticipation of – and not in response to – the retirement of sworn staff.

Last Friday, the Common Council's Finance and Personnel Committee passed two amendments that will dramatically impact public safety throughout the City next year, especially the deployment of police officers during the summer of 2015.

The Committee voted to cut 12 police recruits from this December's class. If the full Common Council approves this amendment, there will be 12 fewer beat and bicycle patrol officers on our streets than I budgeted for the summer, when the demand on police resources is greatest.

The Committee also voted to cut \$1.2 million in police overtime. This cut would eliminate the deployment of 15 full-time-equivalent police officers in 2015.

**Combined, the two amendments would take 27 officers off our streets!**

This is bad public safety policy. Fewer officers available for summer deployment is not the message our citizens, our businesses and our neighborhood organizations want to hear. People on every block – from Sherman Park and Bay View to Mid-Town, Concordia and Walker's Point to Lake Park, deserve to feel safe in their neighborhoods.

I need your help. I made a commitment to hire 85 additional officers. In order for that to happen, the full Common Council must reject the amendment to cut 12 police recruits. For a full summer deployment, the Common Council must reject the amendment to cut \$1.2 million in police overtime.

Please call or email your Common Council member, or all members, and tell them to reject the amendments to cut 12 police recruits and police overtime. Please forward my request to your friends and neighbors.

I thank you in advance for your help.

Sincerely,

Tom Barrett

Mayor

**Common Council City Clerk Office Phone Number: 414-286-2221.**

**Email Common Council**

**Email for Common Council Members by District:**

- (1) Hamilton, Ashanti
- (2) Davis Sr., Joe
- (3) Kovac, Nik
- (4) Bauman, Robert
- (5) Bohl, James
- (6) Coggs, Milele
- (7) Wade, Willie
- (8) Donovan, Robert
- (9) Puente, Robert
- (10) Murphy, Michael
- (11) Dudzik, Joseph
- (12) Perez, Jose
- (13) Witkowski, Terry
- (14) Zielinski, Tony
- (15) Stamper II, Russell

Please do not respond to this email. It is not set up to receive emails.  
Please email [moconn@milwaukee.gov](mailto:moconn@milwaukee.gov) with your questions.

You have received this notification because you subscribed to be notified for one of the following categories:

(Mayor)

Please use the link to add or to remove categories from your account or delete your account  
<https://itmdapps.milwaukee.gov/Enotify>.

This E-Notify was sent successfully by the City of Milwaukee on 11/04/2014 at 01:57PM. After the email leaves the City of Milwaukee network, control passes to your Internet service provider. Email is typically reliable; however, once out of City of Milwaukee control there are various reasons that email may legitimately be delayed or not received.

**From:** Milwaukee.E-Notify@enotify.milwaukee.gov [mailto:Milwaukee.E-Notify@enotify.milwaukee.gov]  
**Sent:** Wednesday, November 05, 2014 4:37 PM  
**Subject:** Neighborhood Safety Wednesday Update

*You have a Milwaukee.Gov E-Notification for:  
(Mayor).*

Dear Resident:

My 2015 Proposed Budget includes funding for deploying 85 police officers and achieving an average annual strength of 1,880 sworn Police Officers. The strength level is an increase of 12 officers from the 2014 budget, when the average annual strength was 1,868, and is the highest budgeted average sworn strength since 2012.

On Friday October 31st, the Common Council's Finance and Personnel Committee passed not one but two amendments that will impact police deployment. The Committee not **only voted to cut these 12 additional police officers** but also **voted to cut \$1.2 million in police overtime.**

The police department uses overtime to enhance their summer deployments, which is typically the busiest time of the year. **This cut is the equivalent of eliminating an additional 15 police officers during summer deployments** and comes at a time when the Chief has brought his overtime budget down from \$14.5 million in 2008 to \$12.5 million in 2014; the amount he has budgeted for 2015.

