

**INVITATION FOR BIDS**  
**TABULATION, ANALYSIS, AND RECOMMENDATION**

Contracting Agency:	Travaux Inc.
Official Notice Number:	58120
Date and Time of Opening:	January 3, 2024, 2:00 PM (CST)
Type of Work, Services, or Material:	Elevators
Housing Development and Number:	Highland Gardens
Budget Amount/Cost Estimate:	\$606,000.00
Budget Source/Account Number:	Highland Gardens Tax Credit Financing, 582B-148000

<b><u>Bidder</u></b>	<b><u>City, State</u></b>	<b><u>Amount</u></b>
<b><i>Otis Elevator Corp.</i></b>	<b><i>Milwaukee, WI</i></b>	<b><i>\$468,100.00</i></b>
Schindler Elevator Corp.	Menomonee Falls, WI	\$619,400.00

**PROCUREMENT REVIEW**

**PROCURING SECTION:** Modernization & Development Services

Based on the review of bids by staff and our consultant, Performance Elevator Consulting LLC, the Modernization & Development Services section recommends award to Otis Elevator Corp., the lowest responsive and responsible bidder.

Vice President of Construction \_\_\_\_\_ Date \_\_\_\_\_

**EMERGING BUSINESS ENTERPRISES**

Target Contracting       25   %     MBE, WBE, or any combination thereof subcontract participation

Proposed Contracting       0   %

Proposed WHEDA Hires   0  

Otis Elevator Corp. is not a certified EBE with the State of Wisconsin or any other EBE certifying agency. Otis Elevator Corp. has not identified a possible need to subcontract or to hire at this time. If Otis Elevator Corp. should need to subcontract or to hire in the future, then Otis Elevator Corp. will contact Purchasing/Contracts Services prior to seeking any subcontractors or candidates on its own. Purchasing/Contracts Services recommends proceeding with award.

Contract Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

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**SECTION 3**

This award falls under the new Section 3 rule. Our consultant, Motivation Inc., will be working with Otis Elevator Corp. on Section 3 compliance under the new rule. Purchasing/Contracts Services recommends proceeding with award.

Contract Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**FINANCE AND ACCOUNTING**

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Otis Elevator Corp. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_

**RECOMMENDATION**

RECOMMEND AWARD OF CONTRACT TO OTIS ELEVATOR CORP., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER.

**APPROVAL RECOMMENDED**

Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

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**APPROVED**

Secretary–Executive Director \_\_\_\_\_ Date \_\_\_\_\_

HA-195 (11/2015)