



Tom Barrett
Mayor

Bevan K. Baker, FACHE
Commissioner of Health

Raquel M. Filmanowicz
Health Operations Administrator

Health Department

Family and Community Health Services

December 7, 2011

web site: www.milwaukee.gov/health

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall

Attention: Alderman Michael Murphy, Chairman

RE: CC File #111026

Honorable Committee Members:

An employee of the Family and Community Health Services Division of the Milwaukee Health Department exceeded 1000 work-related miles driven in her private automobile during the month of September 2011.

Ms. Erin Cronn is a Public Health Nurse assigned to the Nurse Family Partnership (NFP) Program at Southside Health Center.

In September 2011, Ms. Cronn reported 1,088 miles driven on City business. Ms. Cronn was authorized to drive to Minneapolis, MN from September 18-20 for the NFP Midwest Region Community of Practice Seminar. Travel to and from this seminar involved 775 miles. The 775 miles in addition to her normal daily mileage of 313 miles as a home visiting nurse resulted in exceeding 1,000 miles for the month of September.

I am therefore requesting approval of private automobile reimbursement payment to Erin Cronn for all miles reported during the month of September 2011, totaling 1,088 miles.

Attached is the time entry mileage reimbursement report for the month of September for your review.

Sincerely,

Bevan K. Baker, FACHE
Commissioner of Health

Attachment

Think Health. Act Now!

Emplid 019878 for Month/Year SEP 2011

LPN	M Date	Month/Year	Odom St	City Miles	Total	Total	Pers	Unio	Fed	UN R	Appv By	Appv Dt	Mgr By	Mgr Dt
930 NKT	09/01/2011	SEP 2011	409006	22	1088	0	0	22	.555	.5				
930 NKT	09/06/2011	SEP 2011	41123	57	1088	0	0	22	.555	.5				
930 NKT	09/07/2011	SEP 2011	41214	14	1088	0	0	22	.555	.5				
930 NKT	09/08/2011	SEP 2011	41257	22	1088	0	0	22	.555	.5				
930 NKT	09/13/2011	SEP 2011	41436	26	1088	0	0	22	.555	.5				
930 NKT	09/14/2011	SEP 2011	41479	34	1088	0	0	22	.555	.5				
930 NKT	09/15/2011	SEP 2011	41525	17	1088	0	0	22	.555	.5				
930 NKT	09/16/2011	SEP 2011	41563	13	1088	0	0	22	.555	.5				
930 NKT	09/18/2011	SEP 2011	41775	368	1088	0	0	22	.555	.5				
930 NKT	09/19/2011	SEP 2011	42143	18	1088	0	0	22	.555	.5				
930 NKT	09/20/2011	SEP 2011	42176	389	1088	0	0	22	.555	.5				
930 NKT	09/21/2011	SEP 2011	42602	19	1088	0	0	22	.555	.5				
930 NKT	09/22/2011	SEP 2011	42639	14	1088	0	0	22	.555	.5				
930 NKT	09/23/2011	SEP 2011	42698	11	1088	0	0	22	.555	.5				
930 NKT	09/28/2011	SEP 2011	43312	26	1088	0	0	22	.555	.5				
930 NKT	09/29/2011	SEP 2011	43363	24	1088	0	0	22	.555	.5				
930 NKT	09/30/2011	SEP 2011	43401	14	1088	0	0	22	.555	.5				