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Health Department Administration

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October 28, 2002

MEMORANDUM

TO: Kathy Marquardt, Office of the City Clerk
FROM: Janet Nell, Health Department
RE: Technical Corrections to the 2002 Positions Ordinance

In reviewing the Health Department's 2002 Position Ordinance it has come to our attention that several technical corrections are needed to bring the ordinance up to date.

The changes listed below represent changes to footnotes as a result of changes in grant objectives and the deletion of positions due to grant funding ending.

<u>Caption/Position Title</u>	<u>Add</u>	<u>Delete</u>
HEALTH DEPARTMENT		
PREGNANCY PREVENTION CONSORTIUM		
(CDC) GRANT		
Health Program Monitor (X) (FF)		1
Public Health Educator (X) (FF)		1
Office Assistant II (FF)		1
CHILDHOOD LEAD POISONING		
PREVENTION PROGRAM (W)		
Public Health Nurse (X)(G)(W)		1
Program Assistant II (W)	1	

The following positions need a (X) footnote added to the position title. In the classifying of the positions the mileage designation was omitted.

CHILDHOOD LEAD POSIONING
PREVENTION PROGRAM (W)
Environmental Health Field Supervisor (W)(Y)

Health Communications Officer (Y)
(Third position listed under Health Dept.)

If you have any questions, please feel free to contact me at 2251.

Cc: Crystal Ivy/Jennifer Gonda, Budget Office
Pat Bock/Sharon Paronto, DER