

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 21, 2004

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>ELECTION COMMISSION</u>				
4295	Election Services Manager	6	7/17/04	
<u>FIRE DEPARTMENT</u>				
4301	Fire Captain	857	9/12/04	
4302	Fire Lieutenant	856	9/12/04	
4303-05	Heavy Equip. Oper. (3 positions)	853	6/29/04 8/27/04 8/15/04	
<u>HEALTH DEPARTMENT</u>				
4296	Health Operations Director	16	TBD	
4297	Health Personnel Officer	7	7/17/04	
4299	Environmental Health Specialist II	541	8/4/04	
4300	Public Health Aide - Tuberc. Cntrl.	305	7/30/04	
<u>LIBRARY</u>				
4252	Librarian II	545	6/24/04	
4307	Custodial Worker II-City Laborer	215	5/16/04	
<u>MUNICIPAL COURT</u>				
4308	Office Assistant II	410	7/17/04	Withdrawn by dept.
<u>NEIGHBORHOOD SERVICES</u>				
4317-18	Environmental Hygienist (2 positions)	555	9/6/03 12/31/03	
4319-20	Office Assistant III (2 positions)	425	7/4/04 12/21/03	
<u>POLICE DEPARTMENT</u>				
4272	Systems Security Administrator	8	NA	
4309	Identification Technician	804	5/10/04	
4310-16	Police Telecommunicator (7 positions)	425	6/13/04 6/16/04	
<u>DEPT. OF PUBLIC WORKS</u>				
<u>ADMINISTRATIVE SERVICES</u>				
4321	Personnel Payroll Asst. II	445	2/7/04	
4322	Customer Service Rep. II	435	4/8/04	

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>INFRASTRUCTURE SERVICES</u>			
4323	Electrical Services Oper. Mgr.	13	6/16/04	
4324	Electrical Mechanic	978	4/24/04	
4325-26	Electrical Worker (2 positions)	974	12/22/03 2/14/04	
4327 & 4336	Engineering Technician VI (2 positions)	628	7/1/04 8/21/04	
4328	Bridge Operator	704	6/20/04	
	<u>OPERATIONS DIVISION</u>			
4329 & 4337	Sanitation Area Mgr. (2 positions)	11	8/21/04 9/25/04	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>DEPT. OF ADMINISTRATION</u>			
	<u>COMMUNITY BLOCK GRANT ADMINISTRATION</u>			
4330	Grant Monitor	6	6/29/04	
	<u>HEALTH DEPARTMENT</u>			
4331	Health Services Assistant II	425	NA	
	<u>DEPT. OF PUBLIC WORKS</u>			
	<u>WATER WORKS</u>			
4332	Database Analyst	9	NA	
4333	Machine Repairperson	287	NA	
4334	Water Meter Specialist	603	7/17/04	
4335	Customer Service Rep. III	445	7/17/04	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Fund transfers listed were approved by Finance & Personnel.

Finance and Personnel

Meeting: July 21, 2004

Department Account Name	Amount of Transfer		Reason
	From	To	
Department of Public Works Sewer Maintenance Fund Sewer Maintenance Relief and Relay 2002 Parent Sewer Maintenance Relief and Relay 2002 Sewer Maintenance Relief and Relay 2002	\$30,000.00	\$5,000.00 \$25,000.00	Completed project account closeout S. Ellen St: sags found in line E. Ohio St: sags found in line
Sewer Maintenance Relief and Relay Parent 2003 Relief and Relay 2003 Indirect Account	\$28,765.12	\$28,765.12	Account overspent.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters