

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15480**

Background:

User Department:	Milwaukee Health Department – Office of Violence Prevention
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Career Plus Intensive Services
Vendor Name and Location:	Employ Milwaukee, Inc. (Milwaukee, WI)
Contract Term:	07/01/2017 through 09/27/2018 with the option to extend annually through 09/27/2021 to align with grant period
Requisition # and Date Received:	16274 & 09/17/2018
Original Contract Amount:	\$193,559.00 (RECAST GRANT-FUNDED)
Expenditures to Date:	\$349,281.53
Current Contract Amount:	\$353,559.00

Purpose of Amendment:

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention’s Vendor Service Contract for Career Plus Intensive Services with the Employ Milwaukee, Inc. for a period of one (1) year from 09/28/2018 through 09/27/2019, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$100,000.00 from \$353,559.00 to \$453,559.00.

Justification for Waiver:

Employ Milwaukee implements the Career Plus Program, which provides a combination of workforce development skill-building, career pathway planning/support, and social-emotional learning to high school students. Since the establishment of this contract, programming has taken place at four MPS high schools: North Division, South Division, Barack Obama, and Bradley Tech. In 2018, Career Plus served 296 youth, fulfilling the intent and annual expectations of this contract.

The resolution regarding this use of the Resiliency in Communities After Stress and Trauma (ReCAST) Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/05/2018 (File #180751), which identifies Employ Milwaukee, Inc. as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
08/17/2017	Original Contract – Vendor Service Contract for Career Plus Intensive Services Approval Waived by F&P Committee on: 09/20/2017	07/01/2017 through 09/27/2018	\$193,559.00
03/19/2018	Amendment #1 – Increase the estimated contract total by \$160,000.00 from \$193,559.00 to \$353,559.00. Approval Waived by F&P Committee on: 05/02/2018	n/a	\$160,000.00
Pending	Amendment #2 – Increase the estimated contract total by \$100,000.00 from \$353,559.00 to \$453,559.00 and extend the contract for one (1) year from 09/28/2018 through 09/27/2019.	09/28/2018 through 09/27/2019	\$100,000.00
Total (including the pending amendment)			\$453,559.00



 City Purchasing Director

2-28-2017
 Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15493**

Background:

User Department:	Milwaukee Health Department – Office of Violence Prevention
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Academic Support Services
Vendor Name and Location:	Running Rebels Community Organization (Milwaukee, WI)
Contract Term:	07/15/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period
Requisition # and Date Received:	16280 & 09/17/2018
Original Contract Amount:	\$100,000.00 (RECAST GRANT-FUNDED)
Expenditures to Date:	\$198,727.67
Current Contract Amount:	\$200,000.00

Purpose of Amendment:

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention’s Vendor Service Contract for Academic Support Services with the Running Rebels Community Organization for a period of one (1) year from 09/28/2018 through 09/27/2019, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$100,000.00 from \$200,000.00 to \$300,000.00.

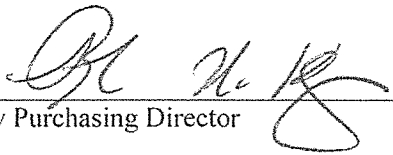
Justification for Waiver:

Running Rebels implements the “Be the Change Program”, which provides a combination of academic support and rites of passage programming which builds cultural identity. In 2018, this program served 125 youth, fulfilling the intent and annual expectations of this contract.

The resolution regarding this use of the Resiliency in Communities After Stress and Trauma (ReCAST) Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/05/2018 (File #180751), which identifies the Running Rebels Community Organization as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
07/19/2017	Original Contract – Vendor Service Contract for Academic Support Services with Running Rebels Community Organization Approval Waived by F&P Committee on: 07/26/2017	07/15/2017 through 09/27/2017	\$100,000.00
01/03/2018	Amendment #1 – Increased the estimated contract total by \$100,000.00 from \$100,000.00 to \$200,000.00 and extended the contract for one (1) year from 09/28/2017 through 09/27/2018. Approval Waived by F&P Committee on: 01/10/2018	09/28/2017 through 09/27/2018	\$100,000.00
Pending	Amendment #2 - Increase the estimated contract total by \$100,000.00 from \$200,000.00 to \$300,000.00 and extend the contract for one (1) year from 09/28/2018 through 09/27/2019.	09/28/2018 through 09/27/2019	\$100,000.00
Total (including the pending amendment)			\$300,000.00



