

Reply to Common Council File No. 030009  
From DOA-Budget and Management Division

May 2, 2003

Ref: 03034 (07)

Common Council File No. 030009 is a communication from the Department of Employee Relations relative to classification studies scheduled for the May 6, 2003 City Service Commission meeting.

**Health Department**

Reclassify one grant funded position of Office Assistant II, Pay Range 410 to Office Assistant III, Pay Range 425.

Reclassify one grant funded positions of Office Assistant IV, Pay Range 445 to Program Assistant I, Pay Range 460.

**There is no fiscal impact to this file.**

**RECOMMENDATION: WE DEFER TO THE RECOMMENDATIONS PROVIDED BY DER. IF THE COMMITTEE WISHES TO APPROVE THESE CHANGES, THE ATTACHED REPORTS CONTAIN THE NECESSARY POSITIONS AND SALARY ORDINANCE CHANGES.**

  
\_\_\_\_\_  
Jennifer C. Gonda  
Fiscal Planning Specialist

JCG:

FINANCE: 030009sr.doc