



CITY OF MILWAUKEE
OFFICE OF THE CITY CLERK

Wednesday, February 04, 2026

COMMITTEE MEETING NOTICE

STEPHEN R ADKINS

627 MONROE ST
OSHKOSH, WI 54901

You are requested to attend a hearing which is to be held in Room 301-B, Third Floor, City Hall or you may attend virtually using the link below.

Wednesday, February 18, 2026 at 09:05 AM

The access code is <https://meet.goto.com/170975957>. Please see the enclosed best practices document for further instructions.

Regarding: Your Home Improvement Contractor's License Application for "CONSTRUCTION REMODEL RENOVATIONS" at 3673 WAUPUN Rd.



There is a possibility that your application may be denied for one or more of the following reasons: See attached police report.

Notice for applicants with warrants or unpaid fines:

Proof of warrant satisfaction or payment of fines must be submitted at the hearing on the above date and time. Failure to comply with this requirement may result in a delay of the granting/denial of your application.

Failure to appear at this meeting may result in the denial of your license. Individual applicants must appear only in person or by an attorney. Corporate or Limited Liability applicants must appear only by the agent designated on the application or by an attorney. Partnership applicants must appear by a partner listed on the application or by an attorney. If you wish to do so and at your own expense, you may be accompanied by an attorney of your choosing to represent you at this hearing.

You will be given an opportunity to speak on behalf of the application and to respond and challenge any charges or reasons given for the denial. No petitions can be accepted by the committee, unless the people who signed the petition are present at the committee hearing and willing to testify. You may present witnesses under oath and you may also confront and cross-examine opposing witnesses under oath. If you have difficulty with the English language, you should bring an interpreter with you, at your expense, so that you can answer questions and participate in your hearing.

You may examine the application file at this office during regular business hours prior to the hearing date. Inquiries regarding this matter may be directed to the person whose signature appears below.

Limited parking for persons attending meetings during normal business hours is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of Kilbourn Avenue and Water Street. You must present a copy of the meeting notice to the parking cashier.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at (414) 286-2998, Fax - (414) 286-3456, TDD - (414) 286-2025.

JIM OWCZARSKI, CITY CLERK

BY: _____

Jim Cooney
License Division Manager

If you have questions regarding this notice, please contact the License Division at (414) 286-2238.



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary

Division of Community Corrections / Region 3 Office

Date: 01/05/2026
To: Milwaukee Common Council/Licensing Division
From: Agent Lisa McCullen

It was brought to my attention that a client under our supervision, Stephen Adkins, has applied for a home contractor license from the City of Milwaukee. Stephen Adkins is currently on a probation term that is scheduled to discharge on 07/22/2026 for the offense of Battery.

This letter is to inform you that such a licensure would not be in violation of their rules/conditions of supervision. If circumstances change, we will take measures appropriately, including action that may affect such licensure. We made this decision based in part, on the following information:

A - Residence Stability: Client has maintained residence stability **Yes.**

B - Reporting History: Client has maintained required contacts with agent **Yes.**

C - Police Contact: Client has had police contact while on supervision **Yes.**

D - Overall level of cooperation: has client complied with referrals and services designed to address criminogenic needs **Yes.**

****** DCC recommends license not be granted due the following: (check one)**

- * License/employment has a direct nexus to committing offense. _
- * License/employment would have a negative impact on the client based on specific treatment needs.
(HIPPA prohibits the disclosure of specific treatment needs)
- * Sex offenses.

In providing the information within this letter, the Department of Corrections assumes no liability for the Council's reliance on such information.

Sincerely,


P&P Agent


Corrections Field Supervisor

MILWAUKEE POLICE DEPARTMENT LICENSING

CRIMINAL RECORD/ORDINANCE VIOLATION/INCIDENTS SYNOPSIS

DATE: 01/05/26

LICENSE TYPE: HOME IMPROVEMENT

NEW:

RENEWAL:

No. 388820

Application Date:

License Location:

Business Name: Construction Remodel Renovations

Licensee/Applicant: Adkins, Stephen R
(Last Name, First Name, MI)

Date of Birth: 10/27/88

Home Address: 627 Monroe St

City: Osh Kosh

State: WI **Zip Code:** 54901

Home Phone:

This report is written by Police Officer Penny Monreal, assigned to the License Investigation Unit, Days.

The Milwaukee Police Department's investigation regarding this application revealed the following:

1. On 07/01/25, the applicant was charged with Battery and Disorderly Conduct (Domestic Abuse) in Winnebago County Circuit Court. On 07/22/25, they were convicted and sentenced to 1-year Probation. Case 25CM000665
2. The applicant is currently on Probation for Item 1. Email notification to the Wisconsin Department of Corrections on 01/05/26 requesting they provide information to the License Division regarding the probation/parole status and the end date of the status.