



August 29, 2023

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 933-4444

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

RE: Request for Crime Analyst I Recruitment

Dear Commissioners:

I respectfully request that your Honorable Commission refer this request to the Department of Employee Relations (DER) to conduct recruitment for the position of Crime Analyst I as soon as administratively possible. The Crime Analyst I is responsible for collecting, analyzing, disseminating, and evaluating crime data to discover developing trends, patterns, and changes in criminal activity, using mapping and other analytical software. Pursuant to Fire and Police Commission Rule V, Section 6, this position is exempt from competitive examination.

Attached please find a job description for the position. Department representatives are available to assist DER staff in this matter. If you have questions regarding this matter, please contact Human Resources Representative Mai Xiong at (414) 935-7591.

Sincerely,

A handwritten signature in black ink, appearing to read 'J B N', with a long horizontal flourish extending to the right.

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:mx
Attachment