



Clarice Hall Moore  
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## MEMORANDUM

**DATE:** September 7, 2006

**TO:** James Owczarski  
Council Records Manager

**FROM:** Clarice Hall Moore  
Assistant Court Administrator

**SUBJECT: DISPOSAL OF WRITS PACKET**

Attached, please find the "Disposal of Writs" packet for introduction to the Common Council. Specifically, the following documents are contained in the packet.

- Letter from the City Attorney's Office
- Fiscal Note
- Resolution
- RPT048A "Open Warrants and Commitments By Case Type"
- RPT048B "Open Warrants – Failure To Pay Judgments By Defendant Name"

Your assistance in this matter is appreciated. Please feel free to contact me at 286-3820 if you have any questions.