



Meeting Minutes

HOUSING AUTHORITY EXECUTIVE SEARCH COMMITTEE

CHARLOTTE HAYSLETT, CHAIR

Karen Goetzler, Vice Chair

Michelle Bryant, Pstr. Willie Davis and Betty Newton

Tuesday, December 9, 2025

3:00 PM

Hillside Family Resource Center
1452 N. Seventh St., Milwaukee WI 53205

The mission of the Housing Authority of the City of Milwaukee (HACM) is to foster strong, resilient and inclusive communities by providing a continuum of high-quality housing options that support self-sufficiency, good quality of life, and the opportunity to thrive.

Call to Order

Meeting called to order at 3:15 p.m.

Roll Call

Present 5 - Gotzler, Hayslett, Bryant, Newton, Davis

1. [R13695](#) Approval of the Minutes of the Regular Meeting of the HACM Executive Search Committee Held on November 2nd, 2025

Sponsors: THE CHAIR

Attachments: [Dec 2, 2025 HACM Exec Search Cmte Meeting Minutes.pdf](#)

A motion was made by Committee Member Bryant, seconded by Committee Member Newton, that this Motion be APPROVED. This motion PREVAILED by the following vote:

2. [R13696](#) Summary of the Process to Date and Looking Forward, and Reminders re: Topics in Open and Closed Session

Sponsors: THE CHAIR

Assistant City Attorney Greg Kruse reminded Committee Members that discussion within today's upcoming closed session would include discussion about individual candidates, and Committee Members' thoughts of each individual. He continued that discussions about scoring, ranking or grouping of candidates would happen in open session.

Stan Quy of The Organizational Leadership Edge (TOLE) noted that the goal for today's meeting is to select a first group of candidates for initial interviews, which represents the end of Phase Two of the process as laid out in his "Exec Search Committee Recruitment Process" flowchart included as an attachment to the October 15th and 17th Stakeholder Forums.

3. **The Board may receive a motion to convene in closed session to evaluate applicants for the position of Secretary-Executive Director of the Housing Authority of the City of Milwaukee, pursuant to Section 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employe over which the governmental body has jurisdiction or exercises responsibility. The Board will then reconvene in open session concerning any such item following the closed session**

A motion was made by Committee Member Gotzler, seconded by Committee Member Bryant that the Committee convene in closed session.

This motion PREVAILED by the following vote:

Aye: 5 - Hayslett, Bryant, Newton, Davis, Gotzler

No: 0

Excused: 0

At 3:23 p.m., Chair Hayslett convened the Executive Search Committee in closed session to evaluate applicants for the position of Secretary-Executive Director of the Housing Authority of the City of Milwaukee, pursuant to Section 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employe over which the governmental body has jurisdiction or exercises responsibility. The Committee will then reconvene in open session concerning any such item following the closed session.

At 5:10 p.m., a motion was made by Committee Member Gotzler, seconded by Committee Member Bryant, that the Committee reconvene in open session.

This motion PREVAILED by the following vote:

Aye: 5 - Hayslett, Bryant, Newton, Davis, Gotzler

No: 0

Excused: 0

4. [R13697](#) Discussion Regarding Rating and Ranking of Candidates and Determination of the First Group of Candidates to be Interviewed

Sponsors: THE CHAIR

Stan Quay of The Organizational Leadership Edge (TOLE) provided his updated scoring sheet of candidates. The Committee discussed a desire to develop a list of five or six candidates, as a good size for the initial round of interviews. After a short discussion about the manner of determining the pool of first round candidates, it was settled that the Members would each share their top six candidates, in no particular order, and see if a cohesive grouping would emerge. After each of the five Committee Members provided their top six candidates, a total of five candidates appeared on a majority of Committee Members' lists, and it was agreed that at this time those five would proceed to the first round of interviews. Committee Member Bryant pointed out one incorrect score on Mr. Quay's scores and provided feedback about the suggested scoring criteria, wondering if the lowness of the scores overall that Stan shared might be emblematic of something within the scoring system needing adjustment.

5. [R13698](#) Discussion About the Timeframe and Questions for the First Round of Interviews

Sponsors: THE CHAIR

The Committee agreed that it would be preferred if the interviews could happen

before the end of the year. It was decided that the Committee Members would respond to a poll and that would guide the scheduling of the interviews.

Stan Quy of The Organizational Leadership Edge (TOLE) had prepared an initial draft of potential interview questions for the first-round interviews that would be shared with the Committee, and Committee Members were also encouraged to share their ideas for possible questions to be considered for the first-round interviews. A final list of questions will be shared with the Committee Members before the interviews.

6. [R13699](#) Schedule Next Meeting of HACM's Executive Search Committee

Sponsors: THE CHAIR

*During the meeting, the Committee Members agreed to hold off on scheduling the next regular meeting until after the interviews are scheduled.
(subject to change; agenda will be posted prior to the meeting; posted agendas can be found by going here: <https://city.milwaukee.gov/News-Events/calendar> or here: <http://milwaukee.legistar.com/calendar> and searching for "Housing Authority Executive Search Committee.")*

Adjournment

There being no further business, Committee Member Bryant made a motion to adjourn the meeting at 5:32 p.m. Committee Member Newton seconded the motion. There being no objections, the motion carried.

Minutes prepared by Patricia Dee.

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Be hereby notified that three (3) members of the Housing Authority of the City of Milwaukee Board of Commissioners or the Crucible, Inc. Board of Directors may be present at the meeting of the HACM Executive Search Committee, as some members serve on both boards. While quorum of the HACM Board or Crucible, Inc. Board may be present at the HACM Executive Search Committee meeting, they will not exercise the responsibilities, authority, or duties vested in the HACM Board of Commissioners or the Crucible, Inc. Board of Directors.

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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