



Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

May 3, 2005

Janay McClain-Kelly
4062 N. 68th Street
Milwaukee, WI 53216

Dear Janay:

Congratulations on your appointment to the first City of Milwaukee Youth Council.

On Monday, May 9, 2005, beginning at 9:30 a.m. the City of Milwaukee, City Clerk's Office will host the inaugural ceremonies for Youth Council members. The ceremony will be held at City Hall, 200 East Wells St., in the Common Council chambers on the 3rd floor of City Hall. After the inaugural, a reception will be held in 301-A and B. The ceremony will be an all day event.

You will be provided tickets for four guests who will be able to join you on the Council floor during this ceremonial. Other guest will be asked to sit in the Council galleries.

Please be advised that a letter requesting your attendance at the inaugural ceremony has been forwarded to the principal of your school. Your parent or guardian should also notify your school giving you authorization to be excused to attend this ceremony.

Should you have any question, please do not hesitate to contact me at (414) 286-2231 or at dmorga@milwaukee.gov.

Sincerely,

Diana Morgan



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Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
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May 3, 2005

Dear Principal Peterson:

On Tuesday, April 26, 2005, Janay McClain-Kelly was appointed to serve as a member of the first City of Milwaukee Youth Council.

On Monday, May 9, 2005, beginning at 9:30 a.m., the City of Milwaukee, City Clerk's Office will host the inaugural ceremonies for the Youth Council members. After the inaugural, a reception will be held. The ceremony will be an all day event.

Please excuse your student for this momentous event, as we feel this project in its entirety will mark an opportunity for positive change for youth throughout the City of Milwaukee.

Please feel free to contact me with any questions. I can be reached at (414) 286-2231.

Sincerely,

Diana Morgan
Staff Assistant