

Ref: CC File No. 191467
SF 20025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 15, 2020
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: January 15, 2020
CCFN 191467

Vacancies listed were approved by Finance and Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-OFFICE OF THE DIRECTOR</u>				
7673	Creative Design and Brand Specialist	2FX	1/15/20	
<u>DOA-PURCHASING DIVISION</u>				
7640	Procurement Specialist	2GX	1/11/20	
<u>CITY TREASURER</u>				
7622	Business Systems Coordinator	2IX	2/1/20	
<u>COMMON COUNCIL</u>				
7676	MPA Liaison Officer (2 positions)	4F-808	1/2/20 1/2/20	
<u>FIRE DEPARTMENT</u>				
7656	Deputy Chief, Fire	4OX	12/28/19	
7657	Battalion Chief, Fire	4MX	1/26/20	
7658	Fire Captain (9 positions)	4J	Various	
7659	Fire Lieutenant (9 positions)	4E	1/26/20	
7661	Fire Lieutenant (2 positions)	4E	12/4/19 1/2/20	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
7629	Plumbing Inspection Supv. (2 pos.)	1GX	4/5/20 4/5/20	
<u>POLICE DEPARTMENT</u>				
7669	Asst. Chief of Police (2 positions)	4RX	6/29/19 1/25/20	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
7610	Municipal Serv. Electrician (3 pos.)	7QN	12/15/19	
7620			12/22/19	
7650			1/11/20	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYES' RETIREMENT SYSTEM</u>				
7633	Administrative Assistant II	6HN	9/22/19	
<u>HEALTH DEPARTMENT</u>				
7593	Sexual & Reproductive Hlth. Prog. Mgr.	1GX	11/2/19	
<u>DPW-TRANSPORTATION FUND</u>				
7631	Communications Assistant III	6GN	12/27/19	
<u>DPW-WATER WORKS</u>				
7643	Administrative Assistant III	5FN	12/28/19	
7644	Office Assistant IV	6HN	1/12/20	
7645	Water Chemist	2EN	1/12/20	
7647	Water Plant Machine Repair Person	7JN	12/10/19	
7648	Program Assistant III	5IN	1/11/20	

SCHEDULE B - FUND TRANSFERS

Fund transfers and General Matters listed were approved by the Finance and Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> 2020 Outside Counsel/Expert Witness Fund 2020 Insurance Fund	\$230,000	\$230,000	Greater than anticipated insurance costs.
<u>HEALTH DEPARTMENT</u> 2019 Salaries & Wages 2019 Operating Expenditures	\$250,000	\$250,000	Higher than anticipated use of auxiliary positions and outside consultants. Transitioning of building maintenance to DPW, which shifted costs to the Operating Expenditure account.

SCHEDULE C - GENERAL MATTERS

1. Request from the Fire & Police Commission to extend the emergency temporary position authority for one position of Community Outreach Coordinator.