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HAND DELIVERED

March 29, 2007

Alderman Michael S. D'Amato, Chair
Judiciary & Legislation Committee
Room 205 – City Hall

Re: Progress Report/Outstanding Debt Task Force/File No. 060638

Dear Alderman D'Amato:

By letter dated March 26, 2007, you informed us that the Judiciary & Legislation Committee will meet on April 2, 2007 to discuss progress made by certain departments concerning recommendations of the Outstanding Debt Task Force. You have asked for a report.


This office procures and administers two collection contracts – the contract for collecting City receivables and the contract for collecting Municipal Court judgments. Both contracts were recently awarded for five year terms.

We employed several strategies when preparing the RFP, in order to achieve the recommendations of the Task Force. They included expanding the evaluation team, maximizing the amount of competition for this contract by increased advertising, streamlining many of the collection processes for greater efficiency, reserving the right to renegotiate the contract and to utilize multiple contractors if certain benchmarks are not met, and enhancing reporting requirements to better monitor performance.

We are pleased to report that six proposers responded to each RFP, and that the resulting contracts included lower fee structures than found in the previous contracts. We will monitor performance in conjunction with the appropriate operating departments.

Very truly yours,


GRANT F. LANGLEY
City Attorney


LINDA ULISS BURKE
Deputy City Attorney

c: Mr. Ronald Leonhardt
1033-2006-2514/117336

OFFICE OF THE CITY ATTORNEY