

FRANCES B. SWIGART
1529 E. HARTFORD
MILWAUKEE, WISCONSIN 53211
(414) 962-8984, Fax (414) 962-8960
sfswig@execpc.com

VOLUNTEER ACCOMPLISHMENTS

Volunteer Center of Greater Milwaukee

- Received the *2004 Ron Franzmeier Award of Extraordinary Volunteer Service*
- Conducted initial research leading to the successful effort to consolidate the Volunteer Center of Greater Milwaukee with the Nonprofit Center of Milwaukee.
- Conducted evaluations of all programs of the Center using a balanced scorecard instrument over five years.
- Served as Board President during period without agency executive providing supervision of staff and performance reviews.

League of Women Voters (at the local & state levels)

- Assisted in public information and advocacy campaigns in the following issue areas:
 - marital property reform
 - coastal zone management
 - school integration
 - cable television franchising
 - public education financing
- Coordinated planning, negotiations and presentation of three pre and post primary gubernatorial candidate debates and three U.S. Senate candidate debates in 1986.
- Served as co-host on jointly sponsored public affairs series on WITI-TV 6.
- Facilitated New Voter/New Citizen Project providing voter information and registration to newly naturalized citizens at monthly Naturalization Ceremonies in the Federal Court for the Eastern District of Wisconsin for four years. Recruited volunteers and researched polling place locations and elected officials for all new citizens residing in the City of Milwaukee.

Immanuel Presbyterian Church

- Chair Mission Committee coordinating and providing oversight to eighteen mission outreach programs, foreign and domestic, fighting hunger, decreasing homelessness, encouraging the self development of people, and assisting with refugee resettlement.
- Developed partnership with YW Works' Academy of Excellence and Immanuel Presbyterian Church Resale Shop to provide job interview clothing for participants
- Developed partnership with New Life Presbyterian Church to establish an after school homework helper program at their location with Immanuel Presbyterian Church members serving as volunteer tutors.

Future Milwaukee

-Studied issues of jurisdiction and land use related to North Harbor Tract leading to the establishment of the advocacy group: North Harbor Network promoting coordinated mixed used development of the tract located on Milwaukee's lakefront.

-Coordinated the planning of 18 issue and skill sessions providing course of study for two classes of Future Milwaukee participants.

-Graduate, Class of 1982.

Discovery World at Pier Wisconsin

-Working to establish a water resource environmental center focusing on the Great Lakes on the Milwaukee Municipal Pier. Opening scheduled for June 10, 2006 on Milwaukee's lakefront.

Interchange, Inc.

-Computerized financial records for bookkeeping and performed duties of treasurer.

-Served on oversight committee of food pantry providing service to 905 people monthly on Milwaukee's Lower East Side.

Volunteered in Food Pantry to do intake work with clients.

LODAT (Living One Day at a Time)

-Edited organizational newsletter serving over 300 families of children with cancer in Wisconsin.

Project 2020 of the Public Policy Forum

-Co-chaired initial project which identified issues to be addressed in 1988 Milwaukee mayoral election including the publication of three papers and presentation of three televised candidate forums.

-Developed cable television series on neighborhood issues supporting the second 2020 project.

MATA (Milwaukee Access Telecommunications Authority)

-Served on Negotiating Team During 9 year Review of Cable Franchise with City of Milwaukee and Time-Warner Cable.

Other

-Ran for 22nd Wisconsin Assembly seat in 1992 receiving 46% of the vote.

-Served on Milwaukee County Blue Ribbon Task Force on Public Private Partnerships appointed by Milwaukee County Executive David Schultz.

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PROFESSIONAL ACCOMPLISHMENTS:

Assistant Manager for Recruiting, US Census Bureau, Milwaukee Early Local Census Office

-Hired, trained, coordinated, supervised and terminated 55 Recruiting Assistants to recruit and test over 6048 applicants (128% of goal) for Census 2000 field positions in the Milwaukee Field Operations District, 2363 applicants in two adjacent field offices and nearly 400 applicants for management and automation technician positions in four Local Census Offices in southeastern Wisconsin.

Executive Director of Future Milwaukee, Inc.

-Coordinated efforts of 157 volunteers providing 1,913 hours of volunteer time to provide and support the full operation of a single staff non-profit agency.

-Provided support services in program development, resource development, public relations, interview and selection procedures, financial record keeping, and staffing for a 21 member Board of Directors and its standing committees.

-Developed operational procedures and contractual arrangements to maintain full program within \$89,000 budget.

Established cooperative working relationship with community agencies such as the Non Profit Center, the Volunteer Center for Greater Milwaukee, and the Agency Executives Group

Participated in the collaboration of the fourteen community leadership programs in Wisconsin for the purposes of joint programming and statewide events

Campaign Assistant to Paul Mathews for County Executive

-Assisted political candidate with direct contact fundraising at corporate level.

Community Relations Consultant to Lake Terrace Project at the School of Architecture and Urban Planning at the University of Wisconsin-Milwaukee

-Assisted in developing strategies for community acceptance of the Lake Terrace Project now known as O'Donnell Park on Milwaukee's lakefront. Strategies included large and small group meetings, legislative appointments, consumer surveys and publications.

Lecturer in School of Education's Teacher Preparation Program in the Area of Education of the Deaf at the University of Wisconsin-Milwaukee

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-Taught undergraduates as well as supervised students in initial field placements and student teaching assignments.

Resource Teacher for Hearing Impaired/Developmentally Disabled Students in the Milwaukee Public Schools

-Developed first program for multiply handicapped students enrolled in two schools serving severely developmentally disabled students who had never been programmed to receive communications services for their hearing losses.

Media Coordinator, Southwest Regional Media Center for the Deaf

-Organized, supervised and assisted in presenting in-service and pre-service workshops in integrating multi-media and instructional resources into teaching methods for teachers of hearing impaired students in a fourteen state region under a grant from Media Services and Captioned Films for the Deaf, US/HEW BEH.

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COMMUNITY SERVICE

- 2001 to present Member, Board of Directors of Interchange, Inc.
 -Treasurer, 2001 to present
 -Member Food Pantry Oversight Committee
 -Food Pantry volunteer
- 2000 to present Member, Alumni Board of MacMurray College, Jacksonville, Illinois
 -President
 -Chairperson of Elections Committee
- 2000 to present Member, Board of Directors, Pier Wisconsin, Inc.
1997-2000 Secretary, Board of Directors, Great Lakes Future, Inc.
1997-2003 Member, Board of Directors, Volunteer Center of Greater Milwaukee
 -President of the Board, 2002
 -Chairperson, Planning and Evaluation Committee 1998-99
 -Interviewer, Board and Committee Placement Service
 -Planning Committee for Community Board Seminar
- 1997-2006 Member of University of Wisconsin Milwaukee Board of Visitors
 -Appointment from University of Wisconsin System Board of Regents
 -President 2005-6
 -Representative to NCAA Certification Self Study Review Committee
 Member of Steering Committee and Governance and Compliance Sub
 Committee
- 1997-2000 and Elder, Immanuel Presbyterian Church
2002-2005 -Chairperson, Mission Committee
 -Chairperson 2002 and 2003 Stewardship Committees
- 1992 Candidate for WI State Representative of 22nd Assembly District
- 1991-1997 Member of Board of Directors, Milwaukee Access Telecommunications Authority
 -Treasurer - 1993-1994
 -President - 1994-1997
- 1988 Member of Milwaukee County Blue Ribbon Task Force on Public Private
 Partnerships, Appointed by County Executive David Schulz
- 1987-1988 Co-Chairperson of 2020 Project, A special 75th Anniversary project of the Public
 Policy Forum investigating issues of concern in the 1988 municipal elections.
- 1986-1994 Member of LODAT (Living One Day at a Time) Parent to Parent Support
 Organization.
 -Newsletter Editor, 1986-8
 -Vice President, 1988-89, President, 1989-92
 -Leader of Parent Group for
 Families of Children with Brain Tumors, 1989-94

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1975-Present Member of League of Women Voters of Milwaukee County:
 -Chairperson, Debates '86 Committee, LWV of Wisconsin, 1985-1986
 -Local President, 1981-1983
 -Chairperson New Citizen/New Voter Project 2000-Present
 -Treasurer, 2004-05

1981-1986 Future Milwaukee
 -Graduate 1982
 -Co-Vice President for Program, 1983-1985
 -Board Member, 1983-1986

EMPLOYMENT BACKGROUND

1999-2000 Assistant Manager for Recruiting, US Bureau of Census, Milwaukee Office
 1993-1997 and
 1986-1990, Executive Director of Future Milwaukee, Inc.
 1991-1992 Campaign Fund-raiser for Paul Mathews for Milwaukee County Executive
 1985 Community Relations Consultant to Lake Terrace Project Under Contract
 UWM/SARUP

1973-1974 Lecturer, UWM School of Education, Teacher Preparation Program
 1971-1973 Communications Instructor for hearing impaired-developmentally disabled,
 Milwaukee Public Schools

1969-1971 Media Coordinator, SWRMCD, New Mexico State University

EDUCATIONAL BACKGROUND

1992-1998 Completed Certificate in Public Administration, University of Wisconsin-Milwaukee
 Division of Outreach and Continuing Education Extension, Milwaukee, Wisconsin

1991-1992 Completed Milwaukee Management Support Organization's Management Seminar
 1992-1993 Completed Milwaukee Management Support Organization Marketing Seminar
 June, 1969 Masters in Education, University of Hawaii, Honolulu, Hawaii
 Major: Educational Communications

Summer, 1967 Captioned Films for the Deaf Summer Workshop in Instructional Resources
 University of Nebraska, Lincoln, Nebraska, 6 credits

May, 1966 Bachelor of Arts, MacMurray College, Jacksonville, Illinois
 Major: Education for the Deaf

10/2006

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