



**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, WI 53233  
<http://www.city.milwaukee.gov/police>

**Jeffrey B. Norman**  
Chief of Police

(414) 933-4444

September 12, 2025

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Payroll Assistant 1 (Pay Range 5GN):

Rebecca S. Putze

to the position of Payroll Assistant 2 (Pay Range 5HN), in this Department, effective Sunday, September 28, 2025.

Ms. Rebecca S. Putze was appointed to the Department as an Office Assistant I on January 4, 2005. On July 31, 2005, she was promoted to Office Assistant II. On September 4, 2011, she was promoted to Office Assistant III. On November 18, 2018, she was promoted to Office Assistant IV. On January 22, 2023 she was promoted to Personnel Payroll Assistant III, and is currently assigned to the Human Resources Division - Payroll Section. This position was reclassified to Payroll Assistant 1 on October 1, 2023. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Rebecca S. Putze to the position of Payroll Assistant 2.

Respectfully Submitted,

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:ss  
c: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_