

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Sole Source Contract
Contract #E0000021409**

Background:

User Department:	Milwaukee Fire Department
Purchasing Agent:	Michelle Ojielo
Contract Description:	Vendor Service Contract for RIT Under Fire Training
Vendor Name and Location:	The Board of Trustees of the University of Illinois (Urbana, IL)
Contract Term:	For completion of performance as contained herein
Requisition # and Date Received:	0000021409 received 09/19/2025
Original Contract Amount:	\$119,400.00
Expenditures to Date:	n/a
Current Contract Amount:	\$119,400.00

Purpose of Contract:

The purpose of this contract is to dispense with the City's competitive bidding process to allow the Milwaukee Fire Department (MFD) to enter into a Sole Source Vendor Service Contract for RIT Under Fire Training with The Board of Trustees of the University of Illinois with a contract term for completion of performance as contained herein. Illinois Fire Service Institute (IFSI) is operated as a continuing education and public service unit under the University of Illinois. In accordance with the proposal from IFSI with a total contract value of \$119,400.00, IFSI is to provide a closed-course delivery of the Rapid Intervention Team (RIT) Under Fire and RIT Chief programs to the MFD. This customized training is specifically designed to align with MFD's operational needs and established protocols. This training is tentatively scheduled to take place from November 17 to November 20, 2025, and will include forty (40) participants in the RIT Under Fire program and twenty (20) participants in the RIT Chief program. Participants will include MFD Chiefs, command-level personnel, and firefighters.

Background:

The MFD has evaluated other potential training providers within Wisconsin and across the Midwest but concluded that no comparable alternatives exist in terms of scope or quality. While similar programs are available outside the Midwest, MFD lacks prior experience with those institutions, and the significantly higher travel costs make those options prohibitive. Based on its long-standing relationship with the Illinois Fire Service Institute (IFSI), MFD remains confident in the value and relevance of IFSI's offerings. IFSI has consistently met the department's training needs through effective programs and strong support services. Historically, MFD has funded this training for a limited number of personnel through a combination of the City's tuition reimbursement program and departmental operating funds. The proposed closed-course format will now allow a larger group of members to participate at once, increasing both efficiency and impact. Given these considerations, IFSI remains the most practical and cost-effective option for delivering the required Rapid Intervention Team (RIT) training.

City Purchasing Director

Date

F&P Approval Presentation Date: 10/29/2025

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000020687**

Background:

User Department:	Department of Emergency Communications
Purchasing Agent:	Shavon Winters
Contract Description:	Vendor Service Contract for Psychological Services
Vendor Name and Location:	First Responders Psychological Services, LLC (Dousman, WI)
Contract Term:	One (1) year from 11/11/2024 through 11/10/2025 with four (4) options to extend for one (1) year upon mutual agreement
Requisition # and Date Received:	Req. 0000021386 & Rec'd 09/03/2025
Original Contract Amount:	\$40,000.00
Expenditures to Date:	\$20,084.00
Current Contract Amount:	\$40,000.00

History of Contract Amendments:

Date	Item	Term	Cost
10/20/2024	Original Contract: Vendor Service Contract for Psychological Services F&P Approval Presentation Date: Not Required	11/11/2024 through 11/10/2025	\$40,000.00
Pending	Amendment #1: Extend the contract term for one (1) year, from 11/11/2025 through 11/10/2026, exercising the first (1 st) of four (4) options to extend upon mutual agreement and increase the contract total by \$40,000.00 from \$40,000.00 to \$80,000.00.	11/11/2025 through 11/10/2026	\$40,000.00
Total (including the pending amendment)			\$80,000.00

Purpose of Amendment:

The purpose of amending the Department of Emergency Communications' (DEC) Vendor Service Contract for Psychological Services with First Responders Psychological Services, LLC (FRPS) is to exercise the first (1st) of four (4) options to extend the contract term for one (1) year upon mutual agreement from 11/11/2025 through 11/10/2026. In addition, to increase the contract total by \$40,000.00 from \$40,000.00 to \$80,000.00 in accordance with the Contractor's Quote dated 09/02/2025.

Background:

DEC was formerly under the Milwaukee Police Department (MPD)/Milwaukee Fire Department (MFD) and received services from FRPS for its' telecommunication staff which include Individual Therapy, Crisis Contracts, Debriefings, Group Therapy, and Trainings requested by DEC. The service has been satisfactory, and the contractor is well-versed in the City's policies and procedures. DEC as well as MPD employees regularly utilize the services provided by FRPS.

City Purchasing Director

Date

F&P Approval Presentation Date: 10/29/2025