

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 16, 2012

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: May 16, 2012

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INTERGOVERNMENTAL RELATIONS DIVISION</u>											
12204	Legislative Fiscal Manager	2LX	12/11/11	1	0	1	0	0		Int	x-3
<u>CITY ATTORNEY</u>											
12205	Assistant City Attorney	2NX	3/17/12	36	32	1	1	2		Ext	x-2b
12206	Special Asst. to the City Attorney	1FX	6/6/12	1	0	1	0	0		Ext	x-2b
<u>COMPTROLLER</u>											
12245	Accounts Director	1KX	4/28/12	1	0	1	0	0		Int	x-3
12246	FMIS Project Mgr.-Application Spec.	2LX	NA	1	0	1	0	0		Int	x-3
12247	Functional Applications Analyst Sr.	2JX	NA	1	0	1	0	0		Int/Ext	x-3
12207	Accounting Program Assistant III	5GN	6/1/12	7	6	1	0	0		Int/Ext	x-3
12161	Financial Services Director	1KX	3/17/12	1	0	1	0	0		int/ext	x-3
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
12208	Claims Adjuster	2CN	5/11/12	3	2	1	0	0		Ext	x-2a
<u>FIRE DEPARTMENT</u>											
12209	Battalion Chief, Fire	4MX	4/29/12	20	19	1	0	0		Int	x-1
12210	Fire Captain	4J	6/10/12	56	55	1	0	0		Int	x-3
12211-12	Fire Lieutenant (2 positions)	4E	2/27/12 6/10/12	167	164	2	0	1		Int	x-3
12213	Network Coordinator-Associate	2EX	9/17/11	2	1	1	0	0		Int/Ext	x-3
<u>HEALTH DEPARTMENT</u>											
12214	Epidemiologist	1FX	3/30/11	1	0	1	0	0		Int/Ext	x-2a
12165	Family & Comm. Health Serv. Director	1IX	4/7/12	1	0	1	0	0		Int/Ext	x-2b
12166	Family & Community Health Oper. Mgr.	1FX	4/7/12	1	0	1	0	0		Int/Ext	x-2b
12167	Health Operations Administrator	1KX	3/24/12	1	0	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
12215	Librarian III	2DN	6/12/10	44	42	1	0	1		Int	x-2b
12216-18	Library Youth Educator (3 positions)	2BN	TBD TBD 8/3/11	6	3	3	0	0		Ext	x-2b
12244	Library Technician II	6EN	4/28/12	12	11	1	0	0		Int	x-2b
12099	Custodial Worker II-City Laborer	8DN	9/20/11	28	27	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
12219-21	Commercial Code Enf. Inspector (3 pos.)	3LN	4/20/12 5/11/12 5/15/12	16	12	3	1	0		Ext	x-2a
12222	Office Assistant III	6FN	4/15/12	15	12	1	1	1		Int/Ext	x-3
<u>POLICE DEPARTMENT</u>											
12223-30	Police Dispatcher (8 positions)	6NN	4/16/12 4/16/12 4/14/12 4/24/12	53	48	8	0	0		Int/Ext	x-1
12231	Telecommunications Supervisor	1CX	5/13/12	1	0	1	0	0		Ext	x-2b

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<u>DPW-ADMINISTRATIVE SERVICES</u>											
12232	Safety Specialist-Senior	2EX	4/14/12	3	1	1	1	0		Int	x-2b
12176	Administrative Assistant II	6HN	4/14/12	1	0	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
12233	Engineering Drafting Technician IV	3NN	12/11/11	11	9	1	0	1	10% Capital	Int	x-2b
12177	Bicycle and Pedestrian Coordinator	2IN	7/1/11	1	0	1	0	0	50% Capital	Int/Ext	x-2b
12178	Traffic Sign Worker II	8GN	12/31/10	5	4	1	0	0	15% Capital, 25% Reimb.	Int/Ext	x-2b
12248-49	Bridge Operator (2 positions)	8GN	5/27/12 5/12/12	23	20	2	0	1		Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
12234	Public Health Nurse	2DN	7/7/12	58	50	1	1	6	Well Women's Grant	Int/Ext	x-6
<u>LIBRARY</u>											
12235	Library Reference Assistant	5DN	3/3/12	17	16	1	0	0	WI Talking Book & Braille	Int	x-6
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
12236	Office Assistant III	6FN	4/15/12	15	12	1	1	1	Project	Int/Ext	x-6
<u>DPW-SEWER MAINT. FUND</u>											
12237	Civil Engineer II	2GN	4/1/12	13	9	1	2	1	Sewer Maint. Fund	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
12239	Water Meter Specialist	7EN	4/13/12	6	5	1	0		Water Works	Int	x-6
12240	Water Plant Steamfitter/HVAC Spec.	7JN	11/6/11	5	3	1	0	1	Water Works	Ext	x-6
12241-43	Water Distr. Repair Worker (3 pos.)	8FN	4/16/12 4/16/12 12/31/10	25	22	3	0	0	Water Works	Int	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: May 16, 2012

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-INFRASTRUCTURE SERVICES</u> ZMB Lower Parking Bldg. Exterior Facade Restoration	\$105,000.00	\$105,000.00	This transfer is necessary to complete needed façade repairs on the east and west ends of the Zeidler Municipal Building.
<u>DPW-PARKING FUND</u> Salaries Fringe Benefits	\$62,352.38	\$62,352.38	Additional fringe benefit accruals were made to reflect actual fringe benefit costs for health and dental care.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters