

**DOA-Business Operations Division – Procurement Services Section**

**Waiver of Finance & Personnel Committee Approval  
For Single / Sole Source Contract  
Contract #E10311**

**Background:**

<b>User Department:</b>	Common Council – City Clerk
<b>Purchasing Agent:</b>	Catina Slocum
<b>Contract Description:</b>	VSC Web Express Cloud Product Suite E-Library Services
<b>Vendor Name and Location:</b>	EOS International (Carlsbad, CA)
<b>Contract Term:</b>	Five (5) years from 9/1/2010 through 8/31/2015
<b>Requisition # and Date Received:</b>	Requisition #13928, Received 5/4/2015
<b>Original Contract Amount:</b>	\$26,776.00
<b>Expenditures to Date:</b>	\$26,776.00
<b>Current Contract Amount:</b>	\$26,776.00

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
9/1/2010	Original Contract #E10311 – Vendor Service Contract for Web Express Cloud Product Suite E-Library Services	9/1/2010 through 8/31/2015	\$26,776.00
Pending	<b>Amendment #1:</b> Add the option to extend the contract term annually as needed upon mutual consent, extend the contract term five (5) years from 9/1/2015 through 8/31/2020 to coincide with vendor’s proposal dated 4/15/2015 and increase the estimated contract total by \$32,794.00 from \$26,776.00 to \$59,570.00 to cover the yearly Cloud subscription fees for the next five (5) years.	9/1/2015 through 8/31/2020	\$32,794.00
<b>Total (including the pending amendment)</b>			<b>\$59,570.00</b>

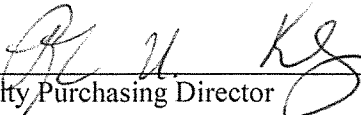
**Purpose of Contract/Amendment:**

The purpose of this amendment is to provide continued acquisitions, cataloging and serials management services for the City Clerk’s Office Legislative Reference Bureau Library. This represents the first (1st) amendment request by the Common Council – City Clerk’s Office to the original contract amount of \$26,776.00. This amendment adds the option to extend the contract term annually as needed upon mutual consent, extend the contract term five (5) years from 9/1/2015 through 8/31/2020 to coincide with vendor’s proposal dated 4/15/2015 and increase the estimated contract total by \$32,794.00 from \$26,776.00 to \$59,570.00 to cover the yearly Cloud subscription fees for the next five (5) years.

**Justification for Waiver:**

This is a renewal of software licenses for an existing installation. This software is proprietary, and the software license renewal can only be provided by EOS International.

For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

5-21-2015  
Date

**F&P Waiver Presentation Date: 5/29/2015**

**DOA-Business Operations Division – Procurement Services Section**

**Waiver of Finance & Personnel Committee Approval**

**For Sole Source Contract**

Contract #E12627

**Background:**

<b>User Department:</b>	ITMD
<b>Purchasing Agent:</b>	Tykesha J. White
<b>Contract Description:</b>	E-Performance Software Maintenance
<b>Vendor Name and Location:</b>	DLT Solutions (Herndon, VA)
<b>Contract Term:</b>	7/23/2013 through 7/22/2014 with the option to renew annually
<b>Requisition # and Date Received:</b>	13961, 5/18/2015
<b>Original Contract Amount:</b>	\$39,259.84
<b>Expenditures to Date:</b>	\$89,700.82
<b>Current Contract Amount:</b>	\$89,700.82

**History of Contract Amendments:**

Date	Item	Term	Cost
7/23/2013	Original Contract E12627	7/23/13 – 7/22/14	\$39,259.84
9/17/2014	Amendment #1 - Extended the contract one year from 7/23/2014 through 7/22/2015 and increased the contract total by \$50,440.98 from \$39,259.84 to \$89,700.82. *Approved by F&P 9/17/2014*	7/23/14 – 7/22/15	\$50,440.98
Pending	Amendment #2 – Extend the contract from 7/23/2015 through 9/17/2016, add 711 additional licenses and support and increase the contract total by \$62,333.76 from \$89,700.82 to \$152,034.58.	7/23/15 – 9/17/16	\$62,333.76
<b>Total (including the pending amendment)</b>			<b>\$152,034.58</b>

**Purpose of Amendment:**

This represents the second (2<sup>nd</sup>) amendment request by ITMD to the original contract amount of \$39,259.84. This amendment extends the contract from 7/23/2015 through 9/17/2016, adds 711 additional licenses and support, and increases the contract total by \$62,333.76 from \$89,700.82 to \$152,034.58.

Please note that the annual maintenance period has changed from being renewed annually in July to being renewed annually in September.

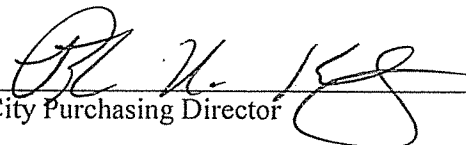
The software is a part of the HRMS system originally purchased by the Milwaukee Police Department in 2012. This Human Resource related software is used to track the performance of Police Department personnel. HRMS functionality is now overseen city-wide by ITMD.

The ePerformance application is part of the PeopleSoft Human Capital Management suite. It provides a means by which the City of Milwaukee can conduct their employee performance evaluation process online, with the built-in efficiencies of integrations with job(s) and competencies data, approval workflows and real-time notifications, and template-based documents and reusable performance criteria. PeopleSoft enables the performance management process via two modules, which are the ePerformance Self-Service module for managers and employees, and the Workforce Development performance management module for the ePerformance Administrator (HR staff).

**Justification for Waiver:**

The maintenance of this software is proprietary and maintenance and support can only be provided DLT Solutions.

For this reason, Finance and Personnel Committee approval is waived.

  
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 City Purchasing Director

5-21-2015  
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 Date

**F&P Waiver Presentation Date:** 5/29/2015

**DOA-Business Operations Division – Procurement Services Section**

**Waiver of Finance & Personnel Committee Approval**

**For Sole Source Contract**

**Contract #E11889**

**Background:**

<b>User Department:</b>	Water
<b>Purchasing Agent:</b>	Tykesha J. White
<b>Contract Description:</b>	Annual Maintenance of Automated Meter Reading System
<b>Vendor Name and Location:</b>	Itron, Inc. (Dallas, TX)
<b>Contract Term:</b>	5/1/2012 – 4/30/2013 with the option to extend annually upon mutual consent
<b>Requisition # and Date Received:</b>	13940, 5/11/2015
<b>Original Contract Amount:</b>	\$35,186.20
<b>Expenditures to Date:</b>	\$103,470.44
<b>Current Contract Amount:</b>	\$105,558.60

**Background of Contract Amendments:**

Date	Description	Term	Cost
6/28/2012	Original Contract E11889 – Annual Maintenance of Automated Meter Reading System	5/1/2012 – 4/30/2013 with the option to extend annually upon mutual consent	\$35,186.20
7/19/2013	Amendment #1 – Extended the contract from 5/1/2013 through 4/30/2014, exercising the first (1 <sup>st</sup> ) option to extend and increased the estimated contract total by \$35,186.20 from \$35,186.20 to \$70,372.40 to cover expenses during the contract extension. <b>F&amp;P Approval waived 7/19/2013</b>	5/1/2013 – 4/30/2014	\$35,186.20
4/16/2014	Amendment #2– Extended the contract from 5/1/2014 through 4/30/2015, exercising the second (2nd) option to extend and increased the estimated contract total by \$35,186.20 from \$70,372.40 to \$105,558.60 to cover expenses during the contract extension. <b>F&amp;P Approval granted 4/16/2014</b>	5/1/2014 – 4/30/2015	\$35,186.20
Pending Request	Amendment #3– Extend the contract from 5/1/2015 through 4/30/2016, exercising the third (3rd) option to extend and increase the estimated contract total by \$34,030.40 from \$105,558.60 to \$139,589.00 cover expenses during the contract extension	5/1/2015 – 4/30/2016	\$34,030.40
<b>Total (including the pending amendment #3)</b>			<b>\$139,589.00</b>

**Purpose of Amendment:**

This represents the third (3rd) amendment request to the original contract amount of \$35,186.20. This amendment extends the contract one year, from 5/1/2015 through 4/30/2016, exercising the third (3rd) option to extend, and increases the estimated contract total by \$34,030.40 from \$105,558.60 to \$139,589.00 to cover maintenance during the contract extension.

**Justification for Waiver:**

The Milwaukee Water Works has, for over 16 years, been using the Automated Meter Reading System manufactured by Itron to obtain water meter readings for billing. The equipment used in this system is proprietary and the annual contract is needed to cover all maintenance and system upgrades.

For this reason, Finance and Personnel Committee approval is waived.

  
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 City Purchasing Director

5-14-2015  
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 Date

**F&P Waiver Presentation Date: 5/29/2015**