**Combined, the Finance and Personnel Committee has supported two amendments that would take 27 officers off our streets; 12 new hires and the deployment of an additional 15.**

And while it is true that the Finance Committee kept funding for 73 officers in 2015, I prefer to budget in anticipation of police retirements and not in response to retirements and I'd like to stabilize overtime accounts rather than experience annual swings. In short, I'd like to be a head of the curve going into the 2016 budget cycle.

Please call or email your Common Council member, or all members, and tell them to reject the amendments to cut 12 additional police recruits and police overtime **before 9 am on Friday, November 7<sup>th</sup>**. Please forward my request to your friends and neighbors.

I thank you in advance for your help.

Sincerely,

Tom Barrett

Mayor

**Common Council City Clerk Office Phone Number: 414-286-2221.**

**Email Common Council**

**Email for Common Council Members by District:**

- (1) Hamilton, Ashanti
- (2) Davis Sr., Joe
- (3) Kovac, Nik
- (4) Bauman, Robert
- (5) Bohl, James
- (6) Coggs, Milele
- (7) Wade, Willie
- (8) Donovan, Robert
- (9) Puente, Robert
- (10) Murphy, Michael
- (11) Dudzik, Joseph
- (12) Perez, Jose
- (13) Witkowski, Terry
- (14) Zielinski, Tony
- (15) Stamper II, Russell

Please do not respond to this email. It is not set up to receive emails.  
Please email [moconn@milwaukee.gov](mailto:moconn@milwaukee.gov) with your questions.

You have received this notification because you subscribed to be notified for one of the following categories:  
(Mayor)

Please use the link to add or to remove categories from your account or delete your account  
<https://itmdapps.milwaukee.gov/Enotify>.

This E-Notify was sent successfully by the City of Milwaukee on 11/05/2014 at 04:36PM. After the email leaves the City of Milwaukee network, control passes to your Internet service provider.



Email is typically reliable; however, once out of City of Milwaukee control there are various reasons that email may legitimately be delayed or not received.

# CITY OF MILWAUKEE

Form CA-43

GRANT F. LANGLEY  
City Attorney

RUDOLPH M. KONRAD  
PATRICK B. McDONNELL  
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Deputy City Attorneys



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HARRY A. STEIN  
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THOMAS J. BEAMISH  
MAURITA F. HOUREN  
JOHN J. HEINEN  
MICHAEL G. TOBIN  
DAVID J. STANOSZ  
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LEONARD A. TOKUS  
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DAWN M. BOLAND

Assistant City Attorneys

November 17, 2003

Mr. Ronald D. Leonhardt, City Clerk  
Office of the City Clerk  
200 East Wells Street, Room 205  
Milwaukee, WI 53202

Re: Electronic Mail Messages Generated on Behalf of or by Common Council Members

Dear Mr. Leonhardt:

On August 19, 2003, you requested of our office an opinion regarding the applicability of §11.33, Stats., to the use of city electronic mail ("e-mail") generated and distributed on behalf of or by members of the Common Council who are candidates, and sent to individual e-mail addresses or an address list containing 50 or more addresses after the first day for filing nomination papers. You also ask, if §11.33, Stats., does apply, could an e-mail be sent to less than 50 addresses with the request that the message be forwarded to other parties. Additionally, you ask whether the delivery of a message to a subscriber-driven delivery system would be subject to the prohibitions of §11.33, Stats. You note that minimal public funds are expended by sending e-mail.

It is our opinion that the generation and distribution of 50 or more e-mail messages on behalf of or by members of the Common Council who are candidates, after the first day authorized by law for circulation of nomination papers, irrespective of their purpose, would fall within the prohibition of §11.33 Stats.

Section 11.33, Stats., provides in relevant part:

(1)(a) No person elected to state or local office who becomes a candidate for national, state or local office may use public funds for the cost of materials or distribution for 50 or more pieces of substantially identical material distributed after:

(1) the first day authorized by law for circulation of nomination papers as a candidate.

