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Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Jim Owczarski
Deputy City Clerk

TO: Kimberly Montgomery
Mayor's Office

FROM: James Owczarski
Deputy City Clerk

DATE: March 22, 2007

RE: Request for early signing of Council files ASAP.

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We are requesting early Mayoral signature for the following files:

<u>File Number</u>	<u>Title</u>	<u>Committee</u>
061415	Substitute resolution rescinding reserved commitments and appropriating funds from the 2006 Common Council Contingent Funds for the purpose of closing the 2006 financial books due to unanticipated shortfalls in current year operating expenses.	F&P
061512	Resolution approving various final certified survey maps.	IA
061525	Resolution approving an Affidavit of Correction relative to errors contained in documents for Certified Survey Map No. 6601.	IA

Thank you!

JRO:dkf