

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000017822**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Tents, Lights, and Heaters for COVID-19 Testing Sites
Vendor Name and Location:	Canopies, LLC (Milwaukee, WI)
Contract Term:	10/21/2020 through 10/20/2021 with option to extend upon mutual consent
Requisition # and Date Received:	0000018568 Rec'd 10/22/2021 (Grant Funded ELC COVID)
Original Contract Amount:	\$700,000.00
Expenditures to Date:	\$1,569,891.14
Current Contract Amount:	\$1,612,000.00

History of Contract Amendments:

Date	Item	Term	Cost
10/28/2020	Original Contract: Vendor Service Contract for Tents, Lights, and Heaters for COVID-19 Testing Sites. Waiver Presented to F&P on: 10/28/2020	10/21/2020 through 10/20/2021	\$700,000.00
01/13/2021	Amendment #1: Increased the estimated contract total by \$912,000.00 from \$700,000.00 to \$1,612,000.00. Waiver Presented to F&P on: 01/13/2021	n/a	\$912,000.00
Pending	Amendment #2: Increase the contract total by \$500,000.00 from \$1,612,000.00 to \$2,112,000.00 and extend the contract term through 12/31/2022, exercising the option to extend.	10/21/2021 through 12/31/2022	\$500,000.00
Total (including the pending amendment)			\$2,112,000.00

Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee Health Department's (MHD) existing Vendor Service Contract for Tents, Lights, and Heaters for COVID-19 Testing Sites with Canopies, LLC to increase the estimated contract total by \$500,000.00 from \$1,612,000.00 to \$2,112,000.00. In addition, extend the contract term through 12/31/2022, exercising the option to extend. This will allow covering the continuing costs of structures, lighting and heaters that are erected at multiple health centers throughout the City of Milwaukee.

Justification for Waiver:

Canopies, LLC was the only vendor that had the ability to meet the equipment required and deadlines of the project setup. This contract is necessary, as the National Guard COVID-19 testing sites have closed resulting in MHD being responsible for testing in the City of Milwaukee. Since COVID-19 testing and flu vaccinations will be performed outdoors (to limit the spread of the virus), staff and equipment will need to be sheltered and protected from the environmental elements. The testing sites are still in need as the COVID-19 Pandemic is still going on.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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10/29/2021

Date

F&P Waiver Presentation Date: 11/16/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000017986**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Traffic Control Staff
Vendor Name and Location:	Imperial Parking (U.S.), LLC dba Impark (Collingswood, NJ)
Contract Term:	10/12/2020 through 10/11/2021
Requisition # and Date Received:	0000018573 Rec'd 10/22/2021
Original Contract Amount:	\$500,000.00 (GRANT FUNDED/ State of WI ARPA COVID Recovery Grant)
Expenditures to Date:	\$441,127.98
Current Contract Amount:	\$500,000.00

History of Contract Amendments:

Date	Item	Term	Cost
02/24/2021	Original Contract: Vendor Service Contract for Traffic Control Staff at COVID-19 Test Sites Approved by F&P Committee on: 02/24/2021	10/12/2020 through 10/11/2021	\$500,000.00
Pending	Amendment #1: Add the option to extend upon mutual consent and immediately exercise this option by extending through 12/31/2022. In addition, increase the contract total by \$500,000.00 from \$500,000.00 to \$1,000,000.00.	10/12/2021 through 12/31/2022	\$500,000.00
Total (including the pending amendment)			\$1,000,000.00

Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee Health Department to amend the existing Vendor Service Contract for Traffic Control Staff with Imperial Parking (U.S.), LLC dba Impark (Imperial) to add the option to extend the contract term upon mutual consent and immediately exercise this option by extending through 12/31/2022. In addition, increase the contract total by \$500,000.00 from \$500,000.00 to \$1,000,000.00. State of WI ARPA COVID Recovery Grant funds will be used.

