

Ref: CC File No. 191801
SF 20025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 18, 2020
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed
were approved by
Finance & Personnel
unless otherwise
indicated.

Finance & Personnel Committee Meeting: March 18, 2020
CCFN 191801

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA - ENVIRONMENTAL COLLABORATION OFFICE</u>				
7823	Environ. Sustainability Program Mgr.	2LX	3/23/20	
<u>DOA-INFORMATION & TECHNOLOGY MGMT. DIVISION</u>				
7826	Programmer Analyst	2GN	9/9/19	
<u>DOA-PURCHASING DIVISION</u>				
7829	Administrative Specialist-Senior	2EX	3/21/20	
<u>DEPT. OF CITY DEVELOPMENT</u>				
7824	Accountant II	2DN	3/8/20	
7825	Accountant I	2CN	3/22/20	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
7784	Office Assistant III	6FN	2/23/20	
7798	Human Resources Rep.	2HX	3/3/20	
<u>FIRE AND POLICE COMMISSION</u>				
7621	Fire & Police Comm. Invest./Auditor	2HX	11/29/19	
7786	Research and Policy Analyst	2FX	3/4/20	
7794	Human Resources Rep.	2HX	3/22/20	
7795	Program Assistant II	5FN	11/26/19	
<u>FIRE DEPARTMENT</u>				
7813	Deputy Chief, Fire	4OX	2/23/20	
7815	Battalion Chief, Fire	4MX	4/4/20	
7816	Fire Captain (2 positions)	4J	2/22/20 4/5/20	
7818	Fire Lieutenant (2 positions)	4E	4/5/20 4/5/20	
<u>HEALTH DEPARTMENT</u>				
7782	Personnel Payroll Asst. III	5EN	1/14/20	
7773	Consumer Environ. Hlth. Supv.	1DX	2/24/20	
7776	Office Assistant II	6EN	2/10/20	
7793	Marketing & Comm. Officer	2JX	12/21/19	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
7796	Certification & Comm. Coord.	2FX	3/8/20	
7628	Commercial Code Enfcmnt. Insp.	3LN	1/25/20	
<u>POLICE DEPARTMENT</u>				
7808	Staff Assistant-Sr.	2IX	3/8/20	
7772	Human Resources Specialist	1DX	3/7/20	
7809	Administrative Assistant IV	5IN	4/5/20	
7810	Administrative Assistant III (2 pos.)	5FN	4/19/20 4/8/20	

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<u>DPW-INFRASTRUCTURE SERVICES</u>				
7778	Electrical Worker	7FN	2/23/20	
7788	Electrical Services Welder	7HN	3/8/20	
7790	Electrical Worker	7FN	2/28/20	
7791	Communications Asst. III	6HN	2/13/20	
7792	Custodial Wkr. II/City Laborer	8DN	1/2/20	
7771	Architectural Project Manager	1IX	2/25/20	
<u>DPW-OPERATIONS DIVISION</u>				
7814	Equipment Parts Assistant	8FN	11/17/19	
7817	Fleet Maintenance Technician	7HN	11/10/19	
7830	Self-Help Yard Attendant	8FN	NA	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>HEALTH DEPARTMENT</u>				
7775	Dietetic Technician	5CN	2/8/20	
7789	Clinic Assistant	5BN	2/9/20	
7832	Lead Risk Assessor I (6 positions)	3GN	NA	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
7797	Residen. Code Enforc. Insp.	3AN	2/23/20	
<u>DPW-TRANSPORTATION FUND</u>				
7787	Parking Meter Technician	3DN	12/1/19	
<u>DPW-WATER WORKS</u>				
7799	Water Quality Operations Mgr.	1FX	4/26/20	
7800	Program Assistant I	5EN	3/22/20	
7801	Water Repair Worker (2 positions)	8LN	2/23/20 3/7/20	
7807	Sr. Water Treatment Plant Operator	2GN	3/8/20	
7827	Engineering Tech. IV	3NN	3/29/20	
7831	Water Plants Operations Mgr.	1IX	3/28/20	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>COMPTROLLER</u> Salaries & Wages Operating Expenditures	\$67,651.27	\$67,651.27	Fund the use of DER's Auxiliary Resource program for grant accounting.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous