Ref: CC File No. 111685

12025

AGENDA OF ITEMS TO BE CONSIDERED BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE: May 16, 2012

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: May 16, 2012

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Funding Source - 100% Operating Budget Unless Otherwise Indicated

				Number of Positions							
				With Same Title							
		_	_		Filled	Recomm.	Vac.		CSC Status	Int/	
I.D.		Pay	Date		excl.	Authori-	Prev.	Other	and/or	Ext	
No.	Department and Position	Range	Vacant	Auth.		zation	Appr.	Vac.	Funding Source	Fill	Code
	PROPERTY TAX LEVY SUPPORTED POS	ITIONS									
	DOA-INTERGOVERNMENTAL RELATIONS	S DIVIS									
12204	Legislative Fiscal Manager	2LX	12/11/11	1	0	1	0	0		Int	x-3
	CITY ATTORNEY										
12205	Assistant City Attorney	2NX	3/17/12	36	32	1	1	2		Ext	x-2b
12206	Special Asst. to the City Attorney	1FX	6/6/12	1	0	1	0	0		Ext	x-2b
12245	COMPTROLLER Accounts Director	1KX	4/28/12	1	0	1	0	0		Int	x-3
_		2LX	NA	1	0	1	0	0			x-3
12246	FMIS Project MgrApplication Spec.			-	_		-	_		Int	
12247	Functional Applications Analyst Sr.	2JX	NA	1	0	1	0	0		Int/Ext	x-3
12207	Accounting Program Assistant III	5GN	6/1/12	7	6	1	0	0		Int/Ext	x-3
12161	Financial Services Director	1KX	3/17/12	1	0	1	0	0		int/ext	x-3
	DEPT. OF EMPLOYEE RELATIONS										
12208	Claims Adjuster	2CN	5/11/12	3	2	1	0	0		Ext	x-2a
	FIRE DEPARTMENT										
12209	Battalion Chief, Fire	4MX	4/29/12	20	19	1	0	0		Int	x-1
12209	Fire Captain	41VIX	6/10/12	56	55	1	0	0			x-3
	·					2	-	-		Int	
12211-12	Fire Lieutenant (2 positions)	4E	2/27/12 6/10/12	167	164	2	0	1		Int	x-3
12213	Network Coordinator-Associate	2EX	9/17/11	2	1	1	0	0		Int/Ext	x-3
	HEALTH DEPARTMENT										
12214	Epidemiologist	1FX	3/30/11	1	0	1	0	0		Int/Ext	x-2a
12165	Family & Comm. Health Serv. Director	1IX	4/7/12	1	0	1	0	0		Int/Ext	x-2b
12166	Family & Community Health Oper. Mgr.	1FX	4/7/12	1	0	1	0	0		Int/Ext	x-2b
12167	Health Operations Administrator	1KX	3/24/12	1	0	1	0	0			x-2b
12107	nealth Operations Administrator	INA	3/24/12	ı	U	Į.	U	U		Int/Ext	X-20
	LIBRARY										
12215	Librarian III	2DN	6/12/10	44	42	1	0	1		Int	x-2b
12216-18	Library Youth Educator (3 positions)	2BN	TBD	6	3	3	0	0		Ext	x-2b
			TBD								
			8/3/11				_	_			
12244	Library Technician II	6EN	4/28/12	12	11	1	0	0		Int	x-2b
12099	Custodial Worker II-City Laborer	8DN	9/20/11	28	27	1	0	0		Int/Ext	x-2b
	DEPT. OF NEIGHBORHOOD SERVICES										
12219-21	Commercial Code Enf. Inspector (3 pos.)	3LN	4/20/12	16	12	3	1	0		Ext	x-2a
	, , ,		5/11/12								
			5/15/12								
12222	Office Assistant III	6FN	4/15/12	15	12	1	1	1		Int/Ext	x-3
10000	POLICE DEPARTMENT		4/40/:=			_	_				
12223-30	Police Dispatcher (8 positions)	6NN	4/16/12	53	48	8	0	0		Int/Ext	x-1
			4/16/12								
			4/14/12								
			4/24/12								
12231	Telecommunications Supervisor	1CX	5/13/12	1	0	1	0	0		Ext	x-2b

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I.D. Department and Position Pay Date Range Vacant Auth. Filled Recomm. Pay Date Range Vacant Auth. Filled Recomm. Pay P						Numl	per of Positi	ons				
I.D. Department and Position Pay Date Range Vacant Auth. excl. Authorization Prev. Other Appr. Vac. Funding Source Fill												
No. Department and Position Range Vacant Auth. zation Appr. Vac. Funding Source Fill						Filled	Recomm.	Vac.		CSC Status	Int/	
DPW-ADMINISTRATIVE SERVICES Safety Specialist-Senior 2EX 4/14/12 3 1 1 1 0 0 0 Int Int Int 2232 Administrative Assistant II 6HN 4/14/12 1 0 1 0 0 0 0 Int/Ext O DPW-INFRASTRUCTURE SERVICES Engineering Drafting Technician IV 3NN 12/11/11 11 9 1 0 0 0 50% Capital Int Int/Ext 12177 Bicycle and Pedestrian Coordinator 2IN 7/1/11 1 0 1 0 0 0 50% Capital Int/Ext 12178 Traffic Sign Worker II 8GN 12/31/10 5 4 1 0 0 0 50% Capital Int/Ext 12248-49 Bridge Operator (2 positions) 8GN 5/27/12 23 20 2 0 1 15% Capital, 25% Reimb. Ext Ext	I.D.		Pay	Date		excl.	Authori-	Prev.	Other	and/or	Ext	
12232 Safety Specialist-Senior 2EX 4/14/12 3 1 1 1 0 0 0 0 Int Int Int 12176 Administrative Assistant III 6HN 4/14/12 1 0 1 0 0 0 0 0 Int In	No.	Department and Position	Range	Vacant	Auth.		zation	Appr.	Vac.	Funding Source	Fill	Code
12232 Safety Specialist-Senior 2EX 4/14/12 3												
12176												
12233 Engineering Darfting Technician IV 3NN 12/11/11 11 9 1 0 1 10% Capital Int 12/17 12/17 12/18 Traffic Sign Worker II 8GN 12/31/10 5 4 1 0 0 0 15% Capital Int/Ext 12/18 Bridge Operator (2 positions) 8GN 5/27/12 23 20 2 0 1 15% Capital, 25% Reimb. Int/Ext Ext NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants) HEALTH DEPARTMENT Public Health Nurse 2DN 7/7/12 58 50 1 1 6 Well Women's Grant Int/Ext LIBRARY Library Reference Assistant 5DN 3/3/12 17 16 1 0 0 WI Talking Book & Braille Int DEPT. OF NEIGHBORHOOD SERVICES Office Assistant III 6FN 4/15/12 15 12 1 1 1 Project Int/Ext DPW-SEWER MAINT, FUND Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int Int DPW-Water Works Int DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int Int DPW-Water Works Int DPW-W		, .					· -		-			x-2b
12233 Engineering Drafting Technician IV 3NN 12/11/11 11 9 1 0 1 10% Capital Int Int 12/177 Bicycle and Pedestrian Coordinator 2IN 7/1/11 1 0 1 0 0 0 50% Capital Int Int/Ext 12/18 Traffic Sign Worker II 8GN 12/31/10 5 4 1 0 0 0 15% Capital 15% Capita	12176	Administrative Assistant II	6HN	4/14/12	1	0	1	0	0		Int/Ext	x-2b
Engineering Drafting Technician IV 3NN 12/11/11 11 9 1 0 1 10% Capital Int 12/17 Bicycle and Pedestrian Coordinator 2IN 7/1/11 1 0 1 0 0 0 0 50% Capital Int/Ext 12/18 Traffic Sign Worker II 8GN 12/31/10 5 4 1 0 0 0 0 0 1 15% Capital 1		DPW-INFRASTRUCTURE SERVICES										
12177	12233		3NN	12/11/11	11	9	1	0	1	10% Capital	Int	x-2b
12178 Traffic Sign Worker II 8GN 12/31/10 5 4 1 0 0 15% Capital, 25% Reimb. Int/Ext	12177		2IN	7/1/11	1	0	1	0	0	•	Int/Ext	x-2b
12248-49 Bridge Operator (2 positions) 8GN 5/27/12 23 20 2 0 1 Ext	12178	Traffic Sign Worker II	8GN	12/31/10	5	4	1	0	0		Int/Ext	x-2b
NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants) HEALTH DEPARTMENT Public Health Nurse 2DN 7/7/12 58 50 1 1 6 Well Women's Grant Int/Ext	12248-49	•	8GN	5/27/12	23	20	2	0	1	•	Ext	x-2b
12234 HEALTH DEPARTMENT 2DN 7/7/12 58 50 1 1 6 Well Women's Grant Int/Ext				5/12/12								
12234 HEALTH DEPARTMENT 2DN 7/7/12 58 50 1 1 6 Well Women's Grant Int/Ext		NON PROPERTY TAY LEVY CURRORTER		IONO (F4								
12234 Public Health Nurse 2DN 7/7/12 58 50 1 1 6 Well Women's Grant Int/Ext		NON-PROPERTY TAX LEVY SUPPORTED	POSIT	IONS (Ent	erprise F	unas, G 	rants)					
LIBRARY Library Reference Assistant 5DN 3/3/12 17 16 1 0 0 WI Talking Book & Braille Int 12236 DEPT. OF NEIGHBORHOOD SERVICES Office Assistant III 6FN 4/15/12 15 12 1 1 1 Project Int/Ext 12237 DPW-SEWER MAINT. FUND Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int		HEALTH DEPARTMENT										
12235 Library Reference Assistant 5DN 3/3/12 17 16 1 0 0 WI Talking Book & Braille Int 12236 DEPT. OF NEIGHBORHOOD SERVICES 6FN 4/15/12 15 12 1 1 1 Project Int/Ext 12237 DPW-SEWER MAINT. FUND Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int	12234	Public Health Nurse	2DN	7/7/12	58	50	1	1	6	Well Women's Grant	Int/Ext	x-6
12235 Library Reference Assistant 5DN 3/3/12 17 16 1 0 0 WI Talking Book & Braille Int 12236 DEPT. OF NEIGHBORHOOD SERVICES 6FN 4/15/12 15 12 1 1 1 Project Int/Ext 12237 DPW-SEWER MAINT. FUND Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int		LIDDADY										
12236 DEPT. OF NEIGHBORHOOD SERVICES Office Assistant III	40005		EDN	2/2/42	17	16	4	_	0	WI Talking Book & Brailla	lest	x-6
12236 Office Assistant III 6FN 4/15/12 15 12 1 1 1 Project Int/Ext	12235	Library Reference Assistant	SDIN	3/3/12	17	16	ı	U	U	WI Talking Book & Braille	Int	х-ю
12237 DPW-SEWER MAINT. FUND 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext		DEPT. OF NEIGHBORHOOD SERVICES										
12237 Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext 12239 DPW-WATER WORKS Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int	12236	Office Assistant III	6FN	4/15/12	15	12	1	1	1	Project	Int/Ext	x-6
12237 Civil Engineer II 2GN 4/1/12 13 9 1 2 1 Sewer Maint. Fund Int/Ext 12239 Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int		DDW OFWED MAINT FUND										
DPW-WATER WORKS 12239 Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int	12237		2GN	4/1/12	13	q	1	2	1	Sewer Maint Fund	Int/Evt	x-6
12239 Water Meter Specialist 7EN 4/13/12 6 5 1 0 Water Works Int	12201	Civil Engineer ii	2011	7/1/12	10			_		ocwer maint. I and	IIIVLX	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
		DPW-WATER WORKS										
1 12240 Water Plant Steamfitter/HVAC Spec. 7.IN 11/6/11 5 3 1 0 1 Water Works Evt			7EN		-	-		_		Water Works		x-6
1=10 1 1 1 1 1 1 1 1 1	12240	Water Plant Steamfitter/HVAC Spec.	7JN	11/6/11	5	3	1	0	1	Water Works	Ext	x-6
12241-43 Water Distr. Repair Worker (3 pos.) 8FN 4/16/12 25 22 3 0 0 Water Works Int	12241-43	Water Distr. Repair Worker (3 pos.)	8FN		25	22	3	0	0	Water Works	Int	x-6
4/16/12												
12/31/10				12/31/10								

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: May 16, 2012

Department	Amount o	f Transfer	
Account Name	From	То	Reason
DPW-INFRASTRUCTURE SERVICES ZMB Lower Parking Bldg. Exterior Facade Restoration	\$105,000.00	\$105,000.00	This transfer is necessary to complete needed façade repairs on the east and west ends of the Zeidler Municipal Building.
DPW-PARKING FUND Salaries Fringe Benefits	\$62,352.38	\$62,352.38	Additional fringe benefit accruals were made to reflect actual fringe benefit costs for health and dental care.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters