

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000019351**

Background:

User Department:	Common Council-City Clerk
Purchasing Agent:	Shaunise Pierce
Contract Description:	Vendor Service Contract for Legistar and CRM Module Software Support and Maintenance Services
Vendor Name and Location:	Granicus, LLC dba Granicus (Saint Paul, MN)
Contract Term:	01/01/2023 through 12/31/2025
Requisition # and Date Received:	Req. #0000020865 and Rec'd 11/26/2024
Original Contract Amount:	\$268,957.95
Expenditures to Date:	\$171,152.07
Current Contract Amount:	\$268,957.95

History of Contract Amendments:

Date	Item	Term	Cost
04/12/2023	Original Contract – Vendor Service Contract for Legistar and CRM Module Software Support and Maintenance Services F&P Waiver Presentation Date: 04/12/2023	01/01/2023 through 12/31/2025	\$268,957.95
Pending	Amendment #1: Add the Department of Administration – Information Technology Management Division as a user to the contract. Increase the contract total by \$78,018.00 from \$268,957.95 to \$346,975.95.	n/a	\$78,018.00
Total (including the pending amendment)			\$346,975.95

Purpose of Amendment:

This is a recommendation to amend the Common Council-City Clerk's existing Vendor Service Contract for Legistar and CRM Module Software Support and Maintenance Services with Granicus, LLC dba Granicus (Granicus) by adding the Department of Administration – Information Technology Management Division as a user to the contract and by increasing the contract total by \$78,018.00 from \$268,957.95 to \$346,975.95, in accordance with the Contractor's Quote #Q-393565 dated 12/12/2024. Operating funds will be used for this amendment.

Justification for Waiver:

Legistar is the City's legislative tracking software used by the Common Council-City Clerk office. Through this amendment, Granicus will configure and integrate software to monitor short-term rental platforms, including major platforms such as AirBNB, and their compliance with licensing requirements. Granicus has extensive knowledge of the City's needs and is familiar with the department that manages licensing within the City. For consistency in operations, this request is to amend the existing Contract E0000019351 with Granicus to provide seamless support for short-term rental licenses and oversight. All Granicus products are proprietary and can only be maintained and installed by Granicus, LLC dba Granicus.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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12/28/2024

Date

F&P Waiver Presentation Date: 02/05/2025

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017025**

Background:

User Department:	Milwaukee Fire Department
Purchasing Agent:	Diana Herrejon
Contract Description:	Vendor Service Contract for Maintenance and Support for Telestaff Staffing Software
Vendor Name and Location:	Kronos Incorporated (Chelmsford, MA)
Contract Term:	Three (3) years from 01/01/2020 through 12/31/2022 with two (2) options to extend for one (1) year periods upon mutual agreement
Requisition # and Date Received:	Req. #000020855 & Rec'd 11/27/2024
Original Contract Amount:	\$104,302.00
Expenditures to Date:	\$190,027.77
Current Contract Amount:	\$231,192.85

History of Contract Amendments:

Date	Item	Term	Cost
11/19/2019	Original Contract: VSC for Maintenance and Support for Telestaff Staffing Software Presented to F&P Committee on: 11/19/2019	01/01/2020 through 12/31/2022	\$104,302.00
10/05/2022	Amendment #1: Increased the contract total by \$59,741.41 from \$104,302.00 to \$164,043.41 and extended the contract term for one (1) year, from 01/01/2023 through 12/31/2023, exercising the first (1 st) of two (2) options to extend for a one (1) year period upon mutual agreement. Presented to F&P Committee on: 10/05/2022	01/01/2023 through 12/31/2023	\$59,741.41
11/14/2023	Amendment #2: Increase the contract total by \$67,149.44 from \$164,043.41 to \$231,192.85 and extend the contract term for one (1) year, from 01/01/2024 through 12/31/2024, exercising the second (2 nd) of two (2) options to extend for one (1) year upon mutual agreement. Presented to F&P Committee on: 11/14/2023	01/01/2024 through 12/31/2024	\$67,149.44
Pending	Amendment #3: Increase the contract total by \$72,892.00 from \$231,192.85 to \$304,084.85, add and immediately exercise the option to extend the contract term for one (1) year from 01/01/2025 through 12/31/2025, and incorporate a name change from Kronos Incorporated to UKG Kronos Systems, LLC.	01/01/2025 through 12/31/2025	\$72,892.00
Total (including the pending amendment)			\$304,084.85

Purpose of Amendment:

The purpose of this amendment is to continue providing maintenance and support for the Telestaff Staffing Software to the Milwaukee Fire Department and to incorporate cloud migration. This amendment will increase the contract total by \$72,892.00 from \$231,192.85 to \$304,084.85 in accordance with the Contractor's Quote #Q-281495 dated 08/20/2024, add and immediately exercise the option to extend the contract term for one (1) year from 01/01/2025 through 12/31/2025, and incorporate the Contractor name change from Kronos Incorporated to UKG Kronos Systems, LLC in accordance with the Contractor's W-9 dated 10/01/2023.

Quote #Q-281495 includes licenses for the Milwaukee Fire Department and cloud migration services for both the Fire Department and the Department of Public Works.

Background:

The Workforce Telestaff Public Safety and Utility Scheduling Software is used for tracking personnel and managing automated scheduling for special assignments and shift changes by both the Milwaukee Fire Department and the Milwaukee Police Department.

Kronos Incorporated is both the manufacturer and sole provider of the proprietary Workforce Telestaff Software which makes them the only provider for these services.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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1/30/2025

Date

F&P Waiver Presentation Date: 02/05/2025

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000017618**

Background:

User Department:	Department of Administration – Information Technology Management Division
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for One Call Now
Vendor Name and Location:	OnSolve, LLC (Alpharetta, GA)
Contract Term:	One (1) year period from 12/29/2020 through 12/28/2021 with the option to extend two (2) additional one (1) year periods upon mutual consent
Requisition # and Date Received:	0000020805 & 10/28/2024
Original Contract Amount:	\$30,000.00
Expenditures to Date:	\$108,554.86
Current Contract Amount:	\$191,157.35

History of Contract Amendments:

Date	Item	Term	Cost
12/18/2020	Vendor Service Contract for One Call Now F&P Waiver Presentation Date: Not Required	12/29/2020 through 12/28/2021	\$30,000.00
11/16/2021	Amendment #1: Extended the contract term for one (1) year, from 12/29/2021 through 12/28/2022, exercising the first (1 st) of two (2) options to extend, and increased the contract total by \$23,287.50 from \$30,000.00 to \$53,287.50. F&P Waiver Presentation Date: 11/16/2021	12/29/2021 through 12/28/2022	\$23,287.50
01/11/2023	Amendment #2: Extended the contract term for one (1) year, from 12/29/2022 through 12/28/2023, exercising the second (2 nd) of two (2) options to extend; increased the contract total by \$25,309.00 from \$53,287.50 to \$78,596.50, and added the option to extend annually upon mutual consent. F&P Waiver Presentation Date: 01/11/2023	12/29/2022 through 12/28/2023	\$25,309.00
01/10/2024	Amendment #3: Extended the contract term for one (1) year, from 12/29/2023 through 12/28/2024, exercising the annual option to extend, and increased the contract total by \$36,670.86 from \$78,596.50 to \$115,267.36. F&P Waiver Presentation Date: 01/10/2024	12/29/2023 through 12/28/2024	\$36,670.86
02/23/2024	Amendment #4: Incorporated the OnSolve Code Red Professional Flex Bundle Services, and increased the contract total by \$75,889.99 from \$115,267.36 to \$191,157.35, in accordance with the vendor's sales quote Q-638495. F&P Waiver Presentation Date: 02/23/2024	N/A	\$75,889.99

Pending	Amendment #5: Extend the contract term from 12/29/2024 through 12/30/2025, exercising the annual option to extend. Increase the contract total by \$42,324.97 from \$191,157.35 to \$233,482.32.	12/29/2024 through 12/30/2025	\$42,324.97
Total (including the pending amendment)			\$233,482.32

Purpose of Amendment:

The purpose of this amendment is to extend the contract term from 12/29/2024 through 12/30/2025, exercising the annual option to extend upon mutual consent, and increase the contract total by \$42,324.97 from \$191,157.35 to \$233,482.32, in accordance with the Contractor's Order Form.

