



Department of Public Works  
March 15, 2001

**Mariano A. Schifalacqua**  
Commissioner of Public Works  
**James P. Purko**  
Deputy Commissioner of Public Works

Barry Zalben  
Manager  
Legislative Reference Bureau  
City Hall Room B-4

Dear Mr. Zalben:

The Department of Public Works is requesting the assistance of the Legislative Reference Bureau to draft and introduce legislation that would allow the Commissioner of Public Works to enter into a month-to-month lease agreement with Downtown Auto Parks. Under the lease agreement, Downtown Auto Parks would continue to manage two City-owned parking lots until the lots are sold for private development. Alderman Michael D'Amato has agreed to sponsor this legislation.

Common Council Resolution 972002 directed the Department of City Development to prepare and implement a marketing plan for the sale and redevelopment of five City-owned parking lots located in the 3<sup>rd</sup> Aldermanic District. Downtown Auto Parks has managed four of these lots under a lease agreement with the City that expired on February 28, 2001. Two of the four lots--1912 N. Farwell Avenue and 1536 N. Warren Avenue-- have already been sold.

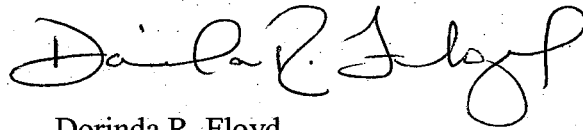
While DPW planned to bid the management of the remaining two parking lots, we were notified by the Department of City Development that there may be potential buyers for each lot. One parking lot, located at 1801 N. Farwell Avenue, is expected to be sold in May of 2001. The remaining parking lot, located at 1816 E. Lafayette Place, is expected to be sold by the end of the year.

Due to the imminent sale of these parking lots and in an effort to minimize disruption to residents parking in these lots, the Commissioner of Public Works would like to seek permission from the Common Council under 309-61 1.b. of the City Code of Ordinances to enter into a month-to-month agreement with Downtown Auto Parks to continue the management of the above two parking lots until they are sold. It is our intent that the lease agreement would reflect the terms and conditions of the original agreement.

A copy of the month-to-month lease agreement would be attached to the file.

Barry Zalben  
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Sincerely,

A handwritten signature in black ink, appearing to read "Dorinda R. Floyd". The signature is fluid and cursive, with the first name "Dorinda" being the most prominent part.

Dorinda R. Floyd  
Administrative Services Director

cc: Alderman Michael D'Amato  
Cathie Anderson