

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
 Single / Sole Source Contracts less than \$50K amended to equal or exceed \$50K
 Contract #E-10082**

Background:

User Department: Emergency Management and Homeland Security Services

Contract Description: Vendor Service Contract to Provide Southeast Wisconsin State Communications Interoperable Plan (SCIP) Coordinator Services

Vendor Name: Eugene R. Oldenburg

Contract Term: 1/1/2010 through 12/31/2010 with the option to renew annually based upon performance and funding availability

Original Contract Amount: \$45,000.00 (100% Grant Funded)

Background of Contract Amendments:

Date	Description	Term	Cost
03/08/2010	Original Contract E10082 – Vendor Service Contract to Provide Southeast Wisconsin State Communications Interoperable Plan (SLIP) Coordinator Services.	1/1/2010 through 12/31/2010 with the option to renew annually based upon performance and funding	\$45,000.00
11/21/2010	Amendment #1 - Increase by \$8,255.00 from \$45,000.00 to \$53,255.00	1/1/2010 through 12/31/2010 with the option to renew annually based upon performance and funding	\$8,255.00
01/13/2011	Amendment #2 - Extend contract for one (1) year from 1/1/2011 through 12/31/2011 and increase the estimated contract total by \$53,333.00 from \$53,255.00 to \$106,588.00.	1/1/2011 through 12/31/2011	\$53,333.00
Pending Request	Amendment #3 - Extend contract for one (1) year from 1/1/2012 through 12/31/2012 and increase the estimated contract total by \$58,333.00 from \$106,588.00 to \$164,921.00 to cover anticipated expenditures during the extension.	1/1/2012 through 12/31/2012	\$58,333.00
Total (including the pending amendment #3)			\$164,921.00

Purpose of Amendment:

This represents the third (3rd) contract amendment request by the Department of Emergency Management and Homeland Security Services to the original contract amount of \$45,000. This amendment extends the contract term for one (1) year from 1/1/2012 through 12/31/2012 and increases the estimated contract total by \$58,333.00 from \$106,588.00 to \$164,921.00 to cover anticipated expenditures for the Regional SCIP Council/Coordinator Deliverables scheduled for completion during the 2012 extension period.

According to the Department of Homeland Security, Mr. Oldenburg has successfully provided the department with task initiatives and deliverables required by the Southeastern Wisconsin SCIP Coordinator grant for the development of the County Tactical Interoperability Communications Plan that involve the coordination of activities and exercises for inter-county and inter-region participants. In addition, according to the user department Mr. Oldenburg's unique experience and qualifications that have resulted from the completion of previous Regional SCIP Council/Coordinator Deliverables for prior grant terms will be beneficial to the user department during the 2012 grant contract term.

City Purchasing Director Recommendation:

Based on the user department's positive feedback regarding the delivery of services by Eugene R. Oldenburg and the need to provide continuity in completing the SCIP plan in the most expeditious and cost effective manner in accordance with the terms of the OJA grant, approval is recommended.