

Objective

Interested in summer employment with the potential of weekend employment during the school year. Searching for an exciting learning experience where I can develop as an employee.

Education

Milwaukee Lutheran High School, Milwaukee Wisconsin

- Sophomore GPA 3.5
- Currently learning sign language

Hickman Academy, Milwaukee, WI Graduated June 13, 2012

- Graduated with Honors and Class Valedictorian
- Student Council President

Special Skills & Interest

- Creative artist
- Able to follow written and verbal instructions
- Good with Microsoft Office Suite and conducting research using Explorer
- Enjoy working with youth
- Able to plan and lead events
- Interested in music and dance
- Entrepreneurship

Work Experience

Community Baptist Church, Milwaukee, WI

Self-Employed/ Entrepreneurship

2010-2013

Started a concession stand at local church. Coordinated with church officials to use property for selling. Handled all cash transactions. Maintained a clean and orderly area. Purchased inventory and ensured station was well stocked. Greeted customers and ensured customer satisfaction.

City of Milwaukee Housing Authority, Milwaukee, WI

June 2012- August 2012

Youth Worker/ Clerical

Responsible for general office work, filing, answering phone calls, completing work orders and managing rent receipts.

Volunteer and Community Service

Agape Community Center, Milwaukee, WI

Volunteer Kitchen Staff June 2011- Current

Responsible for greeting customers, cleaning kitchen area and assisting with meal service.

Community Baptist Church, Milwaukee WI

Jan-2012- June 2012

Choir Director

Served as member of a team instructing youth ages 3-12 in learning various songs and regulating behaviors. Provided child care as required. Involved youth in other activities games, art, and outside play.

Memberships

Center for Teaching Entrepreneurship 2001- Current

Girl Scout of Wisconsin Southeast- Youth Leadership Council 2010- Current

Top Teens of America 2011-Current