



Department of Administration  
Information and Technology  
Management Division

Tom Barrett  
Mayor

Sharon D. Robinson  
Administration Director

Nancy A. Olson  
Chief Information Officer

February 20, 2018

Dear Council Members:

Attached is a resolution to authorize and direct the Comptroller's Office to transfer 2018 unallocated capital improvement budget funds totaling \$540,000 for the Department of Administration, Information and Technology Management Division Public Facility Communications Program to an allocated capital account for this purpose. The allocated capital account, ST270180000 will be used for the following purposes under the Public Facility Communications Program:

1. Improvements of underground and aerial Public Facility Communications facilities associated with paving projects.
2. General Engineering, including planning, design, estimates, and reports related to the program.
3. Transmission Plant Expansion, with fiber optic and/or copper cables to city facilities.
4. Telephone System Expansion and Improvements.

For the purpose described above, I request adoption of the attached resolution.

Very Truly Yours,

Rich Watt  
Policy and Administration Manager  
DOA – Information and Technology Management Division