



**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, WI 53233  
<http://www.city.milwaukee.gov/police>

**Jeffrey B. Norman**  
Chief of Police  
(414) 933-4444

September 12, 2025

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Payroll Clerk 1 (Pay Range 6IN):

Gabriel F. Villa

to the position of Payroll Clerk 2 (Pay Range 6KN), in this Department, effective Sunday, September 28, 2025.

Mr. Gabriel F. Villa was appointed to the Department as an Office Assistant I on October 17, 2021. On January 22, 2023, he was promoted to Personnel Payroll Assistant II, and is currently assigned to the Human Resources Division – Payroll Section. This position was reclassified to Payroll Clerk 1 on October 1, 2023. His training and experience qualifies him for the position. He has been recommended for promotion by his commanding officer.

In accordance with City Service Commission practices, he meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Mr. Gabriel F. Villa to the position of Payroll Clerk 2.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "JBN" and "B" followed by a stylized "D".

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:ss  
c: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

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Executive Director

Date: \_\_\_\_\_