



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes SISTER CITIES COMMITTEE

ALDERMAN JOE DAVIS, SR., CHAIR
Daisy Cubias, Al Durtka, Charles Vang and Vivian Chen

Staff Assistant, Terry MacDonald, (414)-286-2233
Fax: (414) 286-3456, E-mail: tmacdo@milwaukee.gov
File Specialist, Charlotte Rodriguez, 286-8797, E-mail: crodri@milwaukee.gov

Friday, April 27, 2007

9:00 AM

Room 301-B, City Hall

Meeting convened: 9:11 A.M.

1. Roll call

Present 5 - Cubias, Davis, Chen, Durtka, Vang

Also present: Ronald Leonhardt-City Clerk and Amy Hefter-Legislation Reference Bureau

2. Approval of the minutes of the March 30, 2007 meeting

Mr. Durtka moved approval of the minutes, Ms. Cubias seconded. There were no objections.

3. Review and discussion relative to the submission of formal applications

Ald. Davis asked if the file for Morogoro, Tanzania has been introduced. Ms. Hefter appeared and replied that the file has been introduced and is scheduled to be heard by the Community and Economic Development Committee on May 1, 2007.

Ald. Davis asked if any information has been received from the fiscal agent for the HOPE in Tanzania Foundation. Ms. MacDonald replied that a letter and agreement has been received and is attached to the Common Council file. Mr. Leonhardt asked Ms. MacDonald to email a copy of the letter and agreement to all the committee members. Ald. Davis asked Ms. Hefter for copies of the Morogoro, Tanzania resolution for the committee members to review. Mr. Leonhardt said that the attachment to the resolution that Ms. Hefter gave to the members is an agreement that Ms. Hefter put together; using the Sister City International agreement as an example. Ald. Davis asked that a certified copy of the Morogoro resolution be sent to Sister City International. Mr. Durtka asked if a copy could also be sent to the International Institute of Wisconsin. Ms. MacDonald replied in the affirmative.

Ms. MacDonald said that there are four outstanding applications at this time. She said cover letters and applications were sent certified on April 3, 2007 to the local organizations for Galway, Ireland and Nuevitas, Cuba and both certified cards were received back from the post office. She also said that she included in the letter a deadline of 60 days for them to submit their applications. Ald. Davis asked if anything has been received for Corora, Venezuela or Patiala, India. Ms. MacDonald replied in the negative. She said the applications for both were sent in January of 2007, but no deadline was stated in the cover letter. Ald. Davis asked the committee members if they are interested in having a second letter sent, that would state that this committee needs a response from them within 60 days. Ald. Davis added that the letter should also include a

request for a document from their fiscal agent and that it should be included with the submission of their application, if the organization doesn't have a nonprofit status. Mr. Durtka said that, at the least, if they can't submit their completed application within the 60 days, they should send a letter giving the status on their application. Ald. Davis asked that the City Clerk's Office prepare and send letters to the local organizations for Corora, Venezuela and Patiala, India given them 60 days to respond.

4. Discussion relative to ordinance changes relating to policies and procedures for the selection and maintenance of sister city relationships.

Ms. Hefter appeared and explained the draft ordinance (Exhibit 1) that she prepared that amends section 335-5-2 of the Code of Ordinances. She said she added the change to the application process section and it would require the local organization sponsoring a sister city relationship to provide proof of an application for nonprofit status or proof of nonprofit status. Ald. Davis said this amendment will give the local organization seeking a sister city relationship the knowledge at the time the information is requested that nonprofit status is a requirement.

Ald. Davis asked if the application form will need to be modified to include the nonprofit status. Mr. Leonhardt replied that the application would need to be modified to match the terminology of the ordinance once it is passed.

Motion was made by Dr. Chen, seconded by Mr. Durtka to approve the changes to section 335-5-2 of the Code of Ordinances that would require the local organization sponsoring a sister city relationship to provide proof of an application for nonprofit status or proof of nonprofit status. There were no objections.

5. Next meeting date and time

Ald. Davis said Ms. MacDonald will contact members to setup the next meeting when something comes in that this committee needs to address.

Meeting adjourned: 9:35 A.M.

*Terry J. MacDonald
Staff Assistant*