



Business Operations Division  
Office of Small Business Development


Tom Barrett  
Mayor

Rhonda U. Kelsey  
City Purchasing Director

Nikki Purvis  
Manager

Date: August 24, 2015

To: Alderman Jim Bohl

From: Nikki Purvis, Manager –  Office of Small Business Development (OSBD)

Re: ZND Committee Communication File

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I am seeking approval to introduce a communication file titled “Quarterly Report regarding SBE and RPP participation on the Posner Building Project” at the Zoning, Neighborhoods, and Development Committee on Tuesday, September 15, 2015. Representatives from the project team will present the August 2015 report. A copy of the report to be included in the file will be forthcoming.

Thank you in advance for your consideration.