



Business Operations Division
Emerging Business Enterprise Program

Tom Barrett
Mayor

Rhonda U. Kelsey
City Purchasing Director

Ossie C. Kendrix Jr.
Manager

October 18, 2010

Honorable Members of the Common Council
Common Council
City Hall, Room 205
200 East Wells Street
Milwaukee, WI 53202

Dear Honorable Members:

I'm seeking your approval to introduce a communication file by "Title Only" in regards to the presentation of the 2009 Emerging Business Enterprise Program Department Utilization Report.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ossie C. Kendrix, Jr.", written in dark ink.

Ossie C. Kendrix, Jr.
Manager

Cc: Rhonda Kelsey, City Purchasing Director