Justification for Waiver:

Traffic control services for the three (3) COVID-19 Test Sites (American Family Field, Southside Health Center, and Northwest Health Center) is needed to help direct cars awaiting COVID-19 testing in order to prevent dangerous or disruptive backups on the city streets and to ensure safe, effective traffic flow through the testing stations. Imperial is the only vendor who can provide traffic control services at the three (3) COVID-19 testing sites in the period needed and is a requirement of the Brewers' Organization for the American Family Field site.

Services began on 12/12/2020 at the Southside Health Center and Northwest Health Center, while services at American Family Field began on 12/19/2020. Currently, the services at American Family Field are suspended.

The services are still required at the Southside Health Center and Northwest Health Center. This contract is necessary to ensure the public safety of all persons located at the testing sites from the expected high volume of motor vehicle traffic.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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11/1/2021

Date

F&P Waiver Presentation Date: 11/16/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018077**

Background:

User Department:	DPW-Water
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for EnQuesta 6R Customer Information System (CIS) Upgrade, Support and Maintenance
Vendor Name and Location:	Systems and Software, Inc. dba Systems and Software (Winooski, VT)
Contract Term:	From 01/01/2021 through 12/31/2025 with two (2) options to extend for additional one (1) year periods
Requisition # and Date Received:	0000018077 & 02/23/2021
Original Contract Amount:	\$4,123,600.00
Expenditures to Date:	N/A
Current Contract Amount:	\$4,123,600.00

Purpose of Contract:

The purpose of this Contract is for the Department of Public Works – Water to enter into a Vendor Service Contract with Systems and Software, Inc. dba Systems and Software for EnQuesta 6R Customer Information System (CIS) Upgrade, Support and Maintenance. The contract term is five (5) years, from 01/01/2021 through 12/31/2025 with two (2) options to extend for additional one (1) year periods upon mutual consent, and the estimated contract total is \$4,123,600.00.

The five (5)-year maintenance cost break down from 2021 to 2025 is as follows:

Year	2021	2022	2023	2024	2025
Cost	\$791,068.00	\$814,800.00	\$839,244.00	\$839,244.00	\$839,244.00

Justification for Waiver:

The EnQuesta Application is a proprietary software developed by Systems and Software, Inc. dba Systems and Software (S&S). The department has been using S&S EnQuesta Customer Information System (CIS) since 2003. The previous contract, E000014911 has expired and this contract is required to continue use and support of the EnQuesta Software to ensure the City is keeping up with best practices as they relate to utility customer services and billing technology.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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11/4/2021

Date

F&P Waiver Presentation Date: 11/16/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017618**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for One Call Now
Vendor Name and Location:	OnSolve, LLC (Dayton OH)
Contract Term:	One (1) year period from 12/29/2020 through 12/28/2021 with the option to extend two (2) additional one (1) year periods
Requisition # and Date Received:	0000018512 & 10/06/2021
Original Contract Amount:	\$30,000.00
Expenditures to Date:	\$23,287.50
Current Contract Amount:	\$30,000.00

History of Contract Amendments:

Date	Item	Term	Cost
11/03/2017	Original Contract: Vendor Service Contract for One Call Now from 12/29/2020 through 12/28/2021 with an estimated contract total of \$30,000.00. No F&P Waiver or Approval Required.	12/29/2020 through 12/28/2021	\$30,000.00
Pending	Amendment #1: Extend the contract for one (1) year from 12/29/2021 through 12/28/2022 and increase the estimated contract total by \$23,287.50 from \$30,000.00 to \$53,287.50.	12/29/2021 through 12/28/2022	\$23,287.50
Total (including the pending amendment)			\$53,287.50

Purpose of Amendment:

The purpose of this amendment is to continue to provide One Call Now services to the DOA-ITMD. This amendment will extend the contract for one (1) year from 12/29/2021 through 12/28/2022, exercising the first (1st) of two (2) options to extend. Additionally, increase the estimated contract total by \$23,287.50 from \$30,000.00 to \$53,287.50 in accordance with vendor's invoice #15195620 (Exhibit 1).