 City Purchasing Director

2-23-2019
 Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15115**

Background:

User Department:	Milwaukee Health Department – Office of Violence Prevention
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Needs Assessment (Program Evaluation)
Vendor Name and Location:	Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) (Milwaukee, WI)
Contract Term:	01/01/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period
Requisition # and Date Received:	16291 & 09/17/2018
Original Contract Amount:	\$132,497.00 (RECAST GRANT-FUNDED)
Expenditures to Date:	\$126,199.11
Current Contract Amount:	\$157,497.00

Purpose of Amendment:

The purpose of this amendment is to extend the Milwaukee Health Departments – Office of Violence Prevention’s Vendor Service Contract for Needs Assessment (Program Evaluation) with the Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) for a period of one (1) year from 09/28/2018 through 09/27/2019, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$118,000.00 from \$157,497.00 to \$275,497.00.

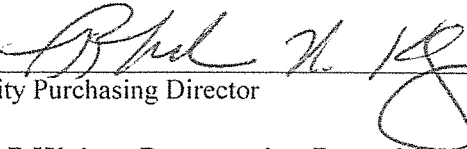
Justification for Waiver:

The Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) implements the Program Evaluation for the Resiliency in Communities After Stress and Trauma (ReCAST) Grant federal grant, of which the Needs Assessment was a vital piece. Dr. David Pate is the lead Evaluator. Dr. Pate has completed the Needs Assessment stage of the project, and is continuing on to fulfill the ongoing program evaluation needs of the project. Dr. Pate has contacted 100% of ReCAST contracted partners to collect quarterly reporting data, has taken steps such as focus groups to collect and analyze qualitative data, and is working to develop outcome evaluation and reporting mechanisms related to each contracted partner. In 2018, UWM performed evaluation tasks related to each contracted ReCAST partner, fulfilling the intent and annual expectations of this contract.

The resolution regarding this use of the ReCAST Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/05/2018 (File #180751), which identifies the Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
12/06/2017	Original Contract – Vendor Service Contract for Needs Assessment (Program Evaluation) Approval Waived by F&P Committee on: 12/13/2017	01/01/2017 through 09/27/2017	\$132,497.00
01/03/2018	Amendment #1 – Extended the contract for one (1) year from 09/28/2017 through 09/27/2018 and increased the estimated contract total by \$25,000.00 from \$132,497.00 to \$157,497.00. Approval Waived by F&P Committee on: 01/10/2018	09/28/2017 through 09/27/2018	\$25,000.00
Pending	Amendment #2 – Extend the contract for one (1) year from 09/28/2018 through 09/27/2019 and increase the estimated contract total by \$118,000.00 from \$157,497.00 to \$275,497.00.	09/28/2018 through 09/27/2019	\$118,000.00
Total (including the pending amendment)			\$275,497.00



 City Purchasing Director

2-23-2019

 Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15286**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Cassandra Fawley
Contract Description:	Vendor Service Contract for Parenting Workshops
Vendor Name and Location:	The Parenting Network (Milwaukee, WI)
Contract Term:	05/22/2017 through 09/27/2021
Requisition # and Date Received:	16276 & 09/17/2018
Original Contract Amount:	\$50,000.00 (RECAST GRANT-FUNDED)
Expenditures to Date:	\$72,661.00
Current Contract Amount:	\$100,000.00

Purpose of Amendment:

The purpose of this amendment is to increase the estimated contract total of the Milwaukee Health Department's Office of Violence Prevention's Vendor Service Contract for Parenting Workshops by \$50,000.00 from \$100,000.00 to \$150,000.00.