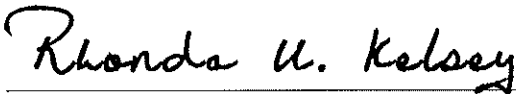
Be advised, the incorporation of the Contractor's Code Red Professional Flex Bundle in amendment #4 also changed the annual contract termination date to 12/30/2024 to coincide with that bundle. This amendment corrects the correct term.

Justification for Waiver:

One Call Now is a notification software that is integrated with the public safety dispatch system by using email, text, or voice messages to alert multiple departments for multiple reasons, including sanitation collection, snow operations, and emergency notifications to City staff. Additionally, Code Red will be used to provide public mass notification for emergency and routine public alerts.

OnSolve, LLC is the sole source for the One Call Now system, as it is a proprietary software. Therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:



City Purchasing Director
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1/29/2025

Date

F&P Waiver Presentation Date: 02/05/2025

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000016563**

Background:

User Department:	Department of Employee Relations
Purchasing Agent:	Michael Siler
Contract Description:	Vendor Service Contract for Social Media Advertising for Job Postings
Vendor Name and Location:	Carahsoft Technology Corporation (Reston, VA)
Contract Term:	One (1) year from date of award with the option to extend for three (3) additional one (1) year periods, upon mutual consent
Requisition # and Date Received:	Req. #0000020893 & Rec'd 01/03/2025
Original Contract Amount:	\$15,000.00
Expenditures to Date:	\$66,119.00
Current Contract Amount:	\$66,431.00

History of Contract Amendments:

Date	Item	Term	Cost
10/13/2020	Original Contract: Vendor Service Contract for Social Media Advertising for Job Postings Approval by F&P Committee Not Required	10/13/2020 through 10/12/2021	\$15,000.00
11/16/2021	Amendment #1: Increased the contract total by \$44,574.00 from \$15,000.00 to \$59,574.00 and extended the contract term from 10/13/2021 through 12/31/2024, exercising the three (3) options to extend. Presented to F&P Committee on 11/16/2021	10/13/2021 through 12/31/2024	\$44,574.00
03/09/2023	Amendment #2: Added two (2) additional job posting advertising slots into the contract and increased the contract total by \$6,857.00 from \$59,574.00 to \$66,431.00. Approval by F&P Committee Not Required for less than \$10,000.00	N/A	\$6,857.00
Pending	Amendment #3: Add an option to extend the contract term for one (1) year from 01/01/2025 through 12/31/2025 and immediately exercise that option, as well as increase the contract total by \$12,300.00 from \$66,431.00 to \$78,731.00.	01/01/2025 through 12/31/2025	\$12,300.00
Total (including the pending amendment)			\$78,731.00

Purpose of Amendment:

The purpose of this amendment is to allow the Department of Employee Relations (DER) to amend the Vendor Service Contract for Social Media Advertising for Job Postings with Carahsoft Technology Corporation by adding an option to extend the contract term for one (1) year from 01/01/2025 through 12/31/2025 and immediately exercising that option. It is also recommended to increase the contract total by \$12,300.00 from \$66,431.00 to \$78,731.00 in accordance with the Contractor's Quote No. 42743526 dated 11/07/2024.

Justification for Waiver:

Carahsoft Technology Corporation owns the LinkedIn trademarked software. LinkedIn is the only business social media networking/recruitment source of its kind which enables corporate account members (Recruiter Corporate Account) to have their jobs featured on the profile page of potential candidates, based upon their skills sets and the requirements of the job. Additionally, the platform offers members the ability to utilize various filters to identify potential candidates and to "inbox" those individuals to gauge interest in a position.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

1/26/2025

City Purchasing Director
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Date

F&P Waiver Presentation Date: 02/05/2025