

DOA-Business Operations Division – Procurement Services Section

Waiver of Finance & Personnel Committee Approval  
For Single / Sole Source Contract  
Contract #E13285

**Background:**

User Department:	DPW - Sanitation
Purchasing Agent:	Tykesha White
Contract Description:	VSC Seasonal Laborers
Vendor Name and Location:	Wisconsin Community Services (Milwaukee, WI)
Contract Term:	April 7, 2014 – June 13, 2014
Requisition # and Date Received:	13285, 6/2/2014
Original Contract Amount:	\$150,000.00

**Purpose of Contract:**

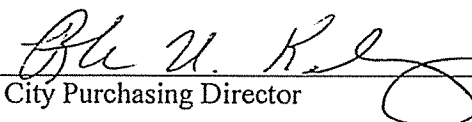
DPW Sanitation is seeking to enter into a new Vendor Service Contract for Seasonal Laborers for the Spring Clean and Green Program with Wisconsin Community Services.

**Justification for Waiver:**

Workers for the Clean and Green Program were hired by Wisconsin Community Services and the services provided under this contract have already been rendered. The DPW employee that managed the program recently left City employment and a contract request was inadvertently not completed. There are several outstanding invoices and the laborers need to be paid.

It is in the City's best interests to process this procurement with a waiver under the emergency procurement definition.

For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

6-16-2014  
\_\_\_\_\_  
Date

**F&P Waiver Presentation Date:** 7/16/2014