

Reply to Common Council File No. 030325
From DOA-Budget and Management Division

July 7, 2003

Ref: 03034 (08)

Common Council File No. 030325 is a communication from the Department of Employee Relations relative to classification studies scheduled for the July 8, 2003 City Service Commission meeting.

Department of Administration

Retitle three positions in the Emerging Business Enterprise Program to reflect the new name of the program.

Department of Neighborhood Services

Retitle one position of Health Enforcement Specialist, Salary Grade 006 to Code Enforcement Assistant Supervisor, Salary Grade 006.

Department of Employee Relations

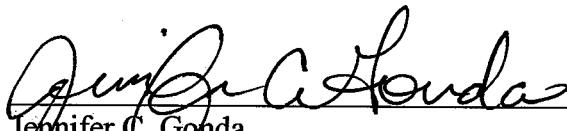
Reclassify and retitle one position of Equal Rights Specialist – Sr, Salary Grade 004 to Diversity Specialist – Sr, Salary Grade 005. Additionally, retitle one position of Community Relations Specialist – Sr to Diversity Specialist – Sr, Salary Grade 005.

Reclassify one position of Management and Accounting Officer, Salary Grade 006 to Business Operations Manager, Salary Grade 008.

Reclassify one position of Worker's Compensation and Safety Manager, Salary Grade 010 to Salary Grade 011.

The fiscal impact of these changes for remainder of 2003 is \$2,980. Projected impact for 2004 is \$7,749.

**RECOMMENDATION: HOLD COMMON COUNCIL FILE NO. 030325
PENDING STATE BUDGET IMPACT.**


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