



Fire and Police Commission

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Memorandum

To: Leon W. Todd, Executive Director

From: Barbara Cooley, Research and Policy Analyst

Date: September 11, 2025

RE: SOP 180 – Missing Persons
SOP 200 – Project Management
SOP 690 – Electronic Information Requests

SOP 180 – Missing Persons

The only recommended change is to add the Missing Endangered Person Alert which allows MPD to issue an alert for a person who does not meet a critical missing, Amber Alert, Silver Alert, Green Alert, or Missing Child Alert designation but is still in danger of imminent death or injury.

SOP 200 – Project Management

- Adding references to alternative funding sources and private foundations.
- Adding specific timelines for when grant requests must be approved and submitted.
- Adding that the evaluation of the project must be submitted to OMAP and Budget and Finance.
- Added that all applications, reports, and required documentation required by a grant or alternative funding is the responsibility of Budget and Finance.

- Updating that the grant compliance manager will work with the member on completing and submitting grants or alternative funding requests.
- Grammatical updates throughout the policy.

SOP 690 – Electronic Information Requests

The only recommended change is removing the time the Time Agency Coordinator is available so this SOP does not have to be updated every time this may change.

