



City of Milwaukee

Meeting Minutes

SISTER CITIES COMMITTEE

200 E. Wells Street
Milwaukee, Wisconsin
53202

ALDERMAN JOE DAVIS, SR., CHAIR
Daisy Cubias, Al Durtka, Charles Vang and Vivian Chen

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Wednesday, January 3, 2007

3:30 PM

Room 301-C, City Hall

Meeting convened: 3:35 P.M.

1. Roll call

Present 5 - Cubias, Davis, Chen, Durtka, Vang

Also present: Ronald Leonhardt-City Clerk and Amy Hefter-Legislative Reference Bureau

2. Approval of the minutes of the November 15, 2006 meeting

Mr. Vang moved approval of the minutes, Ms. Cubias seconded. There were no objections.

3. Review and discussion on application form

Mr. Leonhardt appeared and explained the changes he made to the application form that were requested by Mr. Durtka at the November 15, 2006 meeting.

Ald. Davis directed the members to the application form and said the form requests a comprehensive package from the applicant. He then asked if there is a way to make sure the information requested is submitted in analytical order, so that the committee members will know where to find a specific item when reviewing each application. Mr. Leonhardt replied that it was his intention when putting the application form together to give the applicant some flexibility in case they already had the requested information together. Ald. Davis asked that they accept the application form as is and see how the information comes in with these first requests. Mr. Leonhardt said that staff could review and mark each document to make sure all information has been submitted for each application received. Mr. Durtka asked if there would be a cover letter accompanying the application form and if yes, could it be stated in the letter that all information listed on the application form is required, including some kind of reply for each item that is not applicable. Ald. Davis replied that he would work with staff to draft a cover letter.

Mr. Davis then explained the process that would take place once the applications are received.

Mr. Durtka moved approval of the application form as amended by the City Clerk, Mr. Vang seconded. There were no objections.

4. Review and discussion on the following sister city relationship requests to determine if they should be invite to submit a formal application:

Ald. Davis gave an overview of his trip to Carora, in the State of Lara, Venezuela. He said

he had a very good meeting with the Mayor of the City of Carora and the Governor of Lara and feels this would be a very fruitful relationship.

Dr. Chen moved approval to move forward with the requests to invite Carora, in the State of Lara, Venezuela, Patiala, India and Morogoro, South Central Tanzania to submit formal applications, Mr. Durtka seconded. There were no objections.

Ald. Davis asked Mr. Leonhardt if the application form could be obtained on-line. Mr. Leonhardt replied that the application form is available on-line for downloading only.

5. Next meeting date, time and agenda

Ald. Davis said that once the application forms are received, copies will be forwarded to each member for review. He then said that as soon as the applications are received and reviewed, Ms. MacDonald will contact the members to set the next meeting date to consider those applications.

Mr. Durtka asked if they could consider having a discussion at some future meeting relating to a request to all of the current sister city relationships to submit formal applications.

Meeting adjourned: 4:04 P.M.

Terry J. MacDonald
Staff Assistant