

Amanda K. McGillivray
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EDUCATION

University of Wisconsin-Milwaukee, Milwaukee, WI

MLIS **2012**

Proficiency Exam—Completed Spring 2012

Carthage College, Kenosha, WI

B.A. in Theatre **2007**

Area of Concentration: Directing

Minor: Communication & Digital Media

Thesis: Full Scale production of "Stop Kiss" by Diana Son

CERTIFICATION

Wisconsin Public Library Director Certification

Grade I Certification **2012-2017**

Grade I Certification expired August 2017 due to not being necessary for current position.

LIBRARY EXPERIENCE

Milwaukee Public Library, Milwaukee, WI

Library Services Manager **2021-Present**

Serve as Librarian-in-Charge over of one of Milwaukee Public Library's 12 branch libraries, including management of the overall service plan, staff development, customer service strategies, collection development and maintenance, services and programs, customer and community relations, and coordination of the general maintenance and security of the property.

Milwaukee Public Library, Milwaukee, WI

Outreach Librarian **2017-2021**

Guide the Outreach department in interactions with the community and outside partners by coordinating library visits to community events around the city. Work with the Education and Outreach team to extend library services outside the physical library space to citizens of all ages.

Algoma Public Library, Algoma, WI

Library Director **2015-2017**

Oversee library staff and daily functions of the library including but not limited to Collection Development, management, and maintenance, Budget planning and execution, event planning, staff development, and all fiscal responsibilities.

Suring Area Public Library, Suring, WI

Library Director **2012-2015**

Oversee library staff and daily functions of the library including but not limited to Collection Development, management, and maintenance, Budget planning and execution, event planning, staff development, and all fiscal responsibilities.

Cardinal Stritch University, Milwaukee, WI

Cianciolo Research Collection Fieldwork **2012**

Liaised between faculty and the library staff to gain access to assignments and syllabi in order to prepare the collection for student use. Collection Development: weeding, selecting, cataloging, and shifting of the collection.

Hedberg Library, Kenosha, WI

Library Media & Reserves Student Supervisor **2006-2007**

Provided support to student assistants in regards to all media and reserve library materials. Created and implemented new policies and procedures. Managed all media equipment including lost and missing items.

Hedberg Library, Kenosha, WI

Circulation Assistant **2005-2006**

Provided support to students, faculty, and staff with the circulation of all library materials including books, journals, and media equipment.

RELATED EXPERIENCE

University Housing, Milwaukee, WI

Resident Assistant **2010-2012**

Created, planned, and implemented educational, social, and recreational events for approximately 62 residents (20% international). Counseled peers on personal, academic, and career concerns while enforcing and upholding university policies and maintaining confidentiality.

Nanny, Green Bay, WI

Guest Services **2009-2010**

Provided child care, developmental activities, house cleaning, and cooking skills to a family in Green Bay, WI.

Target, Green Bay, WI

Guest Services

2007-2009

Provided customer support to all guests through cashier, guest service desk, and telephone operator positions.

Easter Seals, Wisconsin Dells, WI

Counselor

2005

Worked one-on-one with mentally handicapped campers between the ages of five and sixty-five.

PRESENTATIONS

- "Multicultural Children's Literature: From Theory to Practice"
Colloquium at the International Conference on Diversity in Organization, Communities and Nations, Cape Town, South Africa, June 2011
- "Mission: Your Town"
Event Presentation at the Resident Assistant Conference, University of Wisconsin-Eau Claire, February 2012
- "African American Body Image in Children's and Young Adult Publishing"
Wisconsin Association of Public Libraries Conference, Stevens Point, WI, May 2012

PUBLICATIONS

- Burns, A. (2012). Multicultural body image in children's and young adult publishing. *The International Journal of Diversity in Organizations, Communities and Nations*. 11(3), 103-110.

MEMBERSHIPS

- American Library Association (ALA)
- Wisconsin Library Association (WLA)
- Young Adult Library Services Association (YALSA)

COMMITTEES

- Adult Reference Committee
- Adult Literacy Committee
- Adult Program Planning Committee
- Adult Program Planning Sub-Committee

LEADERSHIP

ILEAD USA, Wisconsin

Team Member

2015

Work together as a team of librarian to attempt to solve a problem we have identified. Our group worked on the disconnect between public and school librarians.

School of Information Studies Graduate Student Organization, Milwaukee, WI

President

2011-2012

Officially represent the students of the School of Information Studies to the faculty and academic staff. Act as liaison between the student body and the Deans of the School of Information Studies. Preside over all meetings.

American Library Association Student Chapter, Milwaukee, WI

President

2011-2012

Officially represent the students of the School of Information Studies to the American Library Association. Act as liaison between the student body and the American Library Association. Preside over all meetings.

School of Information Studies Graduate Student Organization, Milwaukee, WI

Vice-President

2010-2011

Provide support to the student of the School of Information Studies by presiding over all academic staff committees to provide as much information as possible to the student body.

American Library Association Student Chapter, Milwaukee, WI

Vice-President

2010-20011

Provide support to the student of the School of Information Studies by presiding over all communications with the American Library Association to provide information to the student body.

Sigma Alpha Chi Sorority, Kenosha, WI

President

2004-2005

Officially represent Sigma Alpha Chi Sorority to the student body at Carthage College. Sit on the PanHellenic Board as the Sigma Alpha Chi representative. Preside over all meetings.

REFERENCES

Available Upon Request