

# DANIEL E. ADAMS

3802 West Mt Vernon Avenue, Milwaukee, WI 53208  
414.559.1712 · dan.sama@gmail.com

## Skills

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### Spanish

Fluent reading, writing, speaking, and have performed translation services.

### Computer

Microsoft Office, Google Apps, Various Email Service Providers (Constant Contact, MailChimp, etc.), Adobe Products (Illustrator, Photoshop, InDesign), and some GIS experience.

## Experience

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### THE DRUML COMPANY

*Wauwatosa, WI (Jan 2021 - Present)*

- Property management for a portfolio of fifteen office, industrial, and retail properties across Milwaukee County. Includes tenant communications and lease negotiations.
- Construction management for building improvements at Druml Co. properties and other properties.
- Scouting for prospective properties as the company looks to grow. Includes broker communications.

### HARBOR DISTRICT, INC., Planning Director

*Milwaukee, WI (May 2015 - Dec 2020)*

- Project manager for the creation of a Water and Land Use Plan (WaLUP) for the Harbor District, which included managing consultants, coordinating and facilitating public outreach activities, convening stakeholders, and design and content creation for final document. WaLUP was awarded a Planning Excellence Award by the Wisconsin Chapter of the American Planning Association in 2018.
- Led successful effort to create a Business Improvement District for the Harbor District (BID #51). Provide ongoing administrative and programmatic support to the BID.
- Project manager for the creation of the Harbor District's first waterfront park, Harbor View Plaza. Tasks included organizing and conducting a public design competition, working with winning team to finalize design and construction documents, facilitating construction bid process, and acting as the owner's representative for the construction process. Park was completed in July 2019.
- Operating as a liaison between Harbor District, Inc. and the many partners and stakeholders involved in the Harbor District area including academic institutions, businesses, residents, government, and other nonprofit organizations.

### LAYTON BLVD WEST NEIGHBORS, Director of Neighborhood Planning

*Milwaukee, WI (Dec 2010 - May 2015)*

- Project manager for the creation of a neighborhood Quality of Life Plan as part of the Zilber Neighborhood Initiative, which included organizing and facilitating one-on-one interviews and public meetings, convening stakeholders, and working with a writer and designer to create the final plan document.
- Coordinating implementation of the plan which included neighborhood events; resident leadership trainings; community improvement projects; fund development; and relationship-building to bring resources to the neighborhood and advance the Quality of Life Plan catalytic projects.

**LAYTON BLVD WEST NEIGHBORS, Community Outreach Manager**

*Milwaukee, WI (May 2010 - Dec 2010)*

- Served as the main face of the organization in the neighborhood and liaison with residents, institutions, and partner organizations.
- Organized and implemented neighborhood improvement projects including a community garden, foreclosure clean ups, etc.
- Led neighborhood marketing efforts through print and email newsletters, website, and social media.

**UW-MILWAUKEE, SARUP Graduate Teaching Assistant**

*Milwaukee, WI (August 2009 - June 2010)*

- Served as a teaching assistant for one graduate level and one undergraduate level urban planning course.

**16TH ST. COMMUNITY HEALTH CENTERS, Social Services Specialist**

*Milwaukee, WI (Aug 2007 - Aug 2009)*

- Assisted patients and others in applying for Medicaid and FoodShare programs and performed additional social service and outreach activities in the community as needed.

**Education**

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**UNIVERSITY OF WISCONSIN - MILWAUKEE**

*Milwaukee, WI (2008 - 2010)*

- Masters in Urban Planning

**UNIVERSITY OF WISCONSIN - MADISON**

*Madison, WI (1999 - 2003)*

- Bachelor of Arts in Geography

**RUFUS KING HIGH SCHOOL**

*Milwaukee, WI (1995 - 1999)*

- Full International Baccalaureate Degree & High School Diploma

**Volunteer**

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**FRIENDS OF HANK AARON STATE TRAIL**

*Milwaukee, WI (June 2014 - Present)*

- Board President for nonprofit organization enhancing, sustaining, and promoting the Hank Aaron State Trail.

**EPIC CENTER COMMUNITY ORGANIZATION**

*Milwaukee, WI (September 2012 - June 2020)*

- Founding board member for nonprofit organization providing youth programming in the Silver City and Clarke Square neighborhoods on the near south side of Milwaukee.

**PEACE CORPS**

*Mwinilunga, Zambia (June 2006 - April 2007)*

- Initiated fish farming and aquaculture projects, worked in HIV/AIDS education, and organized women's empowerment activities in a rural village in northwest Zambia.

Professional and/or personal references can be provided upon request.