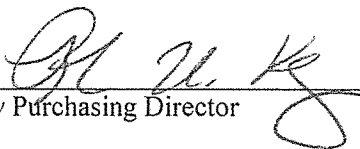
Justification for Waiver:

The Parenting Network has many existing coalitions with neighborhood associations, faith institutions, and youth centers (e.g., Heartlove Place; Metcalfe Community Bridges; and Christ St. Peter Lutheran School). They implement evidence-based curricula including: Celebrating Families, Anger Management, Triple P, and the Strengthening Families Program. They have used the Parent Café approach to increase parent engagement and education since 2014, targeting low-income neighborhoods. This model, developed by the Center for the Study of Social Policy's Strengthening Families Initiative, introduces parents to protective factors necessary for building strong families and provides an opportunity for peer engagement. This model also prepares parents to be café hosts and help to facilitate workshops citywide. This model will be expanded to benefit more high-risk families, serving the "peer support" role and will participate in the coalition. In 2018, the Parent Cafés served 120 parents and/or caregivers.

The resolution regarding this use of the Violence Protection Recast Milwaukee Project Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on September 25, 2018 (File #180751), which identifies The Parenting Network as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
04/26/2017	Original Contract – Vendor Service Contract for Parenting Workshops Approval Waived by F&P Committee on: 05/03/2017	05/22/2017 through 09/27/2021	\$50,000.00
01/03/2018	Amendment #1 – Increase the estimated contract total by \$50,000.00 from \$50,000.00 to \$100,000.00. Approval Waived by F&P Committee on: 01/10/2018	N/A	\$50,000.00
Pending	Amendment #2 – Increase the estimated contract total by \$50,000.00 from \$100,000.00 to \$150,000.00.	N/A	\$50,000.00
Total (including the pending amendment)			\$150,000.00



City Purchasing Director

2.27.2019
Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E14585**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for NICE (911) Recording System Maintenance
Vendor Name and Location:	Word Systems, Inc. (Indianapolis, IN)
Contract Term:	04/01/2016-03/31/2021
Requisition # and Date Received:	Req #16633 Rec'd 02/25/2019
Original Contract Amount:	\$280,261.00
Expenditures to Date:	\$154,998.49
Current Contract Amount:	\$280,261.00

History of Contract Amendments:

Date	Item	Term	Cost
06/01/2016	Original Contract: E14585 VSC NICE (911) Recording System Maintenance F&P Waiver Presented: 06/08/2016	04/01/2016 through 03/31/2021	\$280,261.00
Pending	Amendment #1: Increase the estimated contract total by \$50,218.00 from \$280,261.00 to \$330,479.00.	n/a	\$50,218.00
Total (including the pending amendment)			\$330,479.00

Purpose of Amendment:

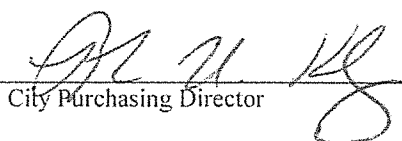
This amendment will increase the estimated contract total by \$50,218.00 from \$280,261.00 to \$330,479.00. The purpose of this contract is to continue to provide ongoing upgrades, maintenance, and support services for Milwaukee Police Department's (MPD) NICE (911) Recording System, and this amendment will provide the Department the NICE Analytics Module for the duration of the contract. \$32,300.00 of the \$50,218.00 is for purchasing licenses for the NICE Analytics Module and the remaining \$18,918.00 covers maintenance and warranties for the duration of the contract.

The NICE Analytics Module provides improved quality, analysis, processing of, and dispatching of 911 calls verifying that calls are handled according to National Emergency Number Association (NENA) and Association of Public Safety Communications Officials International (APCO) industry standards. The application provides reporting capabilities for requests received from the Fire & Police Commission and MPD Command Staff.

Justification for Waiver:

This software is proprietary to NICE Systems (the manufacturer). The upgrades, maintenance, and support can only be provided by NICE Systems or Word Systems, Inc. The rates originally provided by NICE Systems were significantly higher than the current vendor (Word Systems, Inc.), and Word Systems, Inc. is the only authorized provider for this hardware and software in the state of Wisconsin.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

3/27/2019
Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E13157**

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Nathan Churchill
Contract Description:	Annual Maintenance for the City's ShotSpotter Gun Detection System
Vendor Name and Location:	ShotSpotter, Inc. (Newark, CA)
Contract Term:	02/25/2014 through 03/30/2015
Req # and Date Received:	Req #16695 Rec'd 03/20/2019
Original Contract Amount:	\$126,249.00 (GRANT-FUNDED)
Expenditures to Date:	\$1,764,707.00
Current Contract Amount:	\$1,764,707.00

Purpose of Contract/Amendment:

This represents the seventh (7th) amendment request by the Police Department to the original contract amount of \$126,249.00. This amendment extends the contract to cover the original 2.0 square mile deployment, 3.5 square mile expansion in the North Area and the 4.5 square mile expansion in the North and South Areas for a one (1) year term from 04/01/2019 through 03/31/2020 for the current total coverage of 11.46 miles, and increases the estimated contract total by \$467,087.25 from \$1,764,707.00 to \$2,231,794.25. The gunshot detection sensor measurement system is not based on an exact science, therefore the 11.46 miles, on record, effectively yields an extra mile of coverage for an actual total of 12.46 miles.

Amendment No. 7 will cover an additional full year of service for the entire service area of 12.46 miles at a cost of \$467,087.00.

• Phase I (2.0 Miles) Annual Subscription	\$86,987.25
• Phase II (1 Mile) Annual Subscription	\$44,100.00
• Phase III (8 Miles) Annual Subscription	<u>\$336,000.00</u>
Annual Subscription Cost	\$467,087.25

Justification for Waiver:

ShotSpotter, Inc. was the low bidder for competitive Bid 2369 Rebid in the year 2010. The system, software and hardware are proprietary, and maintenance and support can only be provided by ShotSpotter, Inc.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

4-3-2019
Date

F&P Waiver Presentation Date: 04/10/2019

History of Contract Amendments:

Date	Item	Term	Cost
04/09/2014	Original Contract E13157 – Three (3) Miles Waiver presented to F&P Committee on 04/16/2014	02/25/2014 – 03/30/2015	\$126,249.00
03/25/2015	Amendment #1 – Extend the contract one year from 03/31/2015 through 03/30/2016, add the option to extend annually upon mutual consent and increase the estimated contract total by \$118,900.00 from \$126,249.00 to \$245,149.00. Waiver presented to F&P Committee on 03/25/2015	03/31/2015 – 03/30/2016	\$118,900.00
10/01/2015	Amendment #2 – Increase the estimated contract total by \$320,000.00 from \$245,149.00 to \$565,149.00 for an eight (8) mile expansion from 08/26/2015 through 08/25/2016. Waiver presented to F&P Committee on 10/07/2015	08/26/2015 – 08/25/2016	\$320,000.00
05/18/2016	Amendment #3 – Extend the contract one year from 04/01/2016 through 03/30/2017 and increase the estimated contract total by \$118,900.00 from \$565,149.00 to \$684,049.00 for the initial three (3) miles. Waiver presented to F&P Committee on 05/18/2016	04/01/2016 – 03/30/2017	\$118,900.00
09/08/2016	Amendment #4 – Increase the estimated contract total by \$320,000.00 from \$684,049.00 to \$1,004,049.00 for an eight (8) mile expansion from 08/26/2016 through 08/25/2017. Waiver presented to F&P Committee on 09/14/2016	08/25/2016 – 08/25/2017	\$320,000.00
08/15/2017	Amendment #5 – Increase the estimated contract total by \$315,813.00 from \$1,004,049.00 to \$1,319,862.00 to combine all miles for an extension through 03/30/2018 for one renewal date. Waiver presented to F&P Committee on 09/20/2017	04/01/2017 – 03/30/2018	\$315,813.00
03/22/2018	Amendment #6 – Increase the estimated contract total by \$444,845.00 from \$1,319,862.00 to \$1,764,707.00 for all (eleven square miles) miles from 04/01/2018 through 03/31/2019. Waiver presented to F&P Committee on 04/11/2018	04/01/2018 – 03/31/2019	\$444,845.00
Pending	Amendment #7 – Increase the estimated contract total by \$467,087.25 from \$1,764,707.00 to \$2,231,794.25 for all (eleven square miles) miles from 04/01/2019 through 03/31/2020.	04/01/2019 – 03/31/2020	\$467,087.25
Total (including the pending amendment)			\$2,231,794.25

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E13083**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Abbott Architect i1000 Instrument, Service, and Reagents
Vendor Name and Location:	Abbott Laboratories Inc. (Abbott Park, IL)
Contract Term:	11/17/2014 through 11/16/2019 with the option to extend annually, upon mutual agreement
Requisition # and Date Received:	16330 & 09/26/2018
Original Contract Amount:	\$270,875.00
Expenditures to Date:	\$239,736.54
Current Contract Amount:	\$270,875.00

