

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E11612**

Background:

User Department:	Department of Administration – ITMD
Purchasing Agent:	Matt Donath
Contract Description:	Vendor Service Contract for GeoCortex Licensing, Maintenance, Training and Support
Vendor Name and Location:	Latitude Geographics Group LTD (Victoria, British Columbia, Canada)
Contract Term:	05/11/2012 – 05/10/2013
Requisition # and Date Received:	16104 – 5/29/2018
Original Contract Amount:	\$31,090.00
Expenditures to Date:	\$58,840.00
Current Contract Amount:	\$58,840.00

Purpose of Amendment:

The purpose of this amendment is to continue to provide annual GeoCortex Essential software maintenance which is used in conjunction with Map Milwaukee, COMPASS, PlatMilwaukee, and Community Mapping. This amendment will increase the estimated contract total by \$7,000.00 from \$58,840.00 to \$65,840.00 and extend the contract for one (1) year from 06/21/2018 through 06/20/2019.

The amendment reflects a price increase from \$5,500 to \$7,000 annually for maintenance and support. The software maintenance costs are tied to the licensing fees for the software, which experienced the first price increase in 8 years. Additionally, the annually maintenance now includes basic support, which previously had been provided as a fee for service.


Justification for Waiver:

In 2012, ITMD requested to dispense with the City's competitive bid process in order to enter into a Sole-Source Exception to Bid Vendor Service Contract for GeoCortex Licensing, Maintenance, Training, and Support with Latitude Geographics Group, LTD for a period of one (1) year from 05/11/2012 to 05/10/2013 at an estimated contract total of \$31,090.00.

GeoCortex Essentials software provides tools, processes, and features, which integrate with and add to the functionality of Environmental Systems Research Institute, Inc. (ESRI) ArcGIS (Geographic Information System) software used with the City's Map Milwaukee, COMPASS, PlatMilwaukee, and Community Mapping applications.

Latitude Geographics Group, LTD is the sole developer and distributor of GeoCortex Essential software for ESRI's ArcGIS platform. GeoCortex Essential software is proprietary and is not available through other software resellers or vendors.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.


 City Purchasing Director

6/15/2018
 Date

F&P Waiver Presentation Date: June 13, 2018

History of Contract Amendments:

Date	Item	Term	Cost
05/11/2012	Original Contract E11612 – Vendor Service Contract for GeoCortex Licensing, Maintenance, Training, and Support.	05/11/2012 to 05/10/2013	\$31,090.00
05/23/2013	Amendment #1: Increased the estimated contract total by \$5,550.00 from \$31,090.00 to \$36,640.00 and extended the contract for one (1) year from 06/21/2013 to 06/20/2014.	06/21/2013 to 06/20/2014	\$5,550.00
06/05/2014	Amendment #2: Increased the estimated contract total by \$5,550.00 from \$36,640.00 to \$42,190.00, extended the contract for one (1) year from 06/21/2014 to 06/20/2015, and incorporated the option to extend annually as needed.	06/21/2014 to 06/20/2015	\$5,550.00
04/08/2015	Amendment #3: Increased the estimated contract total by \$5,550.00 from \$42,190.00 to \$47,740.00 and extended the contract for one (1) year from 06/21/2015 to 06/20/2016, exercising the annual option to extend for one (1) year as needed.	06/21/2015 to 06/20/2016	\$5,550.00
04/01/2016	Amendment #4: Increased the estimated contract total by \$5,550.00 from \$47,740.00 to \$53,290.00 and extended the contract for one (1) year from 06/21/2016 to 06/20/2017, exercising the annual option to extend for one (1) year as needed. Waiver Presented to F&P Committee on: 04/07/2016	06/21/2016 to 06/20/2017	\$5,550.00
3/10/2017	Amendment #5: Increased the estimated contract total by \$5,550.00 from \$53,290.00 to \$58,840.00 and extended the contract for one (1) year from 06/21/2017 to 06/20/2018, exercising the annual option to extend for one (1) year as needed. Waiver Presented to F&P Committee on: 07/07/2017	06/21/2017 to 06/20/2018	\$5,550.00
Pending	Amendment #6: increase the estimated contract total by \$7,000.00 from \$58,840.00 to \$65,840.00 and extend the contract for one (1) year from 06/21/2018 through 06/20/2019, exercising the annual option to extend for one (1) year as needed	06/21/2018 to 06/20/2019	7,000.00
Total (including the pending amendment)			\$65,840.00