

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 24, 2023
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: May 24, 2023
CCFN 230068

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-INFORMATION & TECHNOLOGY MANAGEMENT DIV.</u>				
10378	UCC Customer Service Rep. III	6HN	3/7/23	
10379	UCC Customer Service Rep. IV	6JN	1/22/23	
10398	Administrative Services Coordinator	5JN	5/30/23	
<u>CITY ATTORNEY</u>				
10354	Assistant City Attorney V	2QX	5/13/23	
<u>CITY TREASURER</u>				
10377	Investments & Financial Services Spec.	2IX	6/10/23	
10347	Customer Service Rep. III	6HN	5/27/23	
10346	Customer Service Specialist	1FX	5/13/23	
<u>HEALTH DEPARTMENT</u>				
10368	Health Data & Evaluation Director	1GX	5/9/23	
10376	Human Resources Assistant	5IN	5/28/23	
<u>LIBRARY</u>				
10383	Library Reference Assistant	2CN	6/4/22	
10381	Research & Policy Coordinator	2HX	5/28/23	
10380	Library Services Manager	1GX	5/5/23	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
10355	Electrical Inspection Supv.	1GX	4/16/23	
10357	Plumbing Inspector	2HN	5/13/23	
10358	Office Assistant III	6FN	4/29/23	
10359	Office Assistant III	6FN	5/14/23	
10360	Residential Code Enf. Inspector	3LN	TBD	
10401	Mechanical Plan Examiner III	2JN	5/20/23	
<u>POLICE DEPARTMENT</u>				
10348	Human Resources Assistant	5IN	5/28/23	
10349	IT Support Specialist-Sr. (2 pos.)	2GN	7/10/22 10/16/22	
10350	Administrative Assistant III	5FN	4/1/22	
10385	Police Aide (20 positions)	6BN	NA	
10386	Community Service Officer (25 pos.)	5EN	NA	
10397	Office Assistant III	6FN	5/20/23	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
10362	Municipal Serv. Electrician-Apprentice (2 positions)	7QN	9/3/22 11/16/22	
<u>DPW-OPERATIONS DIVISION</u>				
10388	Sanitation Project Analyst	2FX	5/20/23	

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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
	<u>COMPTROLLER</u>			
10351	Accounting Coordinator II	2DN	5/27/23	
<u>HEALTH DEPARTMENT</u>				
10365	Health Project Supervisor-WIC	1CX	5/14/23	
10390	Public Hlth. Emerg. Resp. Plng. Coord.	2HN	8/20/22	
10391	Data and Evaluation Coordinator	2HX	NA	
10402	Family Violence Prev. Prog. Coord.	2GX	NA	
<u>SEWER MAINTENANCE FUND</u>				
10332	Sewer Field Investigator (2 pos.)	8IN	4/1/22 12/1/22	
10333	Sewer Examiner (2 positions)	8JN	4/1/22 2/2/22	
<u>TRANSPORTATION FUND</u>				
10389	Communications Assistant IV	6JN	5/6/23	
<u>DPW-WATER WORKS</u>				
10363	Water Plant Machine Repairperson	7QN	4/5/22	
10369	Water Plant Automation Cntrl. Engineer	2IN	8/6/22	
10370	Water Field Supervisor	1BX	5/2/23	
10371	Water Field Supervisor	1BX	10/1/23	
10372	Water Plant Steamfitter-HVACR Mech.	7RN	5/29/23	
10373	Water Plant Machine Repairperson	7QN	5/15/23	
10374	Water Repair Worker	8LN	5/5/23	