



Department of Employee Relations

March 28, 2002

John O. Norquist
Mayor

Jeffrey Hansen
Director

Florence Dukes
Deputy Director

Frank Forbes
Labor Negotiator

Michael Brady
Employee Benefits Manager

To the Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members: Re: Common Council File Number 011546

The following title changes will be submitted to the City Service Commission for consideration on April 2, 2002. We recommend these changes, subject to approval by the City Service Commission:

In the Department of Neighborhood Services:

One position of Code Enforcement Inspection Supervisor, Salary Grade 008, held by David Krey, is recommended for a title change to Nuisance and Environmental Health Manager, Salary Grade 008.

Two positions of Vector and Nuisance Control Supervisor, Salary Grade 006, held by Donald Schaewe, Jr. and James Igowsky, are recommended for title changes to Nuisance Control Supervisor, Salary Grade 006.

The Job evaluation report covering the above positions is attached.

Sincerely,

Jeffrey S. Hansen
Employee Relations Director

JSH:pb

Attachments: Job Evaluation Report
 Fiscal Note

c: Martin Collins, Jeffrey Crouse and Laura Engan

JOB EVALUATION REPORT

City Service Commission Meeting Date: April 2, 2002

Incumbents: A) David Krey
B) Donald I. Schaewe Jr.
James B. Igowsky

Department: Neighborhood Services

Present	Request
Titles: A) Code Enforcement Inspection Supervisor B) Vector & Nuisance Control Supervisor	Titles: A) Nuisance and Environmental Health Manager B) Nuisance Control Supervisor
Salary: A) Salary Grade 008 (\$49,853 – 69,792*) B) Salary Grade 006 (\$43,889 – 61,451*) <i>*Note: The maximum rates for Salary Grades shown above is effective Pay Period 14, 2002. For Pay Periods 1-13, the maximum rates are frozen at the 2001 rates of pay.</i>	Salary: A) no change B) no change
Recommendations: A) Nuisance and Environmental Health Manager B) Nuisance Control Supervisor Salary: No change for either position. (Title changes only.)	
Rationale: Position A (Code Enforcement Inspection Supervisor). This position functions as the manager of the Nuisance and Environmental Health Division. Therefore, it would be appropriate to change the title of the position to Nuisance and Environmental Health Manager, which is more indicative of the actual duties and responsibilities of the position. Position B (Vector and Nuisance Control Supervisor). According to the department, the term "Vector" has been problematic because it is a word that is not readily known or understood by citizens and has prompted many questions. (A vector is an organism that carries a pathogen.) In addition, this position is assigned to the Nuisance Control Section and is responsible for the supervision of 17 Nuisance Control Officer positions. Nuisance Control supervisor is an accurate title that remains descriptive of the basic function of the position and resolves the problem encountered with the term "Vector".	
History of Position: Position A (Code Enforcement Inspection Supervisor) was last studied in 1989 when it was reallocated from Salary Grade 007 to 008. Position B (Vector and Nuisance Control Supervisor) was last studied in 1998 when it was reclassified from Salary Grade 005 to 006.	

Action Required: In the Salary Ordinance, under Salary Grade 006 delete the title "Vector and Nuisance Control Supervisor" and add the title "Nuisance Control Supervisor".

In the Positions Ordinance, Department of Neighborhood Services, Nuisance and Environmental Health Division, delete one position "Nuisance Control Manager (X)(Y) and add one position Nuisance and Environmental Health Manager (X)(Y).

Prepared by: M. Abdullah
Muhammad J. Abdullah, Human Resources Representative

Reviewed by: Jeffrey Hansen
Jeffrey Hansen, Employee Relations Director