Justification for Waiver:

The City attempted to have this competitively bid on RFP 16807 for a Mass Notification System. However, after completing the evaluation of the proposals and demonstrations, it was determined by the RFP Evaluation Committee that no proposal fully met the requirements laid out in the RFP. It was determined that an Exception to Bid should be used to procure a system that meets the needs of various departments.

OnSolve, LLC is the sole source for the One Call Now system, as it is a proprietary software. Therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by Common Council.

Rhonda U. Kelsey

City Purchasing Director

11/2/2021

Date

F&P Waiver Presentation Date: 11/16/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000016563**

Background:

User Department:	Department of Employee Relations
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Social Media Advertising for Job Postings
Vendor Name and Location:	Carahsoft Technology Corporation (Reston, VA)
Contract Term:	One (1) year from date of award with option to extend for three (3) additional one (1) year periods
Requisition # and Date Received:	Req#0000018544 Rec'd 10/11/2021
Original Contract Amount:	\$15,000.00
Expenditures to Date:	\$15,000.00
Current Contract Amount:	\$15,000.00

History of Contract Amendments:

Date	Item	Term	Cost
10/13/2020	Original Contract: Vendor Service Contract for Social Media Advertising for Job Postings. Approval by F&P Committee not required.	10/13/2020 through 10/12/2021	\$15,000.00
Pending	Amendment #1: Increase contract total by \$44,574.00 from \$15,000.00 to \$59,574.00 and extend the contract term three (3) years from 10/13/2021 through 12/31/2024, exercising the three (3) options to extend for one (1) year period upon mutual consent.	10/13/2021 through 12/31/2024	\$44,574.00
Total (including the pending amendment)			\$59,574.00

Purpose of Amendment:

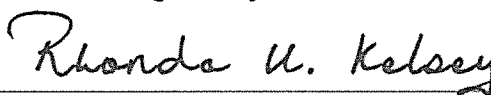
The purpose of this amendment is to allow the City of Milwaukee Department of Employee Relations (DER) to amend existing Vendor Service Contract for Social Media Advertising for Job Postings with Carahsoft Technology Corporation. This amendment will increase the contract total by \$44,574.00 from \$15,000.00 to \$59,574.00 and extend the contract term three (3) years plus an additional 79 days, from 10/13/2021 through 12/31/2024, exercising the three (3) options to extend for one (1) year periods and in accordance with Vendor's quote #26888126 dated 09/21/2020 (Exhibit 1).

Justification for Waiver:

LinkedIn is the only business social media networking/recruitment source of its kind with over 590 million job candidates globally. LinkedIn trademarked software enables corporate account members (Recruiter Corporate Account) to have their jobs featured on the profile page of potential candidates, based upon their skills sets and the requirements of the job. Additionally, the account offers members the ability to utilize various filters to identify potential candidates and to "inbox" those individuals to gauge interest in a position. Extending for three (3) years instead of one (1) year at a time is a cost savings to the City, as the pricing will be fixed for the next three (3) years.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:



City Purchasing Director
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10/20/2021
Date

F&P Waiver Presentation Date: 11/16/2021

EXHIBIT 1



LinkedIn at Carahsoft



11493 SUNSET HILLS ROAD | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
 WWW.CARAHSOFT.COM | SALES@CARAHSOFT.COM

TO: Therese Biernat
 Business Operations Specialist
 City of Milwaukee
 200 E. Wells St. Rm 706
 Milwaukee, WI 53202 USA

FROM: Debby Gatto
 LinkedIn Government at Carahsoft
 11493 Sunset Hills Road
 Reston, Virginia 20190

EMAIL: tbiern@milwaukee.gov

EMAIL: Debby.Gatto@carahsoft.com

PHONE: (414) 286-8111

PHONE: (571) 662-3012 **FAX:** (703) 871-8505

TERMS: FTIN: 52-2189693
 Shipping Point: FOB Destination
 Remit To: Same as Above
 Payment Terms: Net 30 (On Approved Credit)
 Cage Code: 1P3C5
 DUNS No: 088365767
 Credit Cards: VISA/MasterCard/AMEX
 Sales Tax May Apply

