



Tony Bueno
Director
Annemarie Domurat
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HR Administrator
Samantha Mejia
Finance Manager

January 12, 2026

To the Honorable
Board of Fire and Police Commissioners
200 East Wells Street, Room 705
Milwaukee, WI 53202

RE: Request for Emergency Communications Systems Administrator Examination and Eligibility List

Dear Commissioners:

I respectfully request that your Honorable Commission refer this matter to the Department of Employee Relations (DER) to initiate a recruitment, administer an examination, and establish an eligibility list for the Emergency Communications System Administrator position.

This position plays a critical role in supporting the Department of Emergency Communications. The Administrator works closely with DEC operations, technical staff, and field personnel to ensure system performance, data integrity, and interoperability. Serving as the primary liaison between DEC, Fire, Police, external agencies, and vendor partners, the Administrator helps ensure that technology solutions align with operational needs, public safety priorities, and the continuity of essential emergency communication services.

Attached is the job description for your review. Department of Emergency Communications Human Resources staff are available to assist DER throughout this process.

Respectfully,

A handwritten signature in black ink that reads 'Tony Bueno'.

Tony Bueno
Director
F/P: 1/14/2025

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Executive Director

Date: _____