

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 17, 2005

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DEPT. OF ADMINISTRATION</u>				
<u>INFORMATION & TECHNOLOGY MANAGEMENT DIVISION</u>				
4694	Computer Operator III	520	12/19/04	
<u>ASSESSOR</u>				
5001	Senior Property Appraiser	588	1/29/05	
<u>COMMON COUNCIL-CITY CLERK</u>				
5032	Code Information Specialist	540	2/1/05	
5037	Council File Specialist	455	3/5/05	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
5002	Office Assistant III	425	12/20/04	
<u>LIBRARY</u>				
5003	Library Reference Assistant	504	1/30/05	
<u>MUNICIPAL COURT</u>				
5004	Office Assistant II	410	7/16/04	
<u>POLICE DEPARTMENT</u>				
5005-09	Detective (5 positions)	806	1/13/05 1/17/05 3/16/05 2/14/05	
5010-11	Computer Operator II (2 positions)	505	1/26/05	
5012-16	Office Assistant II (5 positions)	410	NA	
5017-21	Police District Office Asst. (5 pos.)	410	1/16/05	
5022	Custodial Worker II	215	3/2/05	
<u>DEPT. OF PUBLIC WORKS</u>				
<u>INFRASTRUCTURE SERVICES</u>				
5023	Electrical Services Mgr. Sr.	11	1/2/05	
<u>OPERATIONS DIVISION</u>				
4671	Sanitation District Manager	7	12/18/04	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DEPT. OF CITY DEVELOPMENT</u>				
5036	Comm. & Residential Rehab. Mgr.	9	11/11/00	

Finance & Personnel Committee Meeting: February 17, 2005

Approved for Final Agenda 2/14/05

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were approved by
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I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
5038	<u>EMPLOYEES' RETIREMENT SYSTEM</u> Accounting Assistant II	445	2/12/05	
5024	<u>LIBRARY</u> Audio Machine Technician	425	2/12/05	
5033 5034-35	<u>DEPT. OF PUBLIC WORKS</u> <u>PARKING FUND</u> Parking Meter Technician Communication Asst. III (2 pos.)	245 445	12/5/04 1/4/05 2/15/05	
5025	<u>SEWER MAINTENANCE FUND</u> Engineering Technician II	602	1/6/05	
5026 5027 5029 5030 5031	<u>WATER WORKS</u> Sr. Water Treatment Plant Operator Water Treatment Plant Operator Network Coordinator Associate Water Chemist II Machine Repairperson	291 252 4 542 287	2/13/05 TBD 2/5/05 1/30/05 NA	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Fund transfers listed were approved by Finance and Personnel.

Meeting: February 17, 2005

Department Account Name	Amount of Transfer		Reason
	From	To	
Fire Department 2004 Salaries and Wages 2004 Operating Expenditures	\$70,000.00	\$70,000.00	To pay 4th qtr. IRI's issued by DPW due to unanticipated apparatus repairs and fire house maintenance in 2004.
Police Department 2004 Equipment 2004 Operating Expenditures	\$25,041.36	\$25,041.36	Fuel costs were over budget.
Dept. of Public Works 2004 Administrative Services - Operating Expenditures 2004 Operations Division - Operating Expenditures	\$150,000	\$150,000	Cost for fuel was higher than anticipated.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters