



Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

September 7, 2021

Jeffrey B. Norman
Acting Chief of Police

(414) 933-4444

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant III (Pay Range 6FN):

Nancy Hackett

to the position of Police District Administrative Assistant (Pay Range 6HN) in this Department to fill an existing vacancy. The effective date of this promotion will be Sunday, September 19, 2021. Ms. Hackett participated in a selection process, which included an evaluation of training and experience, and oral interview. Ms. Hackett is being recommended based on the results of this process.

Her name appears on the Milwaukee Police Department Internal Transfer/Promotional list for Police District Administrative Assistant. In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to approval, Ms. Hackett to the position of Police District Administrative Assistant.

Sincerely,

JEFFREY B. NORMAN
ACTING CHIEF OF POLICE

JBN: cwh
cc: Payroll Supervisor Santiago
F&P: 6/30/2021 (1 Vacant)

I hereby certify that the above agenda item has been approved by the Commission:

Executive Director

Date: _____