\* \* \*

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Ronald Leonhardt  
Page 2  
November 17, 2003

(2) This section does not apply to use of public funds for the costs of the following, when not done for a political purpose:

(a) answers to communications of constituents.

\*\*\*

(3) Except as provided in sub (2), it is not a defense to a violation of sub (1) that a person was not acting with a political purpose. This subsection applies irrespective of the distributor's intentions as to political office, the content of the materials, the manner of distribution, the pattern and frequency of distribution and the value of the distributed materials.

Section 11.33, Stats., does not specify the type of materials, mode of distribution or the amount of public funds prohibited. Despite the fact, as you further state in your letter, that the cost of delivering a specific message or even a hundred messages via e-mail is minimal, there is a cost (however minimal) associated with generating and posting the email message and that cost would be borne by the public. Therefore, irrespective of the mode, the type of material or cost of distribution, §11.33, Stats., prohibits the use of any public funds for the distribution of 50 or more pieces of substantially identical material distributed after the first day authorized by law for circulation of nomination papers as a candidate.

If an e-mail message were sent to less than 50 addresses, § 11.33, Stats. would not apply. Sending the request that the message be forwarded to other parties, or to a subscriber-driven delivery system, might be viewed as a subterfuge violative of §11.33 Stats.<sup>1</sup>

Section 11.33(2)(a), Stats., provides some exceptions to the use of public funds in distributing 50 or more pieces of substantially identical material distributed after the first day authorized by law for circulation of nomination papers as a candidate. For example, Common Council members who are candidates may provide answers to constituents providing the answer does not constitute a political purpose.

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<sup>1</sup> It should be noted that all employees are prohibited from using City email for distributing information approving or favoring a candidate for nomination or election to a political office or for any other political activity pursuant to the City's Civil Service Code.

Ronald Leonhardt

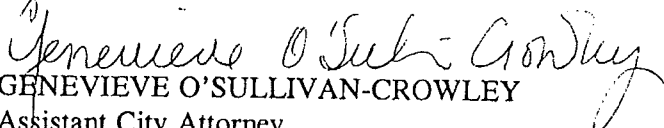
Page 3

November 17, 2003

If there are any questions, please feel free to call the undersigned.

Very truly yours,

  
GRANT F. LANGLEY  
City Attorney

  
GENEVIEVE O'SULLIVAN-CROWLEY  
Assistant City Attorney  
GOSC  
1055-2003-2691:74123



Department of Administration  
Information and Technology  
Management Division

Tom Barrett  
Mayor

Sharon D. Robinson  
Administration Director

Nancy A. Olson  
Chief Information Officer

**CITY OF MILWAUKEE  
E-MAIL USE POLICY  
October 19, 2009**

**INTRODUCTION**

In a given day, approximately 6,200 City of Milwaukee e-mail users exchange almost 125,000 e-mails with their coworkers. They also send or receive an additional 115,000 e-mails to/from users outside City government. These numbers translate into a staggering volume of e-mails received or sent by City employees, more than 87,000,000 messages annually, and an enormous amount of public information.

Over the past two decades e-mail has evolved from an occasional convenience to a business necessity. Growth in e-mail use comes in response to a critical business need. It facilitates sharing of information by providing City employees with an opportunity to communicate quickly and efficiently. It also offers constituents a convenient means of communicating with elected officials and City staff.

However, use of e-mail does not come without risk. Approximately 85 percent of all e-mails received at the City from external sources consist of spam or contain some form of virus, malware, or inappropriate content. The City also incurs considerable risk as e-mail content increasingly becomes recognized as public record. To protect the City from liability and information systems from damage, employees and the departments for which they work must ensure that the City's e-mail resources are used responsibly and in accordance with the following standards.