QUOTE NO: 26888126
QUOTE DATE: 09/21/2020
QUOTE EXPIRES: 10/21/2021
RFQ NO:
SHIPPING: ESD
TOTAL PRICE: \$44,574.00

TOTAL QUOTE: \$44,574.00

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
YEAR 1					
1	715-JBSRUT010	Job Slots 1-10 Reserved annual job posting with ability to change, update, remove on demand. LinkedIn - JBSRUT010 Start Date: 01/01/2022 End Date: 12/31/2022	\$1,495.0000 OM	4	\$5,980.00
2	715-NRCRUI02	Recruiter - Corporate (1-2 Seats) LinkedIn Recruiter account with team collaboration, auditing, and unparalleled network search capabilities. Includes at least 150 InMails/month per license as well as basic training and support. LinkedIn - NRCRUI02 Start Date: 01/01/2022 End Date: 12/31/2022	\$8,878.0000 OM	1	\$8,878.00
3	715-JBMNGRSET	Jobs Dashboard Manager - Free seat to manage jobs in LinkedIn Recruiter without the people search functionality of the standard Recruiter seat. LinkedIn - JBMNGRSET Start Date: 01/01/2022 End Date: 12/31/2022	\$0.00 OM	1	\$0.00
YEAR 1 SUBTOTAL:					\$14,858.00
YEAR 2					
4	715-JBSRUT010	Job Slots 1-10 Reserved annual job posting with ability to change, update, remove on demand. LinkedIn - JBSRUT010 Start Date: 01/01/2023 End Date: 12/31/2023	\$1,495.0000 OM	4	\$5,980.00
5	715-NRCRUI02	Recruiter - Corporate (1-2 Seats) LinkedIn Recruiter account with team collaboration, auditing, and unparalleled network search capabilities. Includes at least 150 InMails/month per license as well as basic training and support. LinkedIn - NRCRUI02 Start Date: 01/01/2023 End Date: 12/31/2023	\$8,878.0000 OM	1	\$8,878.00



LinkedIn at Carahsoft



11493 SUNSET HILLS ROAD | RESTON, VIRGINIA 20190
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 WWW.CARAHSOFT.COM | SALES@CARAHSOFT.COM

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
6	715-JBMNGRSET	Jobs Dashboard Manager - Free seat to manage jobs in LinkedIn Recruiter without the people search functionality of the standard Recruiter seat. LinkedIn - JBMNGRSET Start Date: 01/01/2023 End Date: 12/31/2023	\$0.00 OM	1	\$0.00
YEAR 2 SUBTOTAL:					\$14,858.00
YEAR 3					
7	715-JBSRUT010	Job Slots 1-10 Reserved annual job posting with ability to change, update, remove on demand. LinkedIn - JBSRUT010 Start Date: 01/01/2024 End Date: 12/31/2024	\$1,495.0000 OM	4	\$5,980.00
8	715-NRCRUI02	Recruiter - Corporate (1-2 Seats) LinkedIn Recruiter account with team collaboration, auditing, and unparalleled network search capabilities. Includes at least 150 InMails/month per license as well as basic training and support. LinkedIn - NRCRUI02 Start Date: 01/01/2024 End Date: 12/31/2024	\$8,878.0000 OM	1	\$8,878.00
9	715-JBMNGRSET	Jobs Dashboard Manager - Free seat to manage jobs in LinkedIn Recruiter without the people search functionality of the standard Recruiter seat. LinkedIn - JBMNGRSET Start Date: 01/01/2024 End Date: 12/31/2024	\$0.00 OM	1	\$0.00
YEAR 3 SUBTOTAL:					\$14,858.00
SUBTOTAL:					\$44,574.00
TOTAL PRICE:					\$44,574.00
TOTAL QUOTE:					\$44,574.00