

**Department of Administration
Purchasing Division**

Waiver of Finance & Personnel Committee Approval

Sole Source Contract

Contract #E0000000016-C

Background:

User Department:	Assessor's Office
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Property Deed Transfer Information Services
Vendor Name and Location:	Property Insight, a Division of EC Purchasing.com, Inc. (Glendale, CA)
Contract Term:	01/13/2017 through 02/22/2018 with the annual option to extend
Requisition # and Date Rec'd:	Requisition #0000019379 & Received 01/04/2023
Original Contract Amount:	\$52,867.12
Expenditures to Date:	\$251,600.00
Current Contract Amount:	\$244,200.00

History of Contract Amendments:

Date	Item	Term	Cost
01/11/2017	Contract E0000000016-B: Vendor Service Contract for Property Deed Transfer Information Services with Chicago Title Company, LLC Approved by F&P Committee on: 01/11/2017	01/13/2017 through 02/22/2018	\$52,867.12
01/31/2018	E0000000016-B, Amendment 1: Increased the estimated contract total by \$51,800.00 from \$52,867.12 to \$104,667.12 and extended the contract term for one (1) year from 02/23/2018 through 02/22/2019 with the option to extend annually upon mutual consent. Incorporated a name change from Chicago Title Company, LLC to Property Insight, a Division of EC Purchasing.com, Inc. Approved by F&P Committee on: 01/31/2018	02/23/2018 through 02/22/2019	\$51,800.00
01/09/2019	E0000000016-C, Amendment 1: Increased the estimated contract total by \$28,532.88 from \$104,667.12 to \$133,200.00 and extended the contract term for one (1) year from 02/23/2019 through 02/22/2020. Approved by F&P Committee on: 01/09/2019	02/23/2019 through 02/22/2020	\$28,532.88
01/15/2020	E0000000016-C, Amendment 2: Increased the estimated contract total by \$48,100.00 from \$133,200.00 to \$181,300.00 and extended the contract term for one (1) year from 02/23/2020 through 02/22/2021. Approved by F&P Committee on: 01/15/2020	02/23/2020 through 02/22/2021	\$48,100.00

10/28/2020	E0000000016-C, Amendment 3: Increased the estimated contract total by \$18,500.00 from \$181,300.00 to \$199,800.00. Approved by F&P Committee on: 10/28/2020	N/A	\$18,500.00
02/03/2021	E0000000016-C, Amendment 4: Increased the estimated contract total by \$44,400.00 from \$199,800.00 to \$244,200.00 and extended the contract term for one (1) year from 02/23/2021 to 02/22/2022. Approved by F&P Committee on: 02/03/2021	02/23/2021 through 02/22/2022	\$44,400.00
N/A	E0000000016-C, Amendment 5: Extended the contract term for one (1) year from 02/23/2022 through 02/22/2023. Approval by F&P Committee Not Required.	02/23/2022 through 02/22/2023	N/A
Pending	E0000000016-C, Amendment 6: Extend the contract term for one (1) year, from 02/23/2023 through 02/22/2024, exercising the annual option to extend. Increase the contract total by \$55,000.00 from \$244,200.00 to \$299,200.00. Incorporate a name change from Property Insight, a Division of EC Purchasing.com, Inc. to Property Insight, LLC and a subsequent contract number change from E0000000016-C to E0000000016-D.	02/23/2023 through 02/22/2024	\$55,000.00
Total (including the pending amendment)			\$299,200.00

Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee Assessor's Office to amend the existing Vendor Service Contract for Property Deed Transfer Information Services with Property Insight, a Division of EC Purchasing.com, Inc. (Property Insight) by extending the contract term, increasing the contract total and incorporating a vendor name change. The extension is for one (1) year, from 02/23/2023 through 02/22/2024, exercising the option to extend annually upon mutual consent. The increase is by \$55,000.00 from \$244,200.00 to \$299,200.00. Lastly, the vendor name changes from Property Insight, a Division of EC Purchasing.com, Inc. to Property Insight, LLC with a subsequent contract number change from E0000000016-C to E0000000016-D.

The additional funds will match the contract's total with the total listed in FMIS, cover the overage spent on this account (\$7,400.00), and leave a balance of \$47,600.00, which the department confirms is sufficient to cover the projected year's expenses.

Justification of Waiver:

Property Insight provides a disc of updated details of deed and sales information on a weekly basis to the Assessor's Office. The reporting format is proprietary to Property Insight; thus, no other vendor can provide the required data to the City. With that data, staff can accurately and timely update ownership records for properties located within the City of Milwaukee. There are over 300 ownership changes within the City each week and this vendor's service allows for verification and confirmation of the ownership details and legal descriptions for each of these deeds. Disruption in the flow of data to the Assessor's Office would result in staff being unable to change or update pertinent ownership records which delays the mailing of tax bills.