**AUTHORIZATION AND ACCESS**

City departments will decide which of their employees shall receive access to the City's e-mail system. Departments and employees should not consider access to e-mail a "right" of employment; decisions on allowing access should be based on whether the use of e-mail is consistent with the employee's job responsibilities, will improve employee performance, increase departmental efficiency, and best serve the needs of City customers.

Departments should routinely review employee access privileges to determine if continued access to e-mail remains consistent with the duties of the position, has enhanced the productivity of the employee and to ascertain whether the employee has used the resource effectively. Departments must ensure that access to the e-mail system benefits and does not impair the employee's ability to fulfill his or her job responsibilities and does not impose any additional costs or liabilities on the city.

Once granted access by the department, employees may use the City's e-mail system to send and retrieve business-related messages from users inside or outside of City government. Employees who do not receive access to e-mail as part of their official duties may not, under any circumstances, use the e-mail account of another city employee to send or receive e-mail. Departments should review regularly their roster of e-mail users and authorize deletion of accounts for employees who no longer work for the City.

City departments must also ensure that any and all contractors, vendors, or agents of the City will comply with all policies, rules, and requirements regarding use of the City's e-mail system. Any violation by an employee of an outside agency will result in immediate termination of access. Any reference in this document to "employee" or "City employee" shall be considered to include any contractor, vendor, or agent working for or representing the City but not in City employ.

**OFFICIAL AND ACCEPTABLE USE**

The City of Milwaukee encourages its employees to use e-mail for work-related communications, to assist in providing services to citizens, and for any other activity that supports the city's mission. City departments may also choose to authorize limited incidental use of the city's computer resources for personal purposes as deemed appropriate. However, departments must ensure that such use does not impair the employee's ability to fulfill his or her job responsibilities.

## CITY OF MILWAUKEE E-MAIL USE POLICY

October 19, 2009

Page 2

City employees must use only the City's e-mail to send and receive messages for work-related communication or for official communication with constituents. Employees may not use internet-based e-mail services to conduct any type of official City business. Under no circumstances will employees be permitted to use city equipment and e-mail systems for illegal activities, profit-making ventures or political endeavors.

Employees must also abide by all applicable laws, policies, and guidelines regarding the appropriate use of e-mail. They may not send messages that can be construed as scandalous, defamatory, libelous, obscene, immoral or in violation of any intellectual property rights. E-mail users may not knowingly misrepresent themselves or their employment by the city; in messages sent they must always identify themselves honestly, accurately, and completely

### PRIVACY AND SECURITY

All e-mail sent from or received through city-owned computers (including any personal messages either sent or received using an internet-based e-mail service) are considered City property. City and departmental management reserve the right to examine, at any time and without prior notice, all e-mail, directories, files and other information stored on data disks, computers, and/or other media.

Moreover, at times during the course of performing their job duties, e-mail administrators may sometimes view the content of e-mail messages. As a consequence, users should not assume any privacy or confidentiality for messages they transmit or receive via the City's e-mail system or when using City-owned computers.

E-mail does not offer an inherently secure medium for communicating information. Users should always consider that someone other than the intended recipient may intercept and read their messages; they can have no expectation of confidentiality. Therefore, users should never send confidential or sensitive information via unencrypted e-mail.

### PUBLIC RECORD REQUESTS

Any e-mail messages transmitted or received using city systems are subject to public records laws and any record keeping requirements that these laws entail. Requests from outside the city for access to electronic files should be handled through the same procedures as requests for any other public record. Thus, employees should not send out files containing city information without prior approval of the department manager.

The City's e-mail archival system will automatically store all e-mail messages sent or received through the City's e-mail system. All e-mails contained in the archival system will be subject to public disclosure under open records laws.

### EMPLOYEE RESPONSIBILITIES

E-mail remains a common method of coming into contact with computer viruses or malware, particularly via links embedded in e-mails or through the use of attachments. Messages that appear to come from trustworthy or known senders may instead originate from malicious sources – due to e-mail address “spoofing” – and contain serious security risks. Users should exercise extreme caution before opening links contained within an e-mail message, even if the message comes from a known source. Employees should also not open or attempt to read any file received as an attachment to e-mail unless specifically requested or received from a trustworthy source. If in doubt, users should attempt to verify the validity of an e-mail message with the sender.

The City of Milwaukee trusts that its employees will act responsibly, and always in the best interests of the taxpayers who support them and the customers who depend on them. Each individual is responsible for complying with all applicable state and federal laws, and all City policies and standards when using the City's e-mail system. City departments will be held accountable for the actions of individual employees to ensure that conduct meets guidelines established for appropriate use of e-mail.

**The city will establish any and all policies necessary and monitor operations to protect employees from creating legal liabilities and negative publicity for themselves and the city. Violations of any policies or standards can result in disciplinary action against the employee in accordance with local, state, and federal law and City administrative rules. Persistent abuse of e-mail by City employees can result in permanent revocation of e-mail privileges for the person or persons involved.**

## **INTERNET USE GUIDELINES**

The Internet represents a value-added working tool that offers great benefits to its users and to the city. Unfortunately, Internet access can also divert attention from productive work practices and heighten security risks. Inappropriate use of Internet resources can also increase the city's exposure to liability and make city networks more vulnerable to hackers, virus infections, and other dangers.

Departments should make all Internet users aware of the following specific guidelines. Users must understand the potential liability and security risks associated with use of City equipment to access the Internet. The following guidelines represent "best-practices" that will help to ensure appropriate Internet use so as to avoid exposing individual employees, the department and the city to undue risks.

State law, federal laws, regulations and legal decisions, City of Milwaukee Ordinances and Information Security Policies provide the basis for many of the following guidelines. Consequently, departments are strongly encouraged either to adopt the guidelines as written or to use the guidelines as the basis for developing department-specific policy statements.

1. **AUTHORIZATION:** City department managers will determine whether Internet access is consistent with the duties of and will enhance the productivity of an employee. Departments should routinely review employee access privileges to determine if the employee has used the resource effectively and whether continued access to E-mail is warranted.
2. **ACCESS:** Authorized users connected to the City's Wide Area Network will receive Internet access privileges. Employees who do not receive access to the Internet as part of their official duties should not be allowed to access the Internet using another employee's account and equipment. When an employee assumes a new position or responsibilities, the department should review his or her Internet authorization to determine the need for continued access. Access terminations are accomplished by departmental notification to their respective city Internet service provider.
3. **OFFICIAL USE:** The City of Milwaukee encourages its employees to use the Internet for work-related research, to provide services to citizens, and for any other activity that supports the City's mission. City departments may also choose to authorize limited incidental use of the city's Internet resources for personal purposes as deemed appropriate. However, departments must ensure that such use does not impair the employee's ability to fulfill his or her job responsibilities and does not impose any additional costs or liabilities on the city. Under no circumstances should employees be permitted to use city equipment and Internet access for illegal activities, profit-making ventures or political endeavors. Departments should also prohibit use of city resources for playing games against opponents over the Internet. The Information and Technology Management Division of DOA, if requested, can assist departments in monitoring employee use of Internet resources with tracking software.
4. **VIRUSES:** Virus infection represents one of the most well-documented threats of Internet use. Employees must scan all incoming files for viruses, whether downloaded or attached to electronic mail messages. Users should not open or attempt to read any files received over the Internet that they did not specifically request, and should immediately contact their network administrator upon receiving an unrequested file.

