



# MILWAUKEE POLICE DEPARTMENT

## STANDARD OPERATING PROCEDURE

### 180 – MISSING PERSONS

**GENERAL ORDER:** 2024-41  
**ISSUED:** July 24, 2024

**EFFECTIVE:** July 24, 2024

**REVIEWED/APPROVED BY:**  
Assistant Chief Nicole Waldner  
**DATE:** June 20, 2024

**ACTION:** Amends General Order 2024-12 (March 21, 2024)

**WILEAG STANDARD(S):** 6.1.5, 6.6.5

### ROLL CALL VERSION

**Contains only changes to current policy.  
For complete version of SOP, see SharePoint.**

#### **180.10 DEFINITIONS (WILEAG 6.1.5)**

##### H. SILVER ALERT

1. The Silver Alert System is a cooperative effort between law enforcement and the broadcast media in the event of a missing person, aged 60 or older, who is believed to be missing as a result of impaired cognitive disorders such as dementia or Alzheimer's, or other permanent cognitive impairment. Activation of the system provides emergency broadcasts of descriptive information of the missing through a multitude of media outlets and must be made within 72 hours of the individual's disappearance.
2. The Silver Alert System may also be utilized for a person who has not attained the age of 18 years, whose location is unknown, and whose situation does not qualify for another alert and the person is believed to be incapable of returning home without assistance due to a physical or mental condition or disability or the person has not attained the age of 10 years.

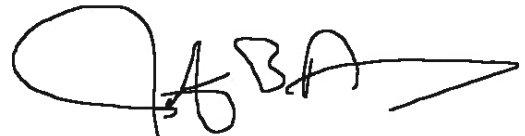
#### **180.15 MISSING REPORT PROCEDURES (WILEAG 6.1.5, 6.6.5)**

- C. The police member taking the report shall complete a *Missing Persons Report* in the Records Management System (RMS) utilizing the approved template in the narrative section and shall not modify or delete any items from the template in RMS (e.g., if a portion of the template does not apply to the investigation, the member shall indicate why it does not apply, or simply state N/A, instead of deleting the template language as this will ensure each section of the template is addressed during the investigation). The member shall complete a *Missing Certification Form* (form PM-34) and the reporting person shall sign the National Crime Information Center (NCIC) authorization on the report to enter the missing person into the NCIC Missing Persons File. Members shall forward the PM-34 within 24 hours to the Records Management Division - Imaging.  
(WILEAG 6.1.5.2)

**180.55 SILVER ALERT (WILEAG 6.1.5)**

## A. SILVER ALERT CRITERIA

1. The missing person has not attained the age of 18 years, whose location is unknown, and whose situation does not qualify for another alert and the person is believed to be incapable of returning home without assistance due to a physical or mental condition or disability or the missing person has not attained the age of 10 years.
24. The missing person is 60 years of age or older.
32. The missing person is believed to have Alzheimer's, dementia, or another permanent cognitive impairment that poses a threat to their health and safety.
43. There is reasonable belief that the missing person's disappearance is due to their impaired cognitive condition.
54. The Silver Alert request is made within 72 hours of the individual's disappearance.
65. There is sufficient information available to disseminate to the public that could assist in locating the missing person.
76. The missing person has been entered into NCIC.



JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:mfk