Since 1999, this contract has provided services to the City of Milwaukee under different vendor names. Under the original Contract E0000000016, services were provided with the vendor name Property Insight; Contract E0000000016-A the vendor's name changed to Chicago Title Insurance Company; Contract E0000000016-B the vendor's name changed to Chicago Title Company, LLC; and with Contract E0000000016-C the vendor's name changed to Property Insight, a Division of EC Purchasing.com, Inc. Since the inception of these services, and including this amendment, the running contract total is \$903,132.88.

DocuSigned by:

Rhonda U. Kelsey 2/15/2023

City Purchasing Director
2FF147CAA0F4C8...

Date

F&P Waiver Presentation Date: 03/15/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000019229**

Background:

User Department:	Department of Administration – Information Technology Management Division
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Open Data Management Information System
Vendor Name and Location:	OpenGov, Inc. (San Jose, CA)
Contract Term:	From 12/01/2022 through 12/31/2027
Requisition # and Date Received:	0000019229 & 10/31/2022
Original Contract Amount:	\$624,233.33
Expenditures to Date:	\$0.00
Current Contract Amount:	\$624,233.33

Purpose of Contract:

This is a request to allow the Department of Administration – Information Technology Management Division (DOA-ITMD) to dispense with the City's competitive bid process to award a Sole Source Vendor Service Contract for Open Data Management Information System to OpenGov, Inc. The estimated contract total is \$624,233.33 for the contract term from 12/01/2022 through 12/31/2027.

Note: This contract was initially presented before the Finance & Personnel Committee on 02/01/2023. Since then, as a result of negotiations with the Vendor and the City Attorney's Office, the contract term changed from five (5) years (12/01/2022 through 11/30/2027) to five (5) years and one (1) month (12/01/2022 through 12/31/2027). Additionally, the quote was prorated to reflect the new contract term and the contract total increased by \$10,233.33 from \$614,000.00 to \$624,233.33.

Justification for Waiver:

On June 14th, 2016, Legislative and Executive branches of government signed a policy that committed to proactively publishing data in a structured standardized machine-readable format to improve provision of services, increase transparency and access to public information, and enhance coordination and efficiencies among departments, partner organizations, and citizens. The DOA-Purchasing Division issued the Request for Proposal (RFP) 15152 in 2017 and awarded the contract to the highest ranked proposer, OpenGov, Inc. The Milwaukee data portal currently provides 178 city datasets to the public, from across all City departments. In the past year, the site has seen 35,034 users that have downloaded data a total of 67,640 times. DOA-ITMD is satisfied with the services provided by OpenGov, Inc. and does not have the funding availability to switch platforms at this time. Open Data Management Information System is proprietary and not available from any other vendor.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

Decided by:

Rhonda U. Kelsey

City Purchasing Director

2FF147CAA0F4C8...

3/1/2023

Date

F&P Waiver Presentation Date: 03/15/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018642**

Background:

User Department:	DOA-ITMD
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Quick Base Platform Software
Vendor Name and Location:	QuickBase, Inc. (Cambridge, MA)
Contract Term:	One (1) year from date of award (02/09/2022-02/08/2023) with two (2) options to extend for one (1) year upon mutual consent
Requisition # and Date Received:	#0000019451 & 02/08/2023
Original Contract Amount:	\$48,000.00
Expenditures to Date:	\$40,000.00
Current Contract Amount:	\$48,000.00

History of Contract Amendments:

Date	Item	Term	Cost
N/A	Original Contract: Vendor Service Contract for Quick Base Platform Software F&P Committee Presentation Not Required	02/09/2022 through 02/08/2023	\$48,000.00
Pending	Amendment #1: Increase the contract total by \$49,920.00 from \$48,000.00 to \$97,920.00. Extend the contract term from 02/09/2023 through 02/27/2024 by exercising one (1) of the two (2) options to extend for one (1) year upon mutual consent and to coincide with the Vendor's Quote #Q-26619.	02/09/2023 through 02/27/2024	\$49,920.00
Total (including the pending amendment)			\$97,920.00

Purpose of Amendment:

The purpose of this amendment is to increase the contract total and extend the contract term of the Vendor Service Contract for Quick Base Platform Software (Quick Base) with QuickBase, Inc. The increase is for \$49,920.00 which amends the contract total from \$48,000.00 to \$97,920.00. Milwaukee Health Department (MHD) plans to utilize both the Lead Detection Grant and HUD Lead Hazard Demonstration Grant, if possible for future funding. Currently, O&M funds will be used. The contract term will be extended from 02/09/2023 through 02/27/2024 by exercising one (1) of the two (2) options to extend for one (1) year upon mutual consent. Although the date of award was 02/09/2022, services commenced on 02/28/2022 which is the date of the contract signatures. Therefore, the extension is one (1) year from the service date.

Justification for Waiver:

Quick Base is currently used by the MHD to serve multiple business process workflows in the Lead program. Quick Base is an application development platform that unites business and IT teams by enabling problem solvers, of any technical background, to work together safely, securely, and sustainably in creating an ecosystem of applications. The Quick Base Platform Software is proprietary to QuickBase, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

Of note is that DOA-ITMD is maintaining this contract in behalf of the Milwaukee Health Department (MHD). MHD will cover the invoices and payments for these services using ARPA funds primarily.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
2FF147CAAA0F4C8...

2/26/2023

Date

F&P Waiver Presentation Date: 03/15/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017074**

Background:

User Department:	Health
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for Preventative Maintenance for Laboratory Equipment
Vendor Name and Location:	Life Technologies Corporation (Carlsbad, CA)
Contract Term:	01/01/2020 through 12/31/2020
Requisition # and Date Received:	0000019416 & Received 02/01/2023
Original Contract Amount:	\$29,227.52 (Grant Funded ELC COVID)
Expenditures to Date:	\$135,251.81
Current Contract Amount:	\$148,083.16

History of Contract Amendments:

Date	Item	Term	Cost
12/31/2019	Original Contract: Vendor Service Contract for Preventative Maintenance for Laboratory Equipment F&P Waiver not required.	01/01/2020 through 12/31/2020	\$29,227.52
N/A	Amendment #1: Increased the estimated contract total by \$9,499.04 from \$29,227.52 to \$38,726.56. F&P Waiver not required.	N/A	\$9,499.04
01/13/2021	Amendment #2: Increased the estimated contract total by \$40,596.00 from \$38,726.56 to \$79,322.56 and added the option to extend for two (2) additional one (1) year terms, upon mutual consent. Exercised the first (1 st) of two (2) options to extend the contract term for one (1) year from 01/01/2021 through 12/31/2021. Waiver Presented on: 01/13/2021	01/01/2021 through 12/31/2021	\$40,596.00
10/27/2021	Amendment #3: Increased the estimated contract total by \$29,940.00 from \$79,322.56 to \$109,262.56 and exercised the second (2 nd) of two (2) options to extend the contract term for one (1) year from 01/01/2022 to 12/31/2022. In addition, added the option to extend annually upon mutual consent. Waiver Presented on: 10/27/2021	01/01/2022 through 12/31/2022	\$29,940.00
03/16/2022	Amendment #4: Increased the estimated contract total by \$38,820.60 from \$109,262.56 to \$148,083.16 and extended the contract term for two (2) years, from 01/01/2023 to 12/31/2024, exercising the option to extend annually upon mutual consent. Waiver Presented on: 03/16/2022	01/01/2023 through 12/31/2024	\$38,820.60
Pending	Amendment #5: Increase the contract total by \$32,605.56 from \$148,083.16 to \$180,688.72.	N/A	\$32,605.56
Total (including the pending amendment)			\$180,688.72

Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee's Health Department (MHD) to increase the contract total by \$32,605.56 from \$148,083.16 to \$180,688.72 with Life Technologies Corporation for the Preventative Maintenance for Laboratory Equipment, in accordance with the Vendor's Service Agreement Quotation #40636200 dated 07/04/2022 and revised 02/07/2023 to cover maintenance costs from 01/01/2023 through 12/31/2023 of on-going service.

Justification for Waiver:

The original contract was put in place with Life Technologies Corporation in 2020 for service plan coverage for four (4) pieces of lab equipment. The equipment is utilized in testing patient samples for emerging pathogens such as COVID-19, Influenza, Monkeypox, and HSV (Herpes). Continued maintenance of the equipment is essential in ensuring that the MHD Lab is operating in accordance with regulatory guidelines. Life Technologies Corporation has met MHD's expectations and there have been no service interruptions.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
2FF147CAA0F4C8...

2/14/2023

Date

F&P Waiver Presentation Date: 03/15/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
Sole Source Contract
Contract #E0000019057**

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for MPD Card Access Maintenance
Vendor Name and Location:	Toepfer Security Corporation (Waukesha, WI)
Contract Term:	09/01/2022-12/31/2022 with annual options to extend upon mutual agreement
Requisition # and Date Rec'd:	Req. #0000019455 & Rec'd 02/09/2023
Original Contract Amount:	\$ 187,360.00
Expenditures to Date:	\$ 186,000.00
Current Contract Amount:	\$ 187,360.00

History of Contract Amendments:

Date	Item	Term	Cost
08/11/2022	Original Contract: Vendor Service Contract for MPD Card Access Maintenance Waiver Not Presented	09/01/2022 through 12/31/2022	\$187,360.00
Pending	Amendment #1: Increase the contract total by \$100,000.00 from \$187,360.00 to \$287,360.00. Extend the contract term for one (1) year, from 01/01/2023 through 12/31/2023, exercising the annual option to extend upon mutual agreement.	01/01/2023 through 12/31/2023	\$100,000.00
Total (including the pending amendment)			\$287,360.00

Purpose of Amendment:

This amendment will increase the contract total and extend the contract term of MPD's Vendor Service Contract for MPD Card Access Maintenance with Toepfer Security Corporation. The increase is for \$100,000.00, raising the contract total from \$187,360.00 to \$287,360.00. The extension is for one (1) year, from 01/01/2023 through 12/31/2023, exercising the annual option to extend upon mutual agreement. The extension coincides with the Department of Public Works' Contract E0000012706, which this piggybacks off of.

Justification for Waiver:

Toepfer Security Corporation (Toepfer) supports the security systems for several City Departments. Toepfer controls, monitors, and gathers information on video surveillance, card access records, security schedules, building infrastructure data, and automated controls for the majority of the City buildings. Toepfer has upgraded existing cameras and surveillance equipment, installed new cameras, installed new card readers, and provided card access maintenance and CCTV systems. Under this contract, MPD completed a key card expansion project.

To ensure that these systems continue to be operational, it is critical that they be monitored and maintained by Toepfer on an annual basis. In addition, Toepfer's access, surveillance, and security systems, including the

corresponding software, is proprietary. Therefore, maintenance and support for these systems can only be provided by Toepfer Security Corporation.

For these reasons, and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
2FF147CAAA0F4C8...

2/21/2023

Date

F&P Waiver Presentation Date: 03/15/2023

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000018509**

Background:

User Department:	Milwaukee Fire Department
Purchasing Agent:	Markiesha Henderson
Contract Description:	Vendor Service Contract for Engine Repair and Service
Vendor Name and Location:	Interstate Power Systems, Inc. dba Interstate PowerSystems (Butler, WI)
Contract Term:	One (1) year from date of award (11/08/2021 through 11/07/2022) with the option to extend upon mutual consent
Requisition # and Date Received:	Req# 0000019457 & Rec'd 02/10/2023
Original Contract Amount:	\$12,846.21
Expenditures to Date:	\$118,695.37
Current Contract Amount:	\$142,846.21

History of Contract Amendments:

Date	Item	Term	Cost
11/08/2021	Original Contract: Vendor Service Contract for Engine Repair and Service F&P not required	11/08/2021 through 11/07/2022	\$12,846.21
01/12/2022	Amendment #1: Increased the contract total by \$60,000.00 from \$12,846.21 to \$72,846.21. F&P Waiver Presented on 01/12/2022	N/A	\$60,000.00
09/14/2022	Amendment #2: Increased the contract total by \$70,000.00 from \$72,846.21 to \$142,846.21. F&P Waiver Presented on 09/14/2022	N/A	\$70,000.00
Pending	Amendment #3: Increase the contract total by \$50,000.00 from \$142,846.21 to \$192,846.21 and extend the contract term from 11/08/2022 through 02/09/2024, exercising the option to extend upon mutual consent.	11/08/2022 through 02/09/2024	\$50,000.00
Total (including the pending amendment)			\$192,846.21

Purpose of Amendment:

The purpose of this amendment is to increase the contract total and extend the contract term of Milwaukee Fire Department's (MFD) Vendor Service Contract for Engine Repair and Service with Interstate Power Systems, Inc. dba Interstate PowerSystems. The increase is for \$50,000.00 from \$142,846.21 to \$192,846.21. The extension is from 11/08/2022 through 02/09/2024, exercising the option to extend upon mutual consent.

Justification for Waiver:

There are limited vendors that can provide engine repair services to MFD's custom fire apparatus. MFD's fleet of spare engines is continuing to diminish with front line engines needing repairs. The vendor is local and can provide the necessary repairs to these engines that are critical to providing emergency services to the City of Milwaukee.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
2FF147CAAA0F4C8...

2/22/2023

Date

F&P Waiver Presentation Date: 03/15/2023