5. **COPYRIGHT:** Information placed on the Internet is the intellectual property of the person or organization posting it. Users must be sure to cite their sources when using any text, ideas, software, or graphics copied from the Internet.
6. **CITY PROPERTY:** All Internet transmissions sent from or received through City computers are considered City property. City and departmental management reserve the right to examine, at any time and without prior notice, all directories; downloaded text, image, audio and video files; and other information (business-related or personnel) stored on data disks, computers, and/or other media.
7. **PUBLIC RECORD REQUESTS:** Requests from outside the City for access to electronic files should be handled through the same procedures as requests for any other public record. Thus, employees should not send out files containing city information without prior approval of the department manager.
8. **SECURITY:** Employees may not deliberately propagate any virus, worm, Trojan horse, or other program code that interferes with or degrades operation of the city's computer systems or systems of another entity. Likewise, users may not deliberately expose systems of the city or other entities to risk nor use city systems to attempt unauthorized entry into secure areas of the city system or similar areas of other non-city systems.
9. **FEE RESOURCES:** Access to some resources requires payment of an additional fee. Department managers may want to require that staff seek prior approval for access to any fee-based Internet resources.
10. **FILE TRANSFERS:** Large file transfers should be done at times when they will not significantly degrade the performance of the City network. Non-peak network hours are from 6:00 p.m. to 8:00 a.m. weekdays and any time on Saturday or Sunday.
11. **DISCUSSION GROUPS:** The Internet contains numerous discussion groups or forums where users may post messages and exchange ideas. Many of these are useful places for research on topics of interest to City departments. However, users may not knowingly misrepresent themselves or their employment by the city; they must always identify themselves honestly, accurately, and completely. As with any other form of communication, departments are responsible for any misrepresentation of official City policy made by employees and posted to the Internet. Department managers may want to require prior approval for employees to post messages to such locations.
12. **RESPONSIBILITIES:** The City of Milwaukee trusts that its employees will act responsibly, and always in the best interests of the taxpayers who support them and the customers who depend on them. Each individual is responsible for complying with all applicable state and federal laws, and all City policies and standards when using City equipment to access the Internet. City departments will be held accountable for the actions of individual employees to ensure that conduct meets guidelines established for appropriate use of Internet.
13. The city will establish any and all policies necessary and monitor operations to protect employees from creating legal liabilities and negative publicity for themselves and the city. Violations of any policies or standards can result in disciplinary action against the employee in accordance with local, state, and federal law and City administrative rules. Persistent abuse



of Internet access by City employees can result in permanent revocation of Internet privileges for the person or persons involved.




Official Website of the City of Milwaukee

CALL for Action (414) 286-CITY | Click for Action

[Directory](#)[Residents](#)[Business](#)[Visitors](#)

## Information and Services

### E-Notify - Get City Information by Email

 <b>E-Notify</b> Get City Information by Email	New Subscribers Click here to register	Registered Users Click here to sign in
	Forgot Your Password? Click here to get a new password	Bookmark This Page Click here (Internet Explorer only)

By using E-Notify you can find out when important things happen in the City. You can receive several different types of notices from the City of Milwaukee and Milwaukee Public Schools. Including news releases, meeting notices and agendas, job announcements, new property sale listings, bid notices, online auction items, and many others. Once you choose your topics, just sit back and wait for the pertinent information to come directly to you.

#### Receive email notification of crime activity in your neighborhoods – or in any area of Milwaukee

The Police Verified Offense Notification feature of E-Notify includes eight crime categories: aggravated assault, robbery, burglary, vehicle theft, theft, arson, criminal damage to property and locked vehicle entry. Notices will be sent Monday through Friday for each day's completed and supervisor-approved reports.

A valid email is required to sign up for E-Service Request. We'll send your password to your email account (this only takes a minute). To ensure receipt of email from the City of Milwaukee, please add [eservices@milwaukee.gov](mailto:eservices@milwaukee.gov) and [MilwaukeeE-Notify@milwaukee.gov](mailto:MilwaukeeE-Notify@milwaukee.gov) to your spam filter's safe list.

Please note: the same password applies to E-Notify and E-Service Request applications. In other words, if you have an E-Notify account, you do not need to create a new account to make a service request.

Please read the details of our web policies and disclaimers.