

# Ossie C. Kendrix

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## Professional Profile

Visionary, strategic, creative and results driven professional with over 15 years of leadership experience in nonprofit management, entrepreneurship and public administration. Leader style includes a team approach of employee engagement, collaboration and empowerment. Strong commitment to help others grow personally and professionally, coupled with a personal conviction of giving back to the Milwaukee community through volunteerism.

## Areas of Expertise

- ✓ Relationship Building
- ✓ Program Development
- ✓ Capacity Building
- ✓ Policy Analysis
- ✓ Public Speaking
- ✓ Employee Engagement
- ✓ Small Business Development
- ✓ Entrepreneurship

## Professional Experience

### African American Chamber of Commerce of Wisconsin

#### President & CEO

May 2017 – Present

- ✓ Oversee the development and successful implementation of a multi-year strategic plan and the corresponding annual report.
- ✓ Assure effective and profitable operation for the African American Chamber of Commerce of Wisconsin through optimum use of human resources, financial resources, equipment, technology, and processes to fulfill the goals of the organization.
- ✓ Ensure the Board of Directors receive relevant, timely communication to enable the Board to operate at maximum effectiveness; coordinates all Board meetings, including development of the agenda; and execute the Board Governance Plan including the coordination of membership on Board Committees.

### United States Senator Tammy Baldwin

#### Deputy State Director

February 2016 – April 2017

- ✓ Interviewed, hired, trained and supervised up to seven employees in the Senator's Milwaukee Office.
- ✓ Developed and implemented strategic plans to engage and serve residents of southeastern Wisconsin.
- ✓ Established and maintained relationships with individuals, community organizations, constituent groups, civic leaders, and representatives of all levels of government.
- ✓ Remained abreast of current legislative and local issues in southeastern Wisconsin.

### Feeding America of Eastern Wisconsin

August 2014 – February 2016

#### Vice President

- ✓ Areas of coaching and supervision included operations, food resource development, partnership development (programs and compliance), and distribution.
- ✓ Assisted in the development, implementation and management of the Food Bank's Strategic Plan, including a 5.7 MM annual budget.
- ✓ Cultivated and maintained new relationships with community contacts and programs that aided in advancing the Food Bank's mission.
- ✓ Acted as an official representative to all Food Bank publics and customers – Network, Feeding America, State/Local Government, area Partner Agencies, Donors, area Community Leaders, the Media and Volunteers.

**Tarrant Area Food Bank****July 2013 – June 2014****Director of Programs**

- ✓ Oversaw the development and execution of a strategic approach to programming that included setting goals, establishing measurable objectives and formulating strategy implementation.
- ✓ Developed and managed \$1.6 million annual program budget.
- ✓ Established and maintained effective working relationships with a variety of social service and governmental agencies to advance organizational goals, programs and services.
- ✓ Recruited, trained, supervised and evaluated five-member management team.

**City of Milwaukee, Department of Administration****November 2008 – June 2013****Small Business Enterprise Manager**

- ✓ Managed the office in City government responsible for advancing policies and practices to promote small business development and increase contracting opportunities for small business enterprises.
- ✓ Created and spearheaded the North End Business Capacity Building Program to increase revenues and foster job creation for small businesses, a model that continues to be replicated by City government.
- ✓ Revamped the City's small business certification program to improve service and operational efficiencies.
- ✓ Conducted data analysis, prepared written reports and gave formal presentations to the Mayor and Common Council on small business enterprise program outcomes based on performance driven data.

**Kendrix Realtors, LLC****August 2006 – Present****Broker/Owner**

- ✓ Founded a full service residential real estate firm serving buyers and sellers in the greater Milwaukee area.
- ✓ Established and monitored independent contractual real estate services including, but not limited to, property management, site exploration, financial analysis, real estate and Section 8 certification assistance.

**Milwaukee Urban Entrepreneur Partnership****May 2006 – November 2008****Program Management Consultant**

- ✓ Managed a fund that provided grants to support minority and urban entrepreneurship.
- ✓ Developed and executed an Entrepreneurship Program in collaboration with the Kauffman Foundation.
- ✓ Cultivated a strong working relationship with the City's Community Development Grants Administration to influence decision-making on small business financial assistance allocated by the City government.
- ✓ Prepared written reports and gave presentations for a variety of audiences, including donors.

**Education****African American Leadership Program – June 2015**

The Leadership Center

Cardinal Stritch University, Milwaukee, WI

**Associates in Commercial Real Estate (ACRE) Program – 2008, 2009**

Marquette University, Milwaukee, WI

**Graduate Certificate in Nonprofit Management – May 2004**

Helen Bader School of Social Welfare

University of Wisconsin at Milwaukee, Milwaukee, WI

**Master in Public Administration – December 1999**

Drake University, Des Moines, IA

**Bachelor of Arts – August 1997**

University of Wisconsin at Milwaukee, Milwaukee, WI

Major(s): Sociology &amp; Communication