Purpose of Amendment:

The purpose of this amendment is to extend the Milwaukee Health Department (MHD) Lab's Vendor Service Contract for Abbott Architect i1000 Instrument Service and Reagents for a period of three (3) years from 11/17/2019 through 11/16/2022 and to increase the estimated contract total by \$237,637.00 from \$270,875.00 to \$508,512.00, in accordance with the vendor's quote dated 09/12/2018. Extending this contract for a period of three (3) years will enable the vendor to provide reduced reagent pricing, reducing the MHD Lab costs for the services provided through this contract by a minimum of \$1,250.00 annually.

Justification for Waiver:

Since the establishment of this contract 2014, the MHD Lab has been utilizing the Abbott Architect i1000 Instrument to provide sexually transmitted infection (STI) testing – including, but not limited to, the Human Immunodeficiency Virus (HIV) –for the community at the Keenan Health Center. Annually, the MHD Lab utilizes the Abbott Architect i1000 device to provide approximately 3,500 HIV tests. The implementation of this amendment will allow the MHD Lab to continue to expedite HIV testing, as well as to begin providing an estimated average of 4,000 syphilis tests per year to the community.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
10/30/2014	Original Contract - Vendor Service Contract for Abbott Architect i1000 Instrument, Service, and Reagents	11/17/2014 through 11/16/2019	\$270,875.00
Pending	Amendment #1 – Extend the contract for a period of three (3) years from 11/17/2019 through 11/16/2022 and increase the estimated contract total by \$237,637.00 from \$270,875.00 to \$508,512.00.	11/17/2019 through 11/16/2022	\$237,637.00
Total (including the pending amendment)			\$508,512.00



 City Purchasing Director

3/7/2019

 Date

F & P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E16334**

Background:

User Department:	Environmental Collaboration Office
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for Comprehensive Energy Plan
Vendor Name and Location:	Edison Energy, LLC
Contract Term:	From date of award through 12/31/2019 with the option to extend annually upon mutual consent
Req # and Date Received:	Req #16634 Rec'd 02/21/2019
Original Contract Amount:	\$160,900.00 (GRANT-FUNDED)
Expenditures to Date:	n/a
Current Contract Amount:	n/a

Purpose of Contract:


Per Council Resolution file #181282 (Attachment A), the Environmental Collaboration Office (ECO) is authorized to accept and fund an Energy Innovation Grant from the Public Service Commission of Wisconsin's Office of Energy Innovation to develop a Comprehensive Energy Plan for municipal buildings and fleet vehicles. Edison Energy, LLC will be partnering with ECO to develop the Comprehensive Energy Plan for the City of Milwaukee that will provide the foundation for all activities related to energy efficiency, optimization, transportation, sustainability, renewable energy, and procurement. This body of work will build off and complement the prior work that Edison Energy, LLC has already performed including: a Preliminary Energy Reduction Study, Retro-commissioning services, and Express Building Tune-ups. It is recommended that Edison Energy, LLC be awarded a Single Source Vendor Service Contract in the total amount allowed by the grant, \$160,900.00, from the date of award through the end of the grant period, 12/31/2019, with the option to extend annually upon mutual consent.

Since 2016, Edison Energy, LLC has been working with ECO and the Energy Reduction Team to perform energy assessments and energy reduction recommendations for the City's portfolio of buildings. This work has primarily been paid for by leveraging Focus on Energy incentive funds. In the process of conducting the energy assessments, Edison Energy, LLC has visited the majority of City-owned buildings thereby gaining a thorough understanding of the building's systems and mechanicals. As a result of the work already performed, Edison Energy, LLC is uniquely qualified to work with ECO and the Energy Reduction Team to create a Comprehensive Energy Plan for the City of Milwaukee. Additionally, Edison Energy, LLC:

- Has knowledge of City buildings' mechanicals and systems eliminates the need for initial site visits and the engineer's time to investigate and learn the systems thereby significantly reducing the cost and time involved;
- Has established working relationships and trust with City's facilities team thereby eliminating the need to cultivate the working relationship and trust; and
- Has proven to provide high quality work in a timely manner

Justification for Waiver:

Per resolution file #181282 adopted by Common Council on 12/18/2018, Edison Energy was approved as a contractor for this project Edison Energy, LLC prepared the Preliminary Energy Study which provides the foundation for the next body of work. They are uniquely qualified as they have thorough background knowledge about the City portfolio of buildings and the City Facilities Team. Additionally, Edison Energy, LLC submitted a proposal for the Comprehensive Energy Plan and helped ECO prepare the grant application to the Public Service Commission/Office of Energy Innovation. This partnership between the City and Edison Energy, LLC was considered during the grant award process. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

4-3-2019

Date

F&P Waiver Presentation Date: 04/10/2019

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E13132**

Background:

User Department:	Department of Public Works
Purchasing Agent:	Patricia Klosiewski
Contract Description:	VSC for Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Equipment.
Vendor Name and Location:	Utility Sales and Services, Inc. (Appleton, WI)
Contract Term:	04/17/2014 to 04/16/2017 with the option to extend for three (3) additional one (1) year terms upon mutual agreement.
Requisition # and Date Received:	16677 (3/11/2019)
Original Contract Amount:	\$350,000.00
Expenditures to Date:	\$688,114.49
Current Contract Amount:	\$775,000.00

Purpose of Amendment:

The purpose of this amendment is to increase the estimated contact total by \$125,000.00 from \$775,000.00 to \$900,000.00 and extend the contract for one (1) year from 04/17/2019 to 04/16/2020, exercising the third (3rd) of three (3) options to extend the contract for one (1) year terms upon mutual agreement.

Justification for Waiver:

The Department of Public Works entered into a Vendor Service Contract for Supplemental Service Work and Annual Inspections on Versalift, Challenger, Skylift Aerial Equipment, and Versalift Digger-Derrick Equipment with Utility Sales and Service, Inc. for a period of three (3) years from 04/17/2014 to 04/16/2017 with the option to extend for three (3) additional one (1) year terms upon mutual agreement.

Under this contract, Utility Sales and Services, Inc. provides supplemental service work on Versalift, Challenger, Skylift Aerial Equipment, and Versalift Digger-Derrick branded equipment. Supplemental service work consists of overflow work that the Department of Public Works Repairs Division cannot handle due to seasonal demands or other repairs pending on other equipment.

Utility Sales and Service, Inc. is the only local factory-authorized service dealer for Versalift, Challenger, and Skylift brands.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

3/22/2019
Date

F&P Waiver Presentation Date: 04/10/2019

History of Contract Amendments:

Date	Item	Term	Cost
04/16/2014	Original Contract E13132 – VSC for Supplemental Service Work and Annual Inspections on Versalift, Challenger, and Skylift Equipment Contract Approved by F&P Committee: 04/16/2014	04/17/2014 to 04/16/2017	\$350,000.00
05/03/2017	Amendment #1: Increase the estimated contract total by \$75,000.00 from \$350,000.00 to \$425,000.00 and extend the contract for one (1) year from 04/17/2017 to 04/16/2018, exercising the first (1 st) of three options to extend for one (1) year terms upon mutual agreement. F & P Waiver presented: 05/03/2017	04/17/2017 To 04/16/2018	\$75,000.00
08/23/2017	Amendment #2: Increase the estimated contract total by \$250,000.00 from \$425,000.00 to \$675,000.00.	04/17/2017 To 04/16/2018	\$250,000.00
02/08/2018	Amendment #3: Increase the estimated contract total by \$100,000.00 from \$675,000.00 to \$775,000.00 and extend the contract for one (1) year from 04/17/2018 to 04/16/2019, exercising the second (2 nd) of three (3) options to extend for one (1) year terms upon mutual agreement. F & P Waiver Presented: 02/22/2018	04/17/2018 To 04/16/2019	\$100,000.00
Pending	Amendment #4: Increase the estimated contract total by \$125,000.00 from \$775,000.00 to \$900,000.00 and extend the contract by one (1) year from 04/17/2019 to 04/16/2020, exercising the third (3 rd) and final option to extend by one (1) year, upon mutual agreement.	04/17/2019 To 04/16/2020	\$125,000.00
Total (including the pending amendment)